

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

September 13, 2017

Present: K. Basom, R. Christ, C. Christopher, M. Fienup, A. Gabriele, J. Morgan, C. Nedrow, P. Pease, M. Perry, G. Pohl, G. Rhineberger-Dunn, S. Riehl, J. Smothers, D. Wallace

Absent: D. Heistad, K. Martin, J. Morrow, V. Robinson

Guests: G. Bruess, G. Bunz, C. Curran, E. Eshbaugh, D. Hoffman, C. Juby, A. Lynch, R. Martin, P. Neibert, T. Schrage, K. Snyder, M. Stalp

The meeting was called to order by Chair Pease at 3:00 p.m. in the Presidential Room, Maucker Union.

I. Welcome and Introductions

Curran began the meeting for UCC Chair Pease and welcomed all present. Introductions followed.

II. Approval of Minutes

Curran, for Chair Pease, asked members to review UCC Minutes dated August 30, 2017.

Rhineberger-Dunn moved, Fienup seconded to approve minutes. The motion was voted on; motion carried and August 30, 2017 minutes were approved unanimously.

III. Review of AT-BA Athletic Training and Rehabilitation Studies Major (edited program)

Gabriele moved, Basom seconded to approve the edited AT-BA Athletic Training and Rehabilitation Studies Major.

Gabriele provided an overview of the edits within the program. He noted that the desire was to broaden the major because it no longer leads to certification. With these edits, the program will no longer be accredited, but it will be a feed into their MA in Athletic Training program.

Curran provided an overview of changes Perry made:

- AT 3090 was changed to AT 3091, because AT 3090 was a previously dropped course.
- 3 Experimental (3159) courses were replaced with “Studies in” (3186) numbers of the same title.
- A total number of credit hours was added that was missing before.

Fienup questioned how the department got the total of 56 for credit hours; Wallace confirmed that she got 58. Neibert explained that 58 would be fine to use if the total is 58.

Riehl noted that there were hidden prerequisites for some of the electives. Neibert will work directly with Perry to asterisk the courses that do have hidden prerequisites and add a footnote.

Gabriele questioned whether there was any concern that there are some incomplete documents.

Curran, for Chair Pease, called for a vote on the motion to approve the AT-BA Athletic Training and Rehabilitation Studies Major. Motion carried and the AT-BA Athletic Training and Rehabilitation Studies Major was approved unanimously.

IV. Review of the College of Social and Behavioral Sciences Curriculum Packet

A. Consent Agenda Items

Rhineberger-Dunn moved, Basom seconded to approve the CSBS Consent Agenda items.

Curran, for Chair Pease, asked the committee whether they would like to remove any items off the Consent Agenda to discuss with the appropriate department's curriculum packet.

Fienup requested that the Family Studies Minor be removed from the Consent Agenda and discussed within that department's curriculum packet.

Pease requested that SW 4200 be removed from the Consent Agenda and discussed within that department's curriculum packet.

- History
 - HISEUA 4330/5330 *Greek and Roman Life and Culture* (editorial – title)
 - HISEUA 4420/5420 *History of Ireland* (editorial – terms offered, offering frequency)
 - HISEUB 4610/5610 *English History since 1688* (editorial – description, terms offered, offering frequency)
- School of Applied Human Sciences
 - **FAMST-MINOR Family Studies Minor (edited program)**
 - FAM SERV 1075 *The Money Course* (dropped course)
 - FAM SERV 2060 *Strategies and Issues in Family Services* (editorial – prerequisites)
 - FAM SERV 3150/5150 *Families and Aging* (editorial – terms offered)
 - FAM SERV 3160/5160 *Family Assessment and Intervention* (editorial – prerequisites)
 - FAM SERV 3161/5161 *Families, Alzheimer's and Related Dementias* (editorial – terms offered)
 - FAM SERV 4157/5157 *Human Sexuality Education* (editorial – prerequisites)
 - GERO 4170/5170 *Long Term Care Administration* (editorial – prerequisites, terms offered)
 - INTDSGN 1065 *Design Visualization and Communication* (editorial – prerequisites)
 - TEXDSGN 1004 *Fashion Culture and Industry* (editorial – description)
- Social Science
 - SOCSIED 3190 *Introduction to Teaching Social Studies* (editorial – prefix)
 - SOCSIED 4190 *Methods of Teaching Social Studies* (editorial – prefix)
- Social Work
 - SW 2080 *Statistics for Social Work* (editorial – description, terms offered)
 - SW 2091 *Practice with Individuals* (editorial – prerequisites)
 - SW 4143 *Self-Care and Stress management in Helping Professions* (editorial – title, description)
 - SW 4175/5175 *Child Welfare Policy and Practice* (editorial – prerequisites)
 - SW 4190 *Specialized Field Placement* (dropped course)
 - **SW 4200 *Field Instruction* (editorial – number change, description, prerequisites)**
- Sociology, Anthropology, Criminology
 - CRIM-BA Criminology Major (edited program)
 - CRIM 4331/5331 *Women, Crime, and Society* (editorial – prerequisites)
 - SOC 3175/5175 *Environmental Sociology* (editorial – title)
 - SOC 4200 *Career and Professional Development* (dropped course)
 - SOC 4499/5499 *Seminar in Sociology* (editorial – course number, hours)
 - SOC 4500/5500 *Theory and Practice in Applied Settings* (editorial – course number)
 - SOC 4501/5501 *Research Experience in Sociology* (editorial – course number)
 - SOC 4502/5502 *Readings in Sociology* (editorial – course number)

Chair Pease called for a vote on the motion to approve the CSBS Consent Agenda items noting that the Family Studies Minor and SW 4200 were removed. Motion carried and the CSBS Consent Agenda items were approved unanimously.

B. Department of History

Rhineberger-Dunn moved, Basom seconded to approve the Department of History curriculum packet.

- HISUS 4175/5175 *History on Film* (added course)

It was noted that there was a typo within the course description. Martin agreed that he knew there was a typo; the word “make” was accidentally included in the last sentence of the description. Perry will make this correction in her clean-up.

- HISUS 4556/5556 *History of Outdoor Recreation* (added course)
Riehl double-checked that this course was created first and then put into a certificate, noting that courses are not to be created for certificates. Martin noted that this was created and then added. Martin also confirmed that the cross-listed course, LYHS 4556/5556 was created in this curriculum cycle.

Chair Pease called for a vote on the motion to approve the Department of History curriculum packet. Motion carried and the Department of History curriculum packet was approved unanimously.

C. School of Applied Human Sciences

Rhineberger-Dunn moved, Basom seconded to approve the School of Applied Human Sciences curriculum packet.

- FAMST-MINOR Family Studies Minor (edited program)
Fienup noted that PSYCH 1001 is a hidden requirement for both FAM SERV 1055 and PSYCH 2202, and students have to take either FAM SERV 1055 or PSYCH 2202. He noted that truth in advertising is important, and PSYCH 1001 should be added as a requirement to the major.

Fienup noted that he noticed hidden prerequisites in all three of the programs within the School of Applied Human Sciences’ curriculum packet.

Rhineberger-Dunn amended her motion to approve the School of Applied Human Sciences curriculum packet with the understanding that a representative of the department will work with members of the committee to make sure all hidden prerequisites are noted and marked as requirements within the catalog.

- GERO-BA Gerontology Major (edited program)
Fienup noted that there are hidden prerequisites; an additional 9 hours for all of the hidden prerequisites in the Social Sciences Track.

Additionally, it was noted that there are more hidden prerequisites in the Long Term Care Track.

Pease reminded the committee that the motion has been amended for this curriculum packet so the hidden prerequisites will be taken care of outside of the current meeting.

- GERO-MINOR Gerontology Minor (edited program)
Again, it was noted that there are hidden prerequisites in the Gerontology minor. Pease noted that this would be taken care of through the amendment to the motion.

Gabriele noted that there should be a consultation with departments for programs dropping courses. Pease noted that this is something we can talk about in our last meeting of the curriculum cycle.

- FAM SERV 3176/5176 *Consumer Behavior Across the Lifespan* (editorial – title, description)
Riehl questioned whether a student who took this course many years ago came back on campus to complete their degree should still have the same credit for this course due to the nature of the changes being made within this course.

Eshbaugh and Lynch noted that this was indeed the same course, the effort was just being made to update the description and title to match more current industry standards and what was being taught in the course.

Chair Pease called for a vote on the amended motion to approve the School of Applied Human Sciences curriculum packet with the understanding the school will work with members of the committee to ensure all hidden prerequisite issues are handled appropriately. The amended motion carried and the School of Applied Human Sciences curriculum packet was approved unanimously.

D. Department of Social Work

Rhineberger-Dunn moved, Basom seconded to approve the Department of Social Work curriculum packet.

- **SOCWORK-BA Social Work Major (edited program)**

Juby provided an overview of the edits made to the major. She noted that they increased the GPA requirement from 2.40 to 2.50. Additionally, SW 3184 had a number change to SW 4200 because this is a course that is taken at the end of the program, and students were confused by the current numbering.

It was noted that PSYCH 1001 is a requirement for both FAM SERV 1055 *Human Growth and Development* and PSYCH 2202 *Developmental Psychology*, which are both required courses. PSYCH 1001 will need to be listed as a required course within the program due to this, so there are no hidden prerequisites. Other hidden prerequisites were found for this program as well.

Pease questioned how many students would be affected by the increase in GPA from 2.40 to 2.50.

Riehl noted that SW 3192 lists a requisite of 2.40. She questioned whether this was something that needed to be changed considering the department is updating the GPA requirement from 2.40 to 2.50.

Wallace noted that Perry could make changes to the departmental courses that mention 2.40 as a GPA requirement and update to say “Admission to the Social Work major” in which admission to the major means “declared major” rather than “pre-major.”

Due to the number of updates that need to be made, it was suggested that this program be tabled until the clean-up session to allow for time to edits to be made to the program. **Gabriele moved, Fienup seconded to table this program until the clean-up session. Motion passed.**

- **SW 1001 *Introduction to Social Work and Social Services* (editorial – description)**

Rhineberger-Dunn spoke with Juby prior to the UCC meeting to inquire whether SW 1001 is the same course after the updates made. Juby noted that it was the same course and they just updated the description to reflect current industry standards and what was being taught in the course.

- **SW 2045 *American Racial and Ethnic Minorities* (editorial – description)**

Rhineberger-Dunn noted that she spoke with Juby prior to the UCC meeting and had Juby send a consultation form with the Department of Social Sciences to Perry to upload, which she did.

- **SW 3102 *Conflict Resolution* (substantive – prerequisites, terms offered)**

Rhineberger-Dunn noted that she spoke with Juby prior to the UCC meeting and had Juby send consultation forms to Perry to upload, which she did.

- **SW 4121 *Social Work in Mental Health Settings* (substantive – title, description)**

Juby noted that this course’s title and description change were updated to reflect current industry standards and what was being taught in the course.

- **SW 4200 *Field Instruction* (editorial – number change, description, prerequisites)**

Pease noted that he moved this course off the Consent Agenda because he wanted to discuss the prerequisite change of 2.40 to 2.50 in conjunction with the program.

Chair Pease called for a vote on the motion to approve the Department of Social Work curriculum packet. Motion carried and the Department of Social Work curriculum packet was approved unanimously.

E. Department of Sociology, Anthropology, and Criminology

Rhineberger-Dunn moved, Basom seconded to approve the Department of Sociology, Anthropology, and Criminology curriculum packet.

Rhineberger-Dunn amended her motion, Fienup seconded to separate the two courses in the Department of Sociology, Anthropology, and Criminology curriculum packet and vote on them separately.

- › SOC 4503 *Cooperative Education*

Rhineberger-Dunn noted that this course was previously SOC 3179, which is a Common Course Number and used University-wide, and that this course number edit should not move forward. Stalp agreed that it would be best to keep this course as SOC 3179 *Cooperative Education*. Perry will shred this proposal in Leepfrog.

Chair Pease called for a vote on the motion to approve the SOC 4503 *Cooperative Education*. Motion denied and the SOC 4503 *Cooperative Education* was denied unanimously.

- › CRIM 4585 *Practical Field Experience* (added course)

Rhineberger-Dunn noted that this course was created in design for students who had work experience within the criminal justice system to get appropriate credit.

Chair Pease called for a vote on the motion to approve the CRIM 4585 *Practical Field Experience* course. Motion carried and CRIM 4585 *Practical Field Experience* was approved unanimously.

F. Department of Political Science

Rhineberger-Dunn moved, Basom seconded to approve the Department of Political Science curriculum packet.

- › POLSCI-CERT Certificate in Public Personnel & Human Resources (added program)
It was noted that this program has hidden prerequisites.

Rhineberger-Dunn amended her motion to approve the Department of Political Science curriculum packet with the understanding that a representative of the department will work with members of the committee to make sure all hidden prerequisites are noted and marked as requirements within the catalog.

Christ questioned what the disagreement was between the College of Business and the department. Hoffman noted that they did not like their use of the phrase, "Human Resources," so they agreed to disagree. Hoffman noted that they were already using this title as one of their tracks, and were simply making this a certificate instead.

- › PUBADMIN-BA Public Administration Major (edited program)
The department noted that they had external reviewers come in to evaluate their major, and they recommended that some of the tracks be made into certificates and the major be simplified.

The committee questioned whether students currently in this program could finish their program as currently offered. The department noted that their students would either be able to finish or be grandfathered in to the new program.

- › STLOGOVVT-CERT Certificate in State and Local Government (edited program)

The committee confirmed that the total number of credit hours for this certificate should be 15 as is listed on the proposal. Two electives were moved to required courses, and now the students need only 3 credits of electives rather than 9 credits of electives.

Chair Pease called for a vote on the motion to approve the Department of Political Science curriculum packet. Motion carried and the Department of Political Science curriculum packet was approved unanimously.

Chair Pease stated the next meeting would be **3:00 p.m. September 20** in **Presidential Room, Maucker Union**, at which time the CHAS-Sciences curriculum packet will be reviewed.

The meeting adjourned at 5:03 p.m.

Respectfully submitted,

Megan Perry
Office of the Registrar

mabp

cc: UCC
GCCC
Guests