GCC Program Report - CHAS-HFA

Status	Code	Title	College	Department	Is this proposal editorial or substantive?	Program Degree Code
Edited	ENGLISH-MA	ENGLISH-MA: Major in English	CHAS	Languages & Literatures	substantive	MA
Deleted	TESS-MA	TESS-MA: Major in Teaching English in Secondary Schools	CHAS	Languages & Literatures		MA
Edited	MUSED-MM	MUSED-MM: Major in Music Education	CHAS	School of Music	substantive	MM

*School of Music was reviewed at the Oct 3rd meeting.

Present: T. Abebe, M. Bunker, K. Cunningham, L. Emery, A. Johnson, J. Lanz, R. McNeal, S. Moore

Absent: C. Christopher, N. Bird, S. Cooney, R. Boody, R. Kidwell, A. Gould

Guests: J. O'Loughlin, S. Huffman

The meeting was called to order by J. Lanz at 2:36pm in Lang 115.

I.   **Welcome & Introductions**

J. Lanz welcomed all present.

II.   **Curriculum Review Procedures for Consent Agenda Items**

R. McNeal moved, S. Moore seconded, to approve the consent agenda.

J. Lanz called for a vote on the consent agenda. Motion passed unanimously.

III.   **Curriculum Review Procedures for the Department of English Program Proposal**

- ENGLISH-MA: Major in English

J. Lanz motioned to approve the packet from the program. S. Moore seconded.

J. O'Loughlin mentioned the TESS program was a track within the English MA, then separated, and the department began looking at bringing it back within the English MA. The way to do the review was to revisit the whole English MA. They proposed having a core, and then tracks within the MA. Nothing will change as it's listed, except the name of the program from TESS to the Track in English and Secondary and Postsecondary Schools. K. Cunningham asked if keeping a separate plan code. Programs are tracked by plan code.

J. Lanz clarified if asking about the CIP code or the plan code. K. Cunningham confirmed it's easier for reporting if one plan code. J. O'Loughlin confirmed the same plan code even though there will be different tracks.

J. Lanz read a transcript written by R. Kidwell that she'll work with J. O'Loughlin separately regarding Leadfrog. S. Huffman confirmed it's okay to have different plan codes per emphasis area if that is easier to track things internally. It depends on how it's advertised on application and Grad Studies website. J. Lanz confirmed with S. Huffman that there should be one overall CIP code, but okay to have separate plan codes for each track. S. Huffman confirmed yes. J. Lanz asked if the new program title would need a new plan code or keep existing plan code. S. Huffman confirmed the Registrar's Office could confirm how to proceed with that.

J. Lanz read an email from S. Coon who wasn't in attendance and stated she had no objections to what J. O'Loughlin is wanting to do with the English MA.

J. O'Loughlin confirmed he'd meet with R. Kidwell about these items to prepare for Leapfrog.

J. Lanz called for a vote on the English MA revisions. The motion passed unanimously.

I.   Next Meeting - Spring 2026

The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Linda Emery

Division of Online Education and Individual Studies

Cc: GCC

Guests