



**Human Resource Services**

**Request for Faculty Emeritus Status**

Name Melissa L. Beall Department Communication Studies UID \_\_\_\_\_

I wish to retire from my position as Professor

at the University of Northern Iowa, effective June 30, 2018

I have twenty (20) or more years of credible service in higher education. (List institutions and dates of employment)

UNI 1990 - 2018

Institution

Date

Northwestern University 1989 - 1990

Institution

Date

Melissa L. Beall January 15, 2018

Signature of Applicant

Date

**College Chair Senate:** Include a statement verifying that ten (10) years of meritorious service has been concluded with the University of Northern Iowa. (Use the back of this form if more space is required.)

[Signature] 3/22/18

College Senate Chair

Date

Approved and Accepted

[Signature] 3/5/18

Department Head

Date

[Signature] 3-7-18

Dean of College (if applicable)

Date

\_\_\_\_\_  
University Faculty Senate Chair Date

\_\_\_\_\_  
Provost and Vice President Date

\_\_\_\_\_  
President Date

**Please prepare this form:** sign and submit to your department head. When the process for approval has been completed, the division head's office will make copies and distribute them to each of the above signatories and the Department of Human Resource Services.

Revised 11/2012

**BENEFITS**