

## September 10, 2018 Memo to UNI Faculty Senate

Dear Senators,

Curriculum proposals that require Board of Regents approval, such as program name changes, are handled before all other curriculum proposals in the annual curriculum cycle. This year the UCC and the GCCC both met during the first week of classes (August 20<sup>th</sup>) to begin our curriculum reviews. The changes must be approved by the Faculty Senate before they can be moved to the BoR. Because the proposals have to come up at three different meetings in the BOR process, we have to start right away in Fall in order to make the schedule for the 2019-2020 catalog.

To facilitate your review of these proposals before the September 10, Senate meeting, you are receiving the following documents:

1. Two documents summarizing these curriculum proposals: one for graduate curriculum and the other for undergraduate curriculum.
2. Minutes from the UCC (Undergraduate Curriculum Committee) meeting (8-22-18) and the GCCC (Graduate College Curriculum Committee) meeting (8-27-18) in which these curriculum proposals were discussed.

You will find the actual curriculum proposals yourselves in the Leepfrog program. See below for instructions on how to look at them.

Thank you.

Patrick Pease,  
Chair, UCC

Gabriela Olivares-Cuhat,  
Chair, GCCC

### How to look up these proposed programs and courses in the Leepfrog system

To find programs go to: <https://nextcatalog.uni.edu/programadmin/>

For the ENVRESMGMT-BA, you can type \*BA and that will bring you to a list of all the BA programs, scroll down to the ENVRESMGMT-BA; after selection you will see the program and any associated documents that were uploaded with it (i.e. justifications, consults, etc.)

For the ENVSCI-BS, you can type \*BS and that will bring you to a list of all the BS programs, scroll down to the ENVSCI-BS; after selection you will see the program and any associated documents that were uploaded with it (i.e. justifications, consults, etc.)

For the Graduate Programs, please type AT-MS\* and SPANISH-MA\* and follow the same procedure.

An easy way to find all the programs you need to look at is to click on “workflow” then scroll down until you see “Faculty Senate”

To find courses go to: <https://nextcatalog.uni.edu/courseadmin/>

An easy way to find all the courses you need to look at is to click on “workflow” then scroll down until you see “Faculty Senate.”

More detailed instructions can be found at:

[https://provost.uni.edu/sites/default/files/u93/navigation\\_in\\_leefrog\\_curriculum\\_system\\_8-17.pdf](https://provost.uni.edu/sites/default/files/u93/navigation_in_leefrog_curriculum_system_8-17.pdf)

If you need assistance or more information please call Cheryl Nedrow (3-2518) for undergraduate program questions and Gabi Olivares (3-2748) for questions on graduate programs.