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To: Professor S. Wurtz, UNI Faculty Senate Chair  
From: UNI Committee on Committees  
Date: January 18, 2009  
Subject: Committee on Committees Deliberations, Friday December 4 and Friday December 11, 2009

Based upon your request, the Committee on Committees reviewed the current Faculty committees. In addition to checking prior minutes of the Committee on Committees, the Faculty Constitution and bylaws, we reviewed the information on the UNI website. The following summarizes the deliberations and motions at our meetings on Friday December 4 and Friday December 11, 2009.

*I moved  
Approved*

1. Graduate Curriculum Committee should have formal annual reports to the Faculty Senate.

This motion passed 5 in favor and 0 opposed. Currently the Graduate Curriculum Committee reports to the University Curriculum committee and that committee reports to the Senate. Based on minutes and visiting with people familiar with Faculty Senate and Committee on Committees, the correct name of the Curriculum Committee is the University Curriculum Committee.

*For next meeting*

2. Combine Faculty Strategic Planning Committee and the University Faculty Senate Budget Committee into one committee: FACULTY SENATE STRATEGIC PLANNING AND BUDGETING COMMITTEE.

This motion passed 4 in favor and 1 opposed. The proposed purpose of the committee is: "This committee develops strategic proposals from the faculty, reviews strategic plans annually, drafts budget proposals and forwards recommendations to the Faculty Senate."

*I seconded  
Approved*

3. Change the name of the Advisory Committee for the Center for the Enhancement of Teaching to ~~Advisory~~ Committee for Enhancement of Teaching

This motion passed 5 in favor and 0 opposed. The proposed purpose of the committee is: "Assesses needs and provides direction and coordination of activities, workshops, speakers, faculty discussion and provides a forum for the enhancement of teaching."

4. University Writing Committee needs to have an organizational meeting to get it moving forward.

Motion passed 5 in favor and 0 opposed to change the committee purpose to; "Reports to the Senate on matters relating to writing requirements, writing intensive courses, interdisciplinary writing initiatives, and strengthening new interdisciplinary

collaboration.”

*Vice Chair of Senate should contact 1 member of committee to:*

- 5. Faculty Senate should authorize someone (possibly the Committee on Committees) to designate a person to call an organizational meeting early in the fall semester for all standing committees. The committees shall inform both the Committee on Committees and the Faculty Senate of the person serving as the permanent chair.

*1) Meet  
2) discuss changes  
3) Convene committee within 1-3 weeks*

This motion passed 4 in favor and 0 opposed.

Other issues:

Panel on Faculty Conduct was discontinued during Nancy Marlin’s tenure in the Provost’s office.

Bachelor of Liberal Studies Committee was discontinued during Marlin’s term as Provost.

University Research Committee: The Dean’s office says the Graduate College Dean appoints this committee and it is handled in different ways. CHFA Faculty Senate, for example, seeks out someone and reports.

The coordination of reporting to Faculty Senate from Council on Teacher Education, Graduate Council and Graduate Student Academic Appeals Board is poorly understood and not specified.

Melissa L. Beall and Daniel J. Power  
Co-Chairs, Committee on Committees