

## September 29, 2017 Memo to UNI Faculty Senate

Dear Senators,

Provided for your consideration is the curriculum proposal put forth by the College of Business Administration for the Catalog Year 2018-2019 which has been reviewed by the University Curriculum Committee (UCC), the Graduate College Curriculum Committee (GCCC), and the Graduate Council.

We are requesting the Faculty Senate to review this proposal.

To facilitate your review of the proposal, you are receiving the following documents:

1. One document that serves as a summary for the both the CBA Undergraduate and Graduate curriculum.
2. Minutes from the UCC meeting (8-30-17) as well as the GCCC (Graduate College Curriculum Committee) meeting (8-28-17) in which these curriculum proposals were discussed.

You may access the actual curriculum proposals yourselves in the Leepfrog system. Instructions are provided below.

Sincerely,

Patrick Pease,  
Chair, UCC

Gabriela Olivares-Cuhat,  
Chair, GCCC

### **How to look up these proposed programs and courses in the Leepfrog system**

To find programs go to: <https://nextcatalog.uni.edu/programadmin/>

For example, you can type \*MINOR and that will bring you to a list of all the MINOR programs, scroll down to the INTLBUS-MINOR; after selection you will see the program and any associated documents that were uploaded with it (i.e. justifications, consults, etc.).

For the Graduate Program, please type MBA\* and follow the same procedure.

To find courses go to: <https://nextcatalog.uni.edu/courseadmin/>

To find all the courses click on “workflow” then scroll down until you see “Faculty Senate.”

More detailed instructions can be found at:

[https://provost.uni.edu/sites/default/files/u93/navigation\\_in\\_leefrog\\_curriculum\\_system\\_8-17.pdf](https://provost.uni.edu/sites/default/files/u93/navigation_in_leefrog_curriculum_system_8-17.pdf)

If you need assistance or more information please call Cheryl Nedrow (3-2518) for undergraduate program questions and Gabi Olivares (3-2748) for questions on graduate programs.