

**MINUTES OF  
GRADUATE COLLEGE COMMITTEE ON CURRICULA**

**September 20, 2019**

Present: G. Olivares, S. Moore, S. Onken, D. Cyphert, C. Nielsen, E. Sutton, D. Wallace, R. Kidwell, J. Smothers,  
C. Christopher

Absent: G. Pohl, R. Al-Mabuk

Guests: D. Tidwell, D. Schmid, J. Taylor, F. Fontana

The meeting was called to order by Chair Gabriela Olivares at 11:00 a.m. in Lang 115.

**I. Welcome and Introductions**

Chair Olivares welcomed all present.

**II. Consent Agenda**

C. Nielsen moved and S. Onken seconded to approve all proposed COE consent agenda.

**A. Curriculum & Instruction -- Courses**

- ELEMEL 4121/5121 Infant Toddler Curriculum & Guidance (start term, reduction in field experience hours from 20 to 15)

**B. Ed Psych & Leadership – Courses**

- POSTSEC 7372 College Effects on Students (course number change)

**C. Kinesiology – Courses**

- PEMES 6231 Effective Teaching and Behavioral Management in Physical Education (title change, description change, and frequency)
- PEMES 6273 Contemporary and Inclusive Issues in Physical Education (title and description change)

**D. Special Education – Courses**

- SPED 4140/5140 Services to Families with Infants and/or Toddlers With Developmental Delays or Disabilities (pre-reqs waived for Dept of Communication Sciences and Disorders, term offered)
- SPED 4141/5141 Including Young Children with Special Needs Into the General Education Program (pre-reqs waived for Dept of Communication Sciences and Disorders)
- SPED 4161/5161 Constructions of Behavior and Humanistic Supports (title change)

**E. Special Education – Programs**

- SPED MAE Special Education (formatting issue, not adding SPED 6299 but clarifying it is a required course, not an elective)

Members had no questions.

The question was called on the motion to approve COE items on the consent agenda. The motion carried unanimously.

### **III. COE Curriculum Review (Regular Agenda Items)**

#### **A. ED.D & Post-Secondary Education**

C. Nielsen moved and S. Onken seconded the motion to approve EDD & Post-Secondary Education regular agenda items.

Discussion was as follows.

##### **• EDD Doctor of Education**

C. Nielsen asked D. Tidwell to explain the changes in the EDD program. D. Tidwell responded a new intensive study area, Post-Secondary Student Affairs, was being added. The addition of the cohort system and reduction of hours came about from an academic review. They borrowed heavily from successful programs in CPED.

S. Onken asked about the hours for dissertation. D. Tidwell responded one of the recommendations from the academic review was to reduce the total hours for the program, so it was decided the professional common core would be 24 credits, the advanced professional core would be 15 credits, and the dissertation would increase from 6 to 9 credits, which decreases the total for the program from 60 hours to 48 hours. All students will take the professional common core, and then split into their choice of advanced professional core.

D. Tidwell also explained the courses are moving away from being held only on campus to an online hybrid model. The proposed program offers mainly hybrid courses. In the future, international students could take the program from a distance, while now they must take the courses on campus.

S. Onken asked if this proposal is clear with the library. S. Moore responded it was clear to her.

D. Tidwell mentioned the Post-Secondary Student Affairs track is in high demand.

G. Olivares inquired whether informational documents created by departments to outline extensive curriculum changes can be attached to the Leepfrog proposal. D. Wallace responded yes. Moving forward documents with extensive changes will be attached to the Leepfrog proposal.

##### **• POSTSEC 7373 Administration and Finance in Higher Education (added)**

D. Schmid explained this is a new course and is one that other doctorate programs across the country include.

##### **• POSTSEC 7374 Organizational Processes and Communication (added)**

D. Schmid explained this is a new course. He indicated this course was part of the doctorate program in the past and they are bringing it back and revamping the curriculum. This course will tie back to the administration course.

The question was called on the motion to approve EDD & Post-Secondary Education regular agenda items. The motion carried unanimously.

#### **B. LIBSTD-MA Major in School Library Studies**

C. Nielsen moved and S. Onken seconded the motion to approve School Library Studies regular agenda items.

Discussion was as follows.

J. Taylor explained the endorsement options for this program weren't specifically listed in catalog. Within the School Library Studies program, students can earn three different endorsements: K-12 (which includes elementary and secondary endorsements), K-8 elementary endorsement, and 5-12 secondary endorsement. Historically in the catalog the only option that has been listed is the K-12 endorsement, in which students complete the full program. However, there are subsets within the program, and they have students who want to earn just the elementary or just the secondary endorsement, and don't complete the entire program. The option to do this is not currently listed in the catalog. The only change to this program is that the elementary and secondary stand-alone endorsements are being listed in the catalog.

J. Taylor explained the student's transcript is analyzed and then they are recommended for endorsements based on the courses they complete. D. Wallace indicated the Registrar's Office recommended they add this information to the catalog since if students don't complete the entire program, the Registrar's Office is not able to recommend them for only the elementary or secondary endorsement, and the student would need to go through BOEE.

C. Christopher confirmed all courses that are listed in the proposal are accurate to lead to the individual elementary or secondary endorsements.

J. Taylor indicated this change allows us to better support students. It helps our reputation as being student centered, when we can recommend them for any of the endorsements, instead of needing to send students to the BOEE.

S. Moore asked how many students were in this program. J. Taylor said they admit approximately 20 students every year.

The question was called on the motion to approve the School Library Studies regular agenda item. The motion carried unanimously.

### **C. Ed Psych & Leadership**

C. Nielsen moved and S. Onken seconded the motion to approve Ed Psych and Leadership regular agenda items.

Discussion was as follows.

#### **• EDLEAD 6259 (will be assigned number 6260) Power, Politics & Ethics for International Educators (added)**

At the pre-meeting, B. Forsyth indicated this course was previously offered as an experimental course and the course number needs to be changed to EDLEAD 6260 instead of the 6259 experimental course number. D. Wallace confirmed the course number would be changed to EDLEAD 6260.

G. Olivares spoke on behalf of Dr. Gilson who could not attend the meeting. She indicated this course was a 7000-level course (EDLEAD 7319) and they are keeping EDLEAD 7319, but are adding EDLEAD 6260 for master's level students. This course will be similar, but EDLEAD 6260 is within the M.A.E. Teacher Leadership for International Educators program.

E. Sutton asked the reason for keeping EDLEAD 7319. G. Olivares indicated EDLEAD 7319 is for the EDD program. EDLEAD 6260 is geared towards master's level, and EDLEAD 7319 is geared towards the EDD.

D. Cyphert asked if there are enough students in each program to warrant offering EDLEAD 7319 and EDLEAD 6260. G. Olivares indicated the content is different.

E. Sutton asked if EDLEAD 6260 is a requirement in a program, D. Tidwell indicated it's required in the Teacher Leadership for International Educators master's program.

D. Cyphert asked why we don't have a restatement of the Teacher Leadership for International Educators master's program to change EDLEAD 7319 to EDLEAD 6260. Is it changing from EDLEAD 7319 to EDLEAD 6260 as a requirement?

The current program shows EDLEAD 7319 required. D. Wallace indicated we can fix that editorially by removing EDLEAD 7319 and adding EDLEAD 6260 if that is the department's intent. G. Olivares will check with Dr. Gilson and let us know. [Editorial note: T. Gilson confirmed after meeting that EDLEAD 7319 should be removed and EDLEAD 6260 added to the Teacher Leadership for International Educations master's program.]

› **EDPSYCH 6260 Counseling Interventions in School (added)**

C. Nielsen indicated that at pre-meeting B. Forsyth explained they need to meet accreditation standards by offering this course in their own college.

› **SCHPSYCH-SPED Major in School Psychology**

G. Olivares explained if a student wants to declare an Ed.S. program, they must have completed the MAE in School Psychology first. Students sometimes come to UNI and transfer classes and are very close to finishing their MAE, but cannot start pursuing their Ed.S. because the catalog language currently requires a completed MAE. This presents problems for students who want to start their Ed.S., and the department wants to allow MAE and Ed.S. to be pursued concurrently. This is the only change for this program.

D. Cyphert asked if the catalog still states they have to finish the MAE before they can go on to EDS. G. Olivares responded "no", the change is only to allow students to pursue them concurrently. However, you still need to complete the MAE to graduate with the Ed.S.

D. Wallace indicated this has happened occasionally when a student applied for Ed.S. but had not completed the MAE and, therefore, could not be admitted to the Ed.S. program.

D. Cyphert asked if they are admitted provisionally. G. Olivares responded "no".

G. Olivares explained students would be declared in both MAE and Ed.S. programs. E. Sutton indicated even with declaring both, they would have to finish the MAE in order to graduate.

D. Cyphert inquired why they aren't conditionally admitted. She asked what happens if they start both programs concurrently and don't finish the MAE? D. Wallace indicated the MAE degree would need to be conferred before the Ed.S. could be conferred, and that would be part of the final graduation check in the Registrar's Office.

The question was called on the motion to approve Ed Psych and Leadership regular agenda items. The motion carried unanimously.

**D. Kinesiology**

C. Nielsen moved and S. Onken seconded the motion to approve Kinesiology regular agenda items.

Discussion was as follows.

› **PEMES 6240 Advanced Adapted Physical Education (added)**

C. Nielsen asked F. Fontana to explain this new course. F. Fontana explained this course is currently a 4000/5000 level course, but students don't take the course together. The 5000 level course is offered online through Continuing Ed. They don't have a proper syllabus for HLC, and it's better to separate the courses.

D. Cyphert asked if 4000 level still exists, F. Fontana responded "yes".

▸ **PEMES 6241 Advanced Assessment in Physical Education (added)**

F. Fontana indicated this course is making the program more prescriptive. This course has previously been taught as seminar course.

D. Wallace asked if the seminar course should be attached to PEMES 6241 as an equivalent. F. Fontana indicated we would need to discuss this because they currently offer two seminar courses, one is offered for 2 credits and one is offered as 3 credits.

▸ **ADAPTEDPE-CERTGR Adapted Physical Education Certificate (added)**

F. Fontana explained this certificate is being created to increase marketability of the program and allow students who do non-degree graduate work to do this certificate only.

D. Cyphert asked if we need to be concerned with a new certificate containing a new course (PEMES 6241). D. Cyphert asked if we need to wait and add PEMES 6241 next year. S. Onken indicated technically it is not a new course because it has been previously taught in a seminar format. J. Smothers indicated PEMES 6241 is also included in the Physical Education MA program. It was determined this course could also be included in the new program certificate.

▸ **PE-MA Major in Physical Education**

S. Onken inquired about removing practicum hours. F. Fontana indicated they are dispersing the practicum into the courses within the major.

The question was called on the motion to approve Kinesiology regular agenda items. The motion carried unanimously.

**IV. Next meeting October 4, 2019, 11am, Lang 115**

Chair Olivares stated the next meeting would be **October 4, 2019 in room 115 Lang Hall.**

G. Olivares expressed ideas for the GCCC committee. She explained the chair has always been non-faculty, and asked if it should be a faculty member instead. She indicated the decision was up to the committee. S. Onken asked if it would have to be existing representative of the committee.

C. Nielsen moved to keep committee chair as is, E. Sutton seconded. We will vote next week.

G. Olivares went over handout of GCCC committee idea topics. See handout.

G. Olivares said she has met with P. Pease on these ideas.

On the topic of less meetings, S. Onken expressed that since we currently don't meet for the entire scheduled two-hour time, it would work time wise. We wouldn't have to have separate pre-meetings.

E. Sutton mentioned we need to make sure we have enough time for guests to come in. She indicated with Armageddon style pre-meetings, members may forget what we spoke about, so did not feel this would work well. A solution could be to have the regular meeting first then pre-meeting.

The committee agreed that it was a good idea to give guests questions before meetings.

**V. Next pre-meeting September 27, 2019, 11am, Lang 115**

Chair Olivares stated the next pre-meeting would be **September 27, 2019 in room 115 Lang Hall.**

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

Rachelle Kidwell  
Office of the Registrar

cc: UCC  
GCCC  
Guests