

**MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA**

September 10, 2018

Present: D. Cyphert, C. Nielsen, E. Sutton, G. Pohl, S. Onken, S. Moore, R. Al-Mabuk, G. Olivares,
J. Smothers, D. Wallace

Absent: C. Miller

Guest: C. Juby

The meeting was called to order by Chair Gabriela Olivares at 12:02 p.m. in Lang 115.

I. Welcome and Introductions

GCCC Chair Olivares welcomed all present. Introductions followed.

II. Approval of Minutes

Al-Mabuk moved to approve the August 27, 2018 meeting minutes. Pohl seconded.

Olivares called for a vote. Minutes passed unanimously.

Olivares asked if the committee would like to approve the minutes via email. Cyphert asked if it would be time savings since Olivares would have to collect all of the email votes. Olivares stated it would save time at the meeting. Al-Mabuk said it could be helpful. Nielsen asked what about if a correction needs to be made. Olivares stated that we'd have to then make the corrections and modify the vote. Olivares concluded that we will vote on the next set of meeting minutes through email.

III. Consent Agenda

Cyphert moved to approve the proposed consent agenda. Sutton seconded.

A. College of Business Administration -- Courses

- FIN 3032 International Financial Management (substantive, changes at the undergraduate level, adding a math course as a prerequisite option)
- FIN 3065 Fixed Income Analysis (substantive, changes at the undergraduate level, adding a math course as a prerequisite option)
- FIN 3160 Principles of Investment (substantive, changes at the undergraduate level, adding a math course as a prerequisite option)

B. Social Work -- Courses

- SW 4171 Addiction Treatment (substantive, requirements at undergraduate level); withdrawn from the agenda; unable to drop junior standing
- SW 4175 Child Welfare Policy and Practice (substantive, requirements at undergraduate level); withdrawn from the agenda; unable to drop junior standing
- SW 4173 Social Services for Older Adults (substantive, dropping a prerequisite at undergraduate level)
- SW 6244 Advanced Social Work Practice with Families (course is not being deleted but being added to elective category in plans of study)

Olivares called for discussion. Hearing none.

Chair Olivares called for a vote on the motion to approve all items on the consent agenda; motion carried and was approved unanimously.

IV. Regular Agenda

A. Interdisciplinary Course --- LIBRARY 4000

Cyphert moved to approve LIBRARY 4000, Sutton seconded.

Olivares called for discussion.

- LIBRARY 4000 Collections Care and Management (added)

Wallace discussed that UCC is moving their vote on the course to the clean-up meeting. Sutton mentioned that T. Westbrook and her attended the pre-meeting for UCC but didn't attend the official UCC meeting. Westbrook and Sutton will attend UCC clean-up meeting to discuss. Cyphert stated that the proposal was supposed to be voted on last year but missed curriculum dates. Cyphert originally had some concerns on who would teach the class but her concerns were answered at pre-meeting. Wallace reported that Fall 2017 and Fall 2018 the course was cancelled. Sutton stated it is her understanding the course was offered in Fall 2017. Sutton will check with the instructor and get back to Wallace about the course details from Fall 2017.

Chair Olivares called for a vote on the motion to approve interdisciplinary course LIBRARY 4000. Motion carried and was approved unanimously.

B. Social Work Department – Programs

Onken moved to approve Master of Social Work curriculum changes to delete social administration track and add an endorsement track in School Social Worker Birth to Age 21. Al-Mabuk seconded.

Olivares called for discussion.

- SOCWORK-CERTGR School Social Work Certificate (proposal will be withdrawn, changed to endorsement)
- SOCWORK-MSW Major in Social Work (edited)

Cyphert asked about certificate. C. Juby clarified the certificate will be dropped and the language of an endorsement will be added. Onken confirmed the certificate proposal will be shredded. C. Juby passed around some tentative language that will be added to the catalog to let students know if they take established coursework they can apply for an endorsement through the Iowa BOEE/Board of Educational Examiners. To obtain an endorsement 34 credits are required, but if selected correctly, can all be encompassed in the MSW degree requirements.

Cyphert asked if this endorsement needs to be clarified a head of time. Juby explained that if the students select the correct electives, the endorsement requirements are met and students apply for the endorsement through the BOEE at the time of graduation. Onken mentioned the specialization does cover most course requirements but students do need to be aware and pick specific electives and their 6 credits of practicum need to be in AEA setting. Onken added this is a common endorsement offered by other MSW programs in the state of Iowa.

Wallace asked for clarification on language in the catalog. Should it be listed as 10 credits of practicum or a combination of practicum and seminar credits. Cyphert mentioned it might be helpful to clarify

that it is not an additional seminar/practicum but the same as needed for MSW; with the practicum being specific to AEA organization. C. Judy stated specific course numbers can be added to help clarify. The 10 credits of practicum/seminar would be in SW 6268, SW 6269, SW 6270 and SW 6271. Cyphert asked about only listing hours for those courses needed beyond the MSW versus the 34 credits need for the endorsement. C. Judy wants to ensure that the credit hours /course numbers for the complete endorsement are listed. Wallace stated that MSW students are closely advised by the department and should understand the requirements through working with faculty.

Chair Olivares called for a vote on the motion to approve Social Work Department curriculum changes. Motion carried and changes were approved unanimously.

V. Next meeting September 24, 2018, 12pm/Noon, Lang 115

Olivares stated there is discussion within the College of Education as to who should be representing Teacher Education on this committee. Olivares commented that currently the Teacher Education Faculty representative is ex-officio. Olivares wondered if this position should be a voting member. Does being ex-officio mean they are not as needed/valuable?

Chair Olivares stated the next meeting would be **September 24, 2018 in room 115 Lang Hall.**

The meeting adjourned at 12.30 p.m.

Respectfully submitted,

Joan Smothers
Office of the Registrar

jps
cc: UCC
GCCC
Guests