

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

October 16, 2019

Present: A. Gabriele, C. Christopher, C. Nedrow, D. Wallace, G. Pohl, J. Zhu, M. Fienup, P. Pease, R. Kidwell, S. Riehl, L. Fenech, D. Power

Absent: D. Heistad, K. Martin, J. Morrow, J. Smothers, K. Strong, G. Rhineberger-Dunn

Guests: G. Bruess, E. Eshbaugh, M. Clayton, L. Terlip, C. Mulholland, O. Grybovych-Hafermann, P. Shand, T. Spradling, J. Gassman, T. Evans, M. Hecimovich, K. Snyder, J. Funderburk

The meeting was called to order by P. Pease at 3:00 p.m. in the Presidential Room, Maucker Union.

I. Welcome and Introductions

P. Pease welcomed all present. Introductions followed.

II. Approval of Minutes – October 9, 2019

G. Pohl moved to approve the October 9, 2019 minutes. M. Fienup seconded. P. Pease asked for corrections to the minutes.

A. Gabriele asked to change the word “update” to “copy edit” in the section discussing the new TECH TEE course syllabi.

P. Pease called for a vote to approve the October 9, 2019 minutes, pending edits discussed. Motion passed unanimously.

III. Curriculum Review Procedures for previously tabled items from the College of Education, College of Humanities, and College of Social & Behavioral Sciences

A. Department of Physics

Course for discussion

- PHYSICS 4700: Electrodynamics (edited)

M. Fienup moved, L. Fenech seconded, to approve the curriculum proposals from the Department of Physics.

The issue regarding the PHYSICS 4700 course is the pre and corequisites. P. Shand indicated the courses that are currently listed as a pre or corequisites should just be listed as prerequisites. The only change in the proposal should be moving PHYSICS 4600 to a pre or corequisite. A. Gabriele clarified we also need to remove PHYSICS 4600 from the prerequisites as currently listed. D. Wallace will edit.

Chair Pease called for a vote on the motion to approve the Department of Physics agenda. 6 – Yes, 1 – abstention. Motion passed.

B. School of Applied Human Sciences

Program for discussion

- GERO-BA: Gerontology Major (edited)

M. Fienup moved, L. Fenech seconded, to approve the curriculum proposals from the School of Applied Human Sciences.

D. Wallace indicated the issue for this program is the prerequisite of GERO 4193 for GERO 4195, as GERO 4193 is being removed from the program. E. Eshbaugh explained the GERO 4193 course will be deleted once current students are through the program. For GERO 4195, the pre or corequisite of GERO 4193 needs to be removed. D. Power asked if "(Variable)" also needs to be deleted from the course description of GERO 4195. M. Fienup asked if this course is also required for Social Science track. E. Eshbaugh answered yes. D. Power asked about the pre or corequisite of GERO 4193 listed for the Social Science track. E. Eshbaugh indicated to remove the prerequisite for both the Social Science and Long Term Care tracks. E. Eshbaugh also suggests adding consent of instructor to GERO 4195. M. Fienup asked about students who are on the previous editions of this major still having to take GERO 4193. E. Eshbaugh indicated that is why they are leaving GERO 4193 on the books for now. E. Eshbaugh will suggest students who are early in the major re-declare on this new plan.

P. Pease asked about language inconsistencies in the Social Science track. D. Wallace will edit to make language consistent.

Chair Pease called for a vote on the motion to approve the School of Applied Human Sciences agenda, pending edits discussed. Motion passed unanimously.

C. Department of Communication Studies

Programs for discussion

- INTDIGITAL-BA: Interactive Digital Studies Major (edited)
- INTDIGITAL-MINOR: Interactive Digital Studies Minor (edited)

G. Pohl moved, M. Fienup seconded, to approve the curriculum proposals from the Department of Communication Studies.

INTDIGITAL-BA: Interactive Digital Studies Major (edited): G. Pohl indicated most of the issues are concerning hidden prerequisites and the Digital Music bundle. D. Wallace mentioned she worked with J. Funderburk on the Digital Music bundle, and it has been updated and issues are corrected.

For the Digital Visualization bundle, M. Fienup mentioned COMM DM 3659 having a prerequisite of COMM DM 2653, and COMM DM 2653 is not in the program. L. Terlip indicated they have been using "or consent of instructor" as way to get IDS majors into the course, so there really is no prerequisite. D. Power mentioned if COMM DM 2653 isn't a prerequisite, we should remove it. L. Terlip indicated Journalism students are required to take COMM DM 2653 as prerequisite for COMM DM 3659. M. Fienup suggested to add wording "for IDS majors, there is no prerequisite". D. Wallace will update. The same update is also needed for COMM DM 4655.

In the Digital Writing bundle, M. Fienup indicated a problem with ENGLISH 4025 having a prerequisite of LAC 1A or equivalent. L. Terlip indicated that prerequisite was removed with this curriculum cycle. It is now listed as a recommended prerequisite. M. Fienup asked about ENGLISH 4785 having a prerequisite of ENGLISH 2770, as ENGLISH 2770 is not listed in this program. L. Terlip asked if adding this course would change the total hours of the major. The English department designed this bundle. The Digital Writing bundle would be 18 hours if ENGLISH 2770 is added. It would need to be added to the major and the minor. D. Wallace will add ENGLISH 2770 to the Digital Writing bundle in the IDS major and minor.

For the Digital Music bundle, M. Fienup explained in the Music Theory (select two of the following) requirement, MUS THEO 1110 has corequisites of MUS THEO 1150 and 1250, and MUS THEO 1120 has corequisites of MUS THEO 1160 and 1260, and the corequisites aren't listed anywhere in the program. L. Terlip indicated J. Funderburk worked with D. Wallace to fix issues for this bundle, but this issue still

remains. D. Power asked if the department could say that IDS majors aren't held to the corequisites. L. Terlip explained the corequisites are listed for the Music majors. D. Wallace mentioned there could be a notation added. J. Funderburk indicated the Music department wants the corequisite on there, but students in the IDS major who are pursuing the Digital Music bundle don't need to take the corequisites. J. Funderburk also mentioned that only Music majors and minors are required to take corequisites. D. Power asked about putting an asterisk next to the courses. D. Wallace will edit corequisites for MUS THEO 1110 and 1120. P. Pease asked if the wording could say "Music majors and minor are also required to take corequisites..." so it is clearer to students.

For the Digital Imaging bundle, M. Clayton indicated there was a change made to one of the courses last week that should have fixed the problem. M. Fienup mentioned TECH 4158 has a hidden prerequisite of TECH 2119. D. Wallace indicated that K. Strong had communicated to drop TECH 2119 as prerequisite for TECH 4158. M. Fienup explained since there is an OR for this requirement (TECH 4158 or TECH 4161), he is fine with just adding an asterisk indicating the prerequisite for TECH 4158. D. Wallace will update.

For the Web Development bundle, M. Fienup indicated MKTG 3148 has a prerequisite of MKTG 2110, which is not listed in the IDS program. D. Wallace indicated for MKTG 3148 they changed the prerequisite to "MKTG 2110 or consent of instructor". L. Terlip mentioned they have been waiving the prerequisite of MKTG 2110 for IDS majors. S. Riehl indicated the current course description is not clear for students. P. Pease explained we can add the hidden prerequisites to this bundle, or reject the entire proposal. L. Terlip mentioned in practice, they waive the prerequisites. M. Fienup indicated an alternative could be to change the prerequisites for MKTG 3148 to say "for IDS majors, prerequisites are waived". L. Terlip indicated her preference is to list the prerequisites in the bundle so this program can be approved. M. Fienup mentioned we could give the department a choice of what they would like to do, and then approve based on their decision. D. Wallace mentioned she agrees with Mark, and felt it would be unfortunate for students to add 9 credits to bundle if their intention is to just waive the prerequisites for IDS majors. G. Pohl mentioned they worked really hard to get the bundles correct, and that this major is complicated and complex. M. Clayton spoke with Lisa Jepsen, and the department doesn't want to waive MKTG 2110 for IDS majors. D. Wallace will add MKTG 2110 and ECON 1031 and 1041 courses to Web Development bundle (will look like Digital Advertising bundle), and this bundle will be 21 hours total.

INTDIGITAL-MINOR: Interactive Digital Studies Minor (edited): This minor has the same issues as the BA major. D. Wallace will do same edits as discussed for BA.

Chair Pease called for a vote on the motion to approve the Department of Communication Studies agenda, pending edits discussed. Motion passed unanimously.

D. Department of Health, Recreation and Community Services

Programs for discussion

- AT-BA: Clinical Healthcare Studies Major (edited)
- NONPROFMGMT-CERT: Nonprofit Management Certificate (edited)

A. Gabriele moved, M. Fienup seconded, to approve the curriculum proposals from the Department of Health, Recreation and Community Services.

AT-BA: Clinical Healthcare Studies Major (edited): O. Grybovych-Hafermann indicated UCC had already voted on this proposal, and since then there have been formal consultations from the Biology and Chemistry departments, and informal consultations from the Physics department. They would like to retract the name change, but keep other edits on the books. The idea is the name will change in the future. D. Power was concerned about using the word Clinical in the name, but going back to the original name (Athletic Training and Rehabilitation Studies) seems to misinterpret the intention of the program as well. O. Grybovych-Hafermann explained they had multiple ideas, but couldn't come up with another name. M.

Fienup asked if a BA in Athletic Training leads to becoming an athletic trainer. M. Hecimovich answered no. M. Fienup asked if there is notation regarding this. M. Hecimovich indicated it's clear to students. He explained a lot of students identify as wanting to be athletic trainers, and they may lose those students if Athletic Training is not listed in the title of the program. A. Gabriele asked if there is a prolog in the catalog before the program requirements. D. Wallace indicated there is a prolog, it's just not in Leepfrog. The department can make edits to the prolog still if they would like.

D. Wallace asked if the Clinical Healthcare Studies minor title would stay the same. O. Grybovych-Hafermann indicated the title should change to the same as the major: Athletic Training and Rehabilitation minor.

P. Pease asked O. Grybovych-Hafermann if she anticipates the name change for the minor and BA to be in the next curriculum cycle. O. Grybovych-Hafermann indicated it probably won't be this next cycle, but the following.

NONPROFMGMT-CERT: Nonprofit Management Certificate (edited): O. Grybovych-Hafermann indicated there are pre and corequisite issues in this certificate. J. Gassman explained the pre and corequisites are required for LYHS majors, but waived for non-LYHS majors. There needs to be an asterisk next to the courses stating this. RTNL 3110 and RTNL 4510 are the courses with pre and corequisite issues. D. Wallace will edit pre and corequisites for RTNL 3110 and RTNL 4510 saying they apply only to LYHS majors. A. Gabriele asked if listing the pre and corequisites this way creates problems for the Registrar's office. D. Wallace indicated since it's coded in the system, the system will recognize the student's declared major and will hold those students to the appropriate pre or corequisites.

Chair Pease called for a vote on the motion to approve the Department of Health, Recreation and Community Services agenda, pending edits discussed. Motion passed unanimously.

E. Department of Technology

Program for discussion

- EET-BS: Electrical Engineering Technology (EET) Major (edited)

S. Riehl moved, J. Zhu seconded, to approve the curriculum proposals from the Department of Technology.

J. Zhu indicated she spoke with faculty from the Technology department regarding this program being an extended major, and they may think about reduced hours in the future, but are not able to do so in this curriculum cycle. They would need to go through an advisory board for a change like that. S. Riehl asked if labeling this major as extended would violate the UCC policies. P. Pease explained this program seems to have violated the rule about not getting longer when it's already extended on two different occasions. In 2007, UCC was directed to not approve any package that would make an extended program longer, or for an extended program to be added. In the 2010-2012 catalog, the EET BS degree went from 74 to 77 credits. (with double counting, it was in compliance when the program was listed as 74 credits, but then became extended when it was approved for 77 credits). He is not sure why this was allowed, it may have been a mistake. In 2014-16 catalog, ENGLISH 3772 was created to replace the previous ENGLISH 3186 course, but ENGLISH 3772 included a prerequisite that didn't exist in the previous ENGLISH 3186 course. When UCC accepted that package, we accepted the hidden prerequisite. Although, the hidden prerequisite of ENGLISH 1005 double counts, as it's an LAC course, so the program length did not really increase.

S. Riehl suggests we label this as extended program and ask the Faculty Senate to approve it.

A. Gabriele mentioned that in his opinion, the issue of labeling it as extended or not is not the most important issue. It became clear to him while reading the previous minutes from the 2007 University Faculty Senate meeting that UCC was to implement policy not only to prevent lengthening extended programs and preventing standard programs from becoming extended majors, but also to encourage

reduction of hours in majors so that students would have room in their programs for electives outside their majors. It looks like not many programs have reduced their hours, and UCC hasn't been encouraging reducing hours in programs. Do we need to remind the university community to reduce hours in programs, with the goal of providing more opportunities for students to choose electives? M. Fienup asked if it was only extended majors that were to reduce hours. A. Gabriele indicated that his understanding of the recommendation of the task force mentioned in the minutes applies to all programs. P. Pease mentioned not all programs are needing reduction of hours. Students in NISG took the initial charge to remove extended programs, and this 2007 agenda of not allowing any new extended programs or allowing already extended programs to become longer was the compromise.

G. Pohl asked if we're taking away curriculum freedom from faculty if we impose a certain number of hours for a program.

J. Zhu indicated the reason they added ENGLISH 3772 was for accreditation needs. J. Zhu indicated they cannot at this time just remove a course. They would need to go to their advisory board first.

P. Pease explained no major can teach everything, there has to be a cut-off at some point. Although faculty have discretion to make decisions within the coursework, there are still limitations to curriculum.

D. Power mentioned for truth in advertising, we should label this as an extended major.

M. Fienup suggested we label this major as extended now, and give the department a deadline to make the reduction in a certain number of years. J. Zhu feels like this would be singling the EET BS program out. A. Gabriele asked why we don't send the deadline out to all extended majors. He doesn't know what the appropriate deadline should be, but he does think we could give departments a push for extended majors.

Since this was accidentally allowed to be extended, D. Wallace will add label of extended major to this program. D. Wallace will also add ENGLISH 1005 to program, making it 80 hours (10 hours will double count).

Chair Pease called for a vote on the motion to approve the Department of Technology agenda, pending edits discussed. Motion passed unanimously.

IV. Next meeting – Wednesday, October 23, 3:00pm, Presidential Room, Maucker Union

P. Pease will send a file to the committee with a series of recommendations regarding curriculum process, and is looking for feedback on it. These recommendations will be given to the Faculty Senate, and from there they will create a body to look at the curriculum procedures to streamline the process.

P. Pease also mentioned UCC could meet for "one-off" meetings if needed. Topics for discussion could include: teacher education courses/professional education courses, looking forward to the general education revisions (double counted courses could be removed from new general education course offerings, which could extend majors even further), extended majors, purpose of curriculum control (why don't we let departments maintain their own curriculum), etc.

The meeting adjourned at 4:46pm

Respectfully submitted,

Rachelle Kidwell
Office of the Registrar

cc: UCC
GCCC
Guests