Regular Meeting

UNI UNIVERSITY FACULTY SENATE MEETING

08/27/12 (3:30 p.m. – 4:58 p.m.)

Mtg. #1718

SUMMARY MINUTES

Summary of main points

1. Courtesy Announcements

Faculty Senate Chair **Peters** introduced Sherry **Nuss** to new members as the returning transcriptionist of minutes and agenda developer. He then introduced Charlene ("Char") **White** as the on-campus administrative assistant who will provide 5% of her position in support of Faculty Senate budgeting, meeting arrangements, announcements, and website support. The Faculty Senate phone (319-273- 3267) will also ring in Char's office now so callers will actually reach someone when calling.

No press were present.

Provost **Gibson** offered comments regarding preliminary enrollment numbers with final numbers coming out after this Friday, likely next Tuesday due to Monday's holiday. She also briefly reiterated her goals for the upcoming year with the Faculty Senate (also covered at the recent Faculty Senate Retreat) which included:
1. Improving communication with faculty and the Faculty Senate, including meeting with faculty groups, departments, and colleges and various programs across campus;
2. Reestablishing the Center for Excellence in Teaching and Learning;
3. Rewriting the job description for the position of Associate Provost for Faculty Affairs then conducting a search;
4. Continuing efforts of internationalization on campus, especially the retention of students;
5. Looking at how programs across the University are assessed along with reevaluating the criteria used; and

6. Moving forward with the Active Scholar initiative, following a review by the Faculty Senate.

Faculty Chair **Funderburk** offered comments in 3 areas, including noting that meetings were held throughout the summer by faculty leadership individuals regarding faculty governance here at UNI, announcing the Fall Full Faculty Meeting on Monday, September 17th, at 3:30 in Lang Auditorium, and seeking input on having additional full faculty meetings throughout the year, perhaps panel discussions on various topics.

Chair **Peters'** extensive comments (for the record) included welcoming everyone back to what looks like a busy year where clarifying the role of faculty in shared governance and protecting that role will be paramount. He noted the 4 major initiatives agreed upon at the recent Faculty Senate Retreat:

1. The Senate proposing changes to the policy-making process on campus, including procedures related to the formulation of policy and the notification of policy;
2. Naming an ad hoc committee to recommend changes in curricular policies and the handbook to insure faculty control;
3. Creating an ad hoc committee to recommend a more inclusive and transparent budgeting process at UNI; and
4. Working with United Faculty and the Administration to develop due process standards for faculty accused of misconduct, standards that include review by a faculty panel. **Peters** noted that working these ambitious goals into regular Senate business will make for lots of work, and he will be putting committees together soon, asking all to step up and do their share.

In addition, **Peters** noted that the search for the new president will be undertaken and perhaps completed by January 1, 2013. Discussion ensued as to the make-up of the selection committee. He then announced that Senator **Edginton** has accepted his appointment as Secretary to the Faculty Senate and reminded everyone that the Bylaws state that each Senator must supply an alternate for meetings they cannot attend. He would like names submitted for each alternate. The issue of conflicts among faculty meetings across campus was discussed with suggestions for alleviating

those conflicts made, and some Faculty Senate committees were outlined and need more volunteers. Senators will consider those positions and contact **Peters**. He will also be e-mailing about additional opportunities to serve.

And finally, Chair **Peters** noted that Shashi **Kaparthi** was in attendance and would speak to Calendar Item #1143 if it were docketed at the head of the docket today.

2. Summary Minutes/Full Transcript

None to approve.

3. Docketed from the Calendar

1139 1035 Request for Emeritus Status, Julie C. Lowell. Docketed in regular order (**Bruess/Terlip**).

1140 1036 Request for Emeritus Status, John T. Fecik. Docketed in regular order (**Neuhaus/Gallagher**).

1141 1037 Request for Emeritus Status, Larry P. Leutzinger. Docketed in regular order (**East/Kirmani**).

1142 1038 Request for Emeritus Status, Kenneth J. De Nault. Docketed in regular order (**Terlip/Neuhaus**).

1143 1039 Consultative session on Campus IT progress and needs. Docketed at the head of the docket for discussion today (**Bruess/Kirmani**).

1144 1040 Consultative session on reporting of course grade distributions. Docketed in regular order (**Bruess/Terlip**).

1145 1041 Election of members to Senate Budget Committee. Docketed in regular order (**Neuhaus/Kirmani**).

1146 1042 Selection of members to Faculty Academic Misconduct Panel. Docketed in regular order (**East/Edginton**).

4. Consideration of Docketed Items

1143 1039 Consultative session on Campus IT progress and needs (**Bruess/Kirmani**), moved to the head of today's business.

5. Adjournment

Motion to adjourn at 4:58 p.m. (**Edginton/Bruess**). Passed.

Next meeting:

09/10/12
Oak Room, Maucker Union
3:30 p.m.

Regular Meeting

FULL TRANSCRIPT OF THE
UNI UNIVERSITY FACULTY SENATE MEETING
August 27, 2012
Mtg. 1718

PRESENT: Melinda **Boyd**, Karen **Breitbach**, Gregory **Bruess**, Forrest **Dolgener**, Philip **East**, Chris **Edginton,** Jeffrey **Funderburk**, Deborah **Gallagher**, Gloria **Gibson**, David **Hakes**, Tim **Kidd,** Syed **Kirmani**, Michael **Licari**, Kim **MacLin**, Chris **Neuhaus**, Scott **Peters**, Jerry **Smith**, Jesse **Swan**, Laura **Terlip**

Absent: Betty **DeBerg,** Marilyn **Shaw**

CALL TO ORDER

Chair **Peters**: All right. I see that it's 3:30, and we have a quorum, so let's come to order. Welcome, everybody, to a new year. We have a busy year ahead. Before we get into the agenda, I do want to quickly introduce a couple of people. First of all, for those of you who are new, I want to make sure everybody knows Sherry **Nuss**. She transcribes our meetings. You'll be getting e-mails from her with drafts of minutes. She helps me to put the agenda together for every meeting and various other things. Sherry has served the Senate well, and we're happy to have her back. We also have a new administrative assistant who is handling kind of the other side of the Senate's administrative stuff. Her name is Charlene, or Char, **White**, and she's sitting over there. She works 5% of the time for the Senate [laughter around]. She's a full-time employee; we get 5% of her time. [jokes being made that her attendance today will be all her allotted time] No, we're only keeping her here 5 minutes. We're not paying her the whole meeting time. Her main role will be handling our on-campus administrative tasks—budgeting, meeting arrangements, posting and distributing minutes and agendas. I'm hoping to work with her to keep the website more regularly updated, and she also is going to be serving as a continuing contact person for the Senate. So, for example, right now if you called the Senate's phone number [319-273-3267], you actually get an answer. So, if there's ever any

off-campus folks who need to get ahold of the Senate for some reason, it now rings in Char's office. So, Sherry, welcome back. Thanks for your continued work. And, Char, welcome, and we look forward to working with you.

COURTESY ANNOUNCEMENTS

CALL FOR PRESS IDENTIFICATION

Peters: So, with that, I don't see any press in the room.

COMMENTS FROM PROVOST GLORIA GIBSON

Peters: Provost Gibson?

Gibson: Just a few brief comments, and I want to reiterate some of the points that I made at the [Faculty Senate] Retreat just because I know that there were no minutes taken, and I'd just like to have on record some of the points that I made just very briefly.

Before I get to that, I want to just say that I'm sure most of you are aware that our preliminary enrollment numbers are down. They are preliminary. We should have additional information by Friday, because we always have anywhere from 1 to 300 students that wait until the last minute to register, and so we will have additional information by Friday. How does this impact our budget? We, as you know, did write in contingency funds because we were predicting that enrollment would be down. So we do have that as a part of our budget, but again, do we have enough funds to cover that deficit at this point in time? We just don't know.

The other important point is that this time last year we were looking at a $5.1--I believe is the number--million dollar deficit. We are certainly not anywhere in that ballpark, so I'm fairly certain that most of you know that we do have to give an official report on enrollments, and so Friday will be

that end of that official time. Of course, Monday is a holiday, so by Tuesday we should have more direct information on what enrollments are and what that impact is on our budget.

The second thing I wanted to do is just, as I said, briefly reiterate sort of my goals for the year in working with Faculty Senate, and I did share these at the Retreat. First, and foremost, to improve faculty relations between the Provost's Office and, of course, Faculty Senate and faculty across campus to communicate more effectively, to meet with faculty groups and Departments. The President and I will be going to visit Colleges this Fall as we have. I have met with Chair **Peters** throughout the Summer, and we've talked about a few things, and I have recommended that there be updates from the CIO, from the Retention Council, from International Programs, so that we're all sort of up to speed on the various Divisions within Academic Affairs.

We received some funding to reestablish the Center for Excellence in Teaching and Learning, so I will be looking to the Faculty Senate to help as we reshape that entity. We don't have a lot of money, but I think we have some money where we can begin planning and hopefully by the second semester have something underway there.

The next area where I'm looking for assistance from Faculty Senate, I do want to re-write the job description for the Associate Provost for Faculty Affairs. My goal there is to make that position a little more faculty-centered, and this is not in any way any reflection on Ginny **Arthur**, but just want to look at that job description, the previous one, and also do some research on how that position looks at our Regent Institutions and at other institutions. So I plan to put together a small committee to look at that job description before we actually start a search. I do plan to start the search this Fall, and hopefully we would have someone in place by June or July of next year.

I want to continue our internationalization efforts on campus. We did receive funding for additional staff for international programs, you know, as I've said for a number of years, 3 years. I want to improve our retention of

international students and our activities across campus related to internationalization.

It was brought up at the Retreat and I agree with the fact that we need to look at how we assess programs across the University. What are the criteria that we use to evaluate programs? And I would hope that the Faculty Senate and Provost's Office can work together in establishing those criteria this year.

The other work that was started last year and was not completed, I did form a committee to look at the issue of the "active scholar." A report was submitted to the Provost's Office. That report has not been vetted with Academic Affairs or with the Senate, and so I plan to move forward on looking on some of those issues within that report.

Those are the major items. I am asking for the Faculty Senate to work with the Provost's Office on a number of these initiatives and issues and hope that we can make some progress during the year. I want to thank you for the Retreat, inviting me to the Retreat, and I am very optimistic that we can get some of this work underway this year. So, thank you very much.

Peters: Thank you. Chair **Funderburk**?

COMMENTS FROM FACULTY CHAIR JEFFREY FUNDERBURK

Funderburk: I have 3 little items to talk about. First, I'd like to note that the faculty leadership, including Senate Chair **Peters**, UF President **Powers**, and I met multiple times this Summer with various other people at different times. Had some very productive discussions on a wide range of issues related to faculty governance here at UNI. I look forward to a very good year working with those folks. I think that we have a good team to work on this. We have many challenges and opportunities ahead this year, so I think you'll be hearing from different ones of us at different times for help and ideas.

Maybe you've seen already that the Fall Full Faculty Meeting will be held Monday, September 17th, from 3:30 to 5:00 in Lang Auditorium with a reception to follow. Addresses will be made by President **Allen**, Provost **Gibson**, Board of Regents Executive Director **Donley**, UF President **Powers**, and me as Faculty Chair. Faculty awards will once again be done during the faculty meeting, and new faculty members will be introduced, so please plan to attend and share with your colleagues.

The last one is I've had discussions with a number of individuals about the possibility of scheduling some additional faculty meetings during the year. As I understand it, there was some talk about that also at the Senate Retreat and some interest on some parties about having maybe some additional meetings. One idea I had put forward is to have a series of panel discussions about the future of UNI with some topics such as "What does the UNI of 2025 look like?" And individual sessions could be devoted to different subtopics related to the broader topic. For the discussion panels, I would hope to have representatives from the UNI Administration, from the faculty, the Board of Regents, as well as students and former students involved in those talks. Now, with that idea in mind I'm kind of looking for your advice on it. Given that there likely will be a lot of presentations this year due to the presidential search and other things going on on campus, I'm interested in the feedback of whether or not we think there would be enough attendance to make it worthwhile to schedule these meetings and to have people on campus to have these conversations. Also, if anyone had another idea for what faculty meetings—the Fall Faculty Meeting or other faculty meetings—should do, let me know. It would be obviously a departure from what we've done in the past to have more than one meeting a year, and it's not like I've heard a huge cry of people saying there are not adequate meetings, but I throw the idea out there if you have any comments. You could either, I guess, offer it now or later to me on that.

Gallagher: Well, I think it's important to have some, and I think that this is a good time to introduce that. Further, whether other meetings compete seems to me not to be really relevant to—I mean, I understand your concern, but maybe you might want to solicit a broader—the broader UNI faculty community for ideas about what they'd like to talk about.

Funderburk: I thought if this group already said, "No, forget it," then I wouldn't need to. But if there's enough interest (light laughter around)……

Peters: Senator **Terlip**.

Terlip: You might want to check with the Chairs of the College Senates to see if they have any particular things they would like broader meetings on.

Funderburk: That's a good idea.

Peters: Any other? Senator **Neuhaus**.

Neuhaus: Because we're going to be looking at eventually getting a new president, I suspect folks will be somewhat interested in that whole process. I think it could dovetail rather nicely with what you're planning, but it may be that folks would want to discuss some of that as well. It would be a nice—if that was established already, there might be a nice venue for a bit of that discussion as well.

Funderburk: I don't know if you [Chair **Peters**] were going to announce it, but there is going to be a forum on campus about the qualities of the new president.

Peters: Yeah, I've got a couple of comments on that. Any other comments for Chair **Funderburk**? [none heard] Ok, thank you.

COMMENTS FROM FACULTY SENATE CHAIR SCOTT PETERS

Peters: My comments are also a little bit on the lengthy side. I ask you to bear with me. Some of them are to get this in the minutes, but some of it is new information.

So, first, of course, is welcome back to everybody. Thank you. Thank you for the Retreat which I thought was very productive. The year is going to be busy. In some ways it may be as busy as last year, though hopefully we

won't have to have weekly meetings in order to accomplish everything. Our current situation means that we need to work hard this year at strengthening the faculty's role in shared governance, making that role more of an active one rather than a reactive one, and working to institute policies and procedures that can protect that role.

At our Retreat we agreed on 4 major initiatives to pursue this year in addition to our normal business. The Senate will lead these efforts but will be seeking the help of many across campus.

First, the Senate will propose changes to the University's policy-making process that will try to assure that alterations made by the Policy Review Committee or the Cabinet come back to the recommending body. We will also recommend a mechanism for notifying people on campus that policies are being considered so that the Senate or other representative bodies across campus, or other affected parties on campus, might have a chance to weigh in before policies are promulgated.

Second, we will put together an ad hoc committee to recommend changes in our curriculum policies or handbook that will assure faculty control over the curriculum and make sure that faculty bodies actively monitor curriculum and programs so that we can make incremental changes and adjustments.

Third, we will create an ad hoc committee to recommend a more inclusive and transparent budgeting process for the university.

And finally, we will work with United Faculty and the Administration to develop due process standards for faculty accused of misconduct, standards that include review by a faculty panel.

In the coming weeks we will be putting together these various committees to work on these tasks. I recognize that any one of these goals is, by itself, fairly ambitious. Trying to do four might be overly ambitious or foolish perhaps. But this is the time to be ambitious. As the Provost has already alluded to in her discussion of enrollment numbers, and as everyone in this

room knows, we face many challenges at UNI, and to overcome these challenges, we need an engaged faculty, a faculty that is ready to take on the myriad tasks that require our attention.

I know that all of these goals will have to be juggled with our regular business, including now the involvement of many on campus in the search for a new president. This will not be easy, and we are going to need help from a lot of people, and as I said in a recent email, if I call on you to help, please please please try to find a way to say yes! And I know that many of you in this room, all of you in this room actually, have already committed to taking on a big task simply by agreeing to be Faculty Senators, University Senators, but we will be looking for not only involvement by folks in this room but by others across campus as well in several of these endeavors.

So, the search for a new president, the committee structure was approved by the Board of Regents this afternoon with an alteration. This is the document [projected for all to see and appended following these minutes; may also be found at: http://www.regents.iowa.gov/Meetings/DocketMemos/12Memos/August272012/ITEM_02.pdf] that was posted on the Board of Regents Agenda in which I called your attention to via email over the weekend. The Board of Regents added a third regent member to the committee. This was moved by regent **Mullholland**. There was a discussion about it. This is based on press reports I've seen. I was in class during the meeting. There was a discussion about it, and the Board approved it. So there's now a twenty-person committee. It includes seven faculty members. And I'm not sure I have anything more to say about that at this time. Are there any questions about that side of things?

Funderburk: One little comment is that the nice thing with the way that was presented of the additional person was as an opportunity to learn more about the faculty and the institution for members of the Board of Regents, regardless of your skepticism.

Peters: So that was

Funderburk: But that was the context it was

Peters: That's the way—the context of adding more Board members? So perhaps there will be a benefit there of getting Board members to interact with faculty a little bit more. We can take advantage of that. The exact mechanism by which the members from the various Colleges will be appointed—they are going to come in some form from each College Senate, but exactly how that's going to happen is still being worked out. There is certainly a concern that we figure out a way to make sure that the committee is sufficiently diverse. So whether each College may be required to submit more than one name so that the Board has some flexibility in trying to assure diversity, those kinds of things are still being sorted out, but I expect them to be solved very quickly. Based upon the press report that I saw, President **Lang** mentioned trying to have this search wrapped up before Christmas and a new president in place before the end of the calendar year. So, things are going to move fairly quickly now. The Board of Regents will engage a search firm. We'll take bids. We'll hire a search firm. Sometime, I would expect within the next 2-3 weeks would be my guess, there will be a forum on campus at which most likely the Regent members of the committee will attend, and the purpose of that forum is to discuss what we want in a new president essentially. And so I will pass along information about that as soon as I have it, and of course it will be posted widely across campus. Any questions or comments at this point?

MacLin: Done by this January?

Peters: Senator **MacLin**?

MacLin: I mean, by this January?

Peters: Yes, yes. Apparently President **Lang** said during the meeting that he expected—he thought it was possible to get it done and wrapped up before Christmas.

Edginton: Yeah, I'm surprised

Peters: Senator **Edginton**. I'm sorry. It helps for Sherry taking the minutes, and it helps in terms of adjusting the mikes, if I recognize you before you speak. Senator **Edginton**.

Edginton: I'm surprised that there's no member of the upper Administration, one person, either in the President's Cabinet, although I understand why you might not have a person represented from that. They serve at the discretion of the president, but—or a Dean on this committee. You'd think at least there'd be one top-level administrator that would be on the committee.

Peters: I'll note that the Board seems to have said that the Deans will nominate a Department Chair. I do not know why they picked that particular way to represent administrators, but I agree that it's interesting. Other comments or questions at this time? Senator **Terlip**.

Terlip: Yeah, I was approached today. I know that the College Hill Neighborhood Association is interested in making sure that the Board of Regents knows that they would be happy to appoint somebody as a community member, so I don't know if we can get that information to them or not. But since it's the local area, they thought it would be appropriate.

Peters: I would say that they should feel free to e-mail Bob **Donley** directly. I think he's getting a lot of those kinds of e-mails right now [voices agreeing], and so if—I guess I would say that if there is something that you feel that any of you individually feel is of enough importance that you want me to call Bob's attention to it, let me know, and I can try to do that as well, to at least, you know, maybe that way he'll at least look more carefully at that e-mail or what have you. No promises obviously.

Terlip: I figure if they read the minutes, but—it's in the minutes now, so hopefully that will work for them.

Peters: Any other questions for now? Ok, secretary. I've appointed Senator **Edginton** to serve as secretary this year. His main duties are assisting in the preparation of the agenda. Oh, and he has accepted, I

should say. [laughter all around] This isn't the first he's learned of it. His main duties are assisting in the preparation of the agenda, reviewing the drafts of the minutes. I certainly look forward to drawing on his advice and counsel as we move forward this year.

One more bit of information for each of you. The Bylaws do say that we should have alternates in place, so please think about who may be able to serve for you as an alternate if you can't make a meeting, and notify me who that alternate would be and that way we can at least have a record of who the alternates are. Yes, Senator **Breitbach**.

Breitbach: Last year I raised the issue about the timing of the University Faculty Senate and the College Senate meetings, and I'm already running into a conflict with College Senate meetings and College meetings on the same day as our meetings. I just feel like somebody, Gloria or somebody, needs to say, you know, "On the first and third, Colleges have these Mondays. And on the 2nd and the 4th, these Mondays are set aside for University Faculty Senate." But it is unfair that we can't attend our College meetings if we are to attend these meetings.

Peters: The 2nd and 4th Mondays have been reserved for some time for University Faculty Senate meetings. I did, possibly for the first time, place all the [University] Senate meetings on the University calendar recently, so that might help, because you can't assume that everybody looks at a day and says, "Oh, well, that's the 2nd Monday of the month, I won't plan anything there." So at least they are on the University calendar now. I don't know if that will help or not. If you like, I could send a reminder to the Senate Chairs of the Colleges just to remind them that the University Faculty Senate meets on the 2nd and 4th Mondays.

Breitbach: That would help.

Peters: Ok, finally a few details for the year. The President has indicated—has invited me as the Chair of the Senate to take part in the Enrollment Council, so I'll be serving in that capacity and hopefully representing faculty on the Enrollment Council. Vice Chair **Smith** has indicated his desire to

continue as our representative to the LACC. Senator **Terlip** has indicated her desire to continue as our representative to the Intercollegiate Academic Fund. We have one volunteer for the Senate Speaker Series Fund, Melinda, Senator **Boyd**, has volunteered for that. Do I hear another volunteer to serve on that committee? You will meet roughly anywhere from 6-10 times throughout the year perhaps. You will review proposals to spend money, proposals for Departments that are bringing in speakers and the Department can get up to $1000 from a Senate-controlled fund to help fund those speakers. Any volunteers for that? I'd like one more person. Thank you, Senator **Kidd**.

In terms of the Ad Hoc Committee to Recommend Changes to University Policy Processes that I mentioned earlier, I think this can be a committee comprised entirely of Senators. Senator **Neuhaus** has volunteered for this committee. Is there anyone else at this time who wants to be on this committee? You can think it over for a few days and maybe send me an e-mail. If I don't start hearing in a few days, I'm going to start bugging people and asking people. So, if you are willing, this would be something that I hope would wrap up—be able to be wrapped up pretty quickly, and remember that this is the idea that we are going to submit a proposal that the policy process change so that alterations made at higher levels come back to the recommending body and possibly something about notification or public comment period or something like that. Think it over, and e-mail me, if you are willing to help out with that.

And one more thing before we move to items for docketing. Docket item [sic, Calendar item] 1143, "Consultative session on Campus IT Progress & Needs," our CIO Shashi **Kaparthi** is here to talk to us about that today. So when that item comes up for docketing, we'll need a motion to consider this at the head of today's docket.

Ok. Most of our comment periods will not be that long. Anything I missed or any questions about any of that before we continue on to the business of the day? Seeing none—oh, I'm sorry, Senator **East**.

East: The other initiatives that are happening this year, do you imagine getting those started soon?

Peters: Yes.

East: And will there be representatives from this Senate for the Center for Teaching and Learning?

Peters: That is something that the Provost and I need to discuss. We do have the—there is a committee that I think is still—I think it still exists. I think it's still constituted that was the advisory body for that committee, or for that Center, I should say. And so that might be one starting place for how to work with that, and the Provost and I have talked about that a little bit, and we need to probably finalize that pretty soon. But was that a possibility—you may have some interest in that, if there's a seat open there?

East: I think I used to be on that committee. [laughter around]

Peters: I will keep that in mind.

East: But I have possible interest in several of the others also. I don't want to do everything, but I can…..

Peters: Ok. I will be—understood. We all have a ton of obligations. I understand that. The next committee I will probably put together will be the one on curricular issues, and I'll be sending out an e-mail on that later this week I would hope.

BUSINESS

MINUTES FOR APPROVAL

None today.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

Consideration of Calendar Item 1139 for Docket #1035, Request for Emeritus Status, Julie C. Lowell

Peters: So, moving on to items for docketing. Item 1139, Request for emeritus status for Julie Lowell. Senator **Bruess**.

Bruess: Move that we docket in regular order.

Terlip: Second.

Peters: Moved and seconded. Second by Senator **Terlip**. All those in favor of docketing in regular order, please say, "Aye." [ayes heard all around] Opposed, say "No." [none heard] Ok, motion passes.

Consideration of Calendar Item 1140 for Docket #1036, Request for Emeritus Status, John T. Fecik.

Peters: 1140, Request for emeritus status for John Fecik [name pronunciation clarified]. Those of you who are very sharp-eyed, like Senator **Neuhaus**, may have noticed that this is a repeat item on our agenda. The paperwork was not filled out correctly the first time around, so we have to do it again. So, do I have a motion to docket that item?

Neuhaus: Yes, I'll move it, in regular order.

Peters: Senator **Neuhaus** in regular order.

Gallagher: Second

Peters: Second by Senator **Gallagher**. If there's no discussion, all in favor please say, "Aye." [ayes heard all around] Opposed, "No." [none heard] Motion passes.

Consideration of Calendar Item 1141 for Docket #1037, Request for Emeritus Status, Larry P. Leutzinger.

Peters: 1141, Emeritus status for Larry P. Leutzinger [pronunciation clarified]. Do I hear a motion? Senator **East**?

East: Move to docket in regular order.

Peters: Move to docket in regular order by Senator **East**.

Kirmani: Second.

Peters: Seconded by Senator **Kirmani**. All in favor? [ayes heard all around] Opposed? [none heard] Motion passes.

Consideration of Calendar Item 1142 for Docket #1038, Request for Emeritus Status, Kenneth J. De Nault.

Peters: And finally 1142, Request for emeritus status for Ken De Nault [pronunciation clarified]. Did I manage to mispronounce every single person's name? [laughter all around] Ok, I'm going to consult pronunciation on everybody's name for the next meeting. Motion to docket?

Terlip: So move, in regular order.

Peters: Motion by Senator **Terlip**. Second by Senator **Neuhaus**. All in favor, please say, "Aye." [ayes heard all around] Opposed, "No." [none heard]. Ok. That motion passes as well.

Consideration of Calendar Item 1143 for Docket #1039, Consultative session on Campus IT progress and needs.

Peters: Docket [sic, Calendar] item #1143, Consultative session on IT progress and needs. Senator **Bruess**.

Bruess: Move that we docket it at the top of today's business.

Peters: And second?

Kirmani: Second.

Peters: Seconded by Senator **Kirmani**. Motion is to docket it at the top of today's business. All in favor, please say, "Aye." [ayes heard all around] Opposed? [none heard] Motion carries.

Consideration of Calendar Item 1144 for Docket #1040, Consultative session on reporting of course grade distributions.

Peters: 1144, Consultative session on reporting of course grade distributions. This is a session with Registrar **Patton**. Motion to docket this? Senator **Bruess**.

Bruess: Docket in regular order.

Peters: Regular order. Senator **East**, do you have a question?

East: I do.

Peters: Yes.

East: Have we talked with him about what's good? I mean, regular order seems like maybe less—a time certain would be better?

Peters: He is ready to go at our next meeting, and if we do it in regular order, we would just have the emeritus requests, and then he would be the first thing up.

East: Ok.

Peters: So that was a motion in regular order, and I'm not sure there was a second yet.

Terlip: I'll second.

Peters: Second by Senator **Terlip**. Seeing no discussion, all in favor please say, "Aye." [ayes heard all around] Any opposed? [none heard] Motion carries.

<u>Consideration of Calendar Item 1145 for Docket #1041, Election of members to Senate Budget Committee</u>.

Peters: And we have, I think, one more here. Two more actually. Election of members to the Senate Budget Committee.

Neuhaus: Move to docket. Do you want this done sooner than later, or…?

Peters: Ideally, we can get to it next meeting.

Neuhaus: Then regular order.

Peters: Ok. Motion is to docket in regular order.

Kirmani: Second.

Peters: Second is by Senator **Kirmani**. Is there any discussion on this? Seeing none, all in favor, please say, "Aye." [ayes heard all around] Any opposed? [none heard] Motion passes.

Consideration of Calendar Item 1146 for Docket #1042, Selection of members to Faculty Academic Misconduct Panel.

Peters: And 1146, Selection of members to Faculty Academic Misconduct Panel. This is a panel created under the scholarly honesty policy that is promulgated by the Office of Sponsored Programs. Do we have a motion to docket?

East: Move, in regular order.

Peters: Senator **East**, motion to docket in regular order. Is there a second?

Edginton: Second.

Peters: Seconded by Senator **Edginton**. Is there any discussion about this? Senator **Terlip**.

Terlip: I have a question. Will the College Senates have all their nominations to us in time to do that?

Peters: That's the hope. They are aware that I intend to get to this at our next meeting, and so my thought was that we would, since it is the discussion of specific names and we might want to do that in executive session, my thought is that I would circulate the names to you in advance on our e-mail list, to all the Senators on our e-mail list, and then that way if there was a desire to do it in executive session we could proceed in that manner. Any other questions or discussion? All in favor, please say, "Aye." [ayes heard all around] Any opposed? [none heard] Ok.

East: Can I have a question or a comment?

Peters: Senator **East**.

East: These last 2 items. They both seem similar to me in the nature of we might be choosing people, and they might both want to follow similar kinds of processes.

Peters: Yes, you're right. I was going to do the same thing.

East: And I also was wondering, are you going to try to send messages to all the faculty members saying we'll be doing this and feel free to nominate yourself?

Peters: Two things, for the Budget Committee now that it's docketed officially I will send out an e-mail most likely tomorrow to all faculty members saying that if you want to be nominated for this or if you want to nominate someone else for this, please let me know, and I will place your name in nomination. I had not planned on doing that for the Academic Misconduct Panel, but if Senators think I should do that, I can be persuaded otherwise.

East: Well, you need about 20, right?

Peters: And I've asked—yes, Senator **East** they need about 20, and I've asked the College Senate Chairs to each give us—I think I asked SBS, Business, and Education to each give us 4 or so and asked CHAS to try to give us around 8, give or take. So I'm hoping that we can get up to about 20 just through their recommendations, but if there's a feeling that we would benefit by having people self-nominate university-wide, I can do that, too. Senator **Bruess**.

Bruess: I just have a question on the timing for it because the College Senates are 1st and 3rd, and next Monday is the 1st. We won't hit it [due to the holiday], and then I don't think we're going to make it.

Peters: Yeah, I alerted them a long time ago, actually about a month ago, that they needed to take whatever steps they could possibly take to try to get us this list in a timely manner, and if that meant doing e-mail meetings

or scheduling meetings earlier than normal, that we really needed them to do that.

Edginton: I have a question on item 1144, and I don't know if it's too late to jump back there, but at our Faculty Retreat there was some conversation about comments that were attributed to the Registrar about taking control over the assignment of classes, and there was some concern raised about the sequencing of classes and that how would the Registrar's Office really know how courses should be sequenced and then how that would impact on the scheduling of those courses and placing them in rooms? Is it possible to add that item to 1144, or am I too late?

Peters: I think you're too late, but if it were to come up in some way in the conversation, and you were able to squeeze that question in and nobody objected to it, then that would certainly be fine with me.

Edginton: Ok, thank you.

Peters: Anything else? Ok.

CONSIDERATION OF DOCKETED ITEMS

DOCKET #1039 , CONSULTATIVE SESSION ON CAMPUS IT PROGRESS AND NEEDS (**Bruess/Kirmani**)

Peters: All right. Shashi [**Kaparthi**], I think we are ready for you. Thank you for your patience as we got through these first-meeting logistics.

Kaparthi: [takes a minute to set up his computer for projection of the handout passed around] I have a handout that maybe I'll pass out while I'm doing this. [handout found at end of this document]

Peters: Whenever you're ready.

Kaparthi: OK. Thank you, Senators, for inviting me. My name is Shashi **Kaparthi**. I've been at UNI since 1992, so this is my 20th year here. I've been a faculty member. I'm a faculty member in the College of Business and the Department of Management. I started here in '92 in the Information Systems area and been teaching about 15 years, and then maybe 5 or 6 years ago I participated in an administrative development program in the Provost's Office, and then after that I became the Director of the Office of Institutional Research, and after that the CIO [Chief Information Officer] now.

In the Summer of 2009, the President's Information Technology Task Force made several recommendations. This was a Task Force that President **Allen** formed about a year before then. Extensive analysis was done. Probably some of you remember the surveys that went out to all the faculty and the staff and the administrators and the students. Gene **Wallingford** from the Department of Computer Science chaired this particular Task Force. After an extensive analysis, it came up with about 33 recommendations. I believe as part of the docket item, the Task Force Report was circulated among all of you. So one of the recommendations that the Task Force made was that UNI hire a CIO to take care of the IT function here at UNI, and the President and the Provost did that, and said, "Ok, the rest of the 32 recommendations are your job now." [light laughter around]

There are a couple of ways in which IT can be structured in educational institutions. The Task Force recommended that we use what's called a hybrid model of centralized-decentralized governance structure for IT. So there's a central unit that's responsible for the core functions of technology at UNI. So the data network, the voice network, the enterprise systems, authentication, and provisioning of users, security, business intelligence, and other kinds of enterprise-level systems would be the function of the central IT, and then all the decentralized distributed units would focus on the needs of the specific Departments or Colleges of the Divisions that they are supporting. So the Task Force decided that that's an ideal balance between central and local control wherein we can get some efficiencies from the standardization, but at the same time we can have more

innovation and customer focus by having the decentralized units in the Colleges and the Divisions.

So the central IT and the decentralized IT structure is what we have here now. In the central ITS, we have the CIO's Office and Institutional Research, Network Services, Educational Technology, Information Systems, and User Services. Each of the Divisions--the Administration and Finance Division, the Student Affairs Division—has their own IT staff. The Colleges have IT staff, and then also in the President's group, the University Relations, and Development. So roughly about half the people who are working in Information Technology at UNI are in Central ITS and half of them are in the Decentralized units.

So, how do we coordinate? How do we communicate? How do we work in such a decentralized-centralized model? The Task Force recommended that there be a Technology Council where representatives from all over the campus would come together. Prior to the Task Force being formed, there always used to be a council or a technology forum where all the technical people from all of the Divisions and the Departments and the Colleges used to get together. So we always had a coordinating mechanism at the technical level, but we never had a coordinating mechanism at a managerial or a strategic level.

So the Task Force recommended that we need an IT Council wherein the Associate Deans who supervise the Tech Staff, the Directors who supervise the Tech Staff in Student Affairs and in Administration and Finance and heavy users of computer technology, like the Library, the Dean, the Continuing Education Dean, and faculty representatives, two faculty representatives. And this Council was formed about a year ago and meets regularly to establish this coordination.

One of the recommendations that the Task Force made was that we outsource our e-mail and calendar and collaboration tools, both for faculty as well as students, and that's one of the things that we've done over the past year. So we outsourced, as you all know, the e-mail to Google Apps for Education (Gmail), 25 gigabytes of space for each of us, never have to

delete any e-mail anymore. [light laughter around] And then the calendar, the collaborative tools that go with the sharing the documents and all of that came free from Google for Education. So we have about 30,000 plus e-mail accounts now, 2.5 terabytes of disk space in use. Just to give you a comparison. It's 3 times what we had before we went to Gmail. We have over 4,000 plus people using calendars in any particular month. We have over 8,000 people who have created documents on Google Docs, and over 50,000 documents have been created so far. So we are just ramping that one up, and it seems to be something that people like.

Edginton: Can I ask a question?

Kaparthi: Yes.

Edginton: How can we have 30,000 e-mail accounts? I mean, if we have 12,500 students, and we have 600 faculty, and we have another 600 P&S employees, and

Kaparthi: Right. So we have about 2,000 employees, about 15,000 students. With going to Gmail, we are not deprovisioning the students anymore, so they are going to have e-mail for life. So we have all of that. Departments have accounts, too.

Edginton: Ok.

Kaparthi: This is a technology where we essentially have a computer hardware server, and by using virtualization software, you can make this one computer appear like 10 computers. So what that does is it enables you to save money. It enables you to save energy. It enables you to save space. So that was one of the recommendations that the Task Force made, and we have about 88 servers in production now that are working on this virtualization platform. So we did that, and it has been growing.

Peters: Senator **East**.

East: So you were able to use fewer computers, replace fewer old computers. I mean, these are nice numbers that say we now have 88 virtual servers. If you have the same number of servers that we used to have, then it doesn't do any good to virtualize them, right?

Kirmani: Right.

East: So somehow you have fewer servers now than you used to have?

Kaparthi: Yes. It may not be in the ratio of 12 to 1 because if it's easier to do it, then you may get 2 instead of 1.

East: Sure, I understand that, but I mean the point to all of this seems to have been to save resources somehow, either money or equipment or people, and that doesn't seem to be in your data. Have you been successful at doing that? Do we have fewer servers?

Kaparthi: Oh, you mean the costs? The cost savings?

East: A status report is nice, but we have nothing to compare it against, is what I'm suggesting. Do you have any—is this better than it used to be somehow?

Kaparthi: I wouldn't say we have fewer servers. I would say we have fewer physical servers than what this 88 is.

East: Ok.

Kaparthi: With respect to the Enterprise systems that are focused on faculty, the upgrade to the Blackboard was done recently, over the past year. We have about 50% of faculty using the LMS, the Learning Management System Blackboard now. Panopto, we are at a capability for uploading videos to that, so the lecture capture can have your own videos. Adobe Connect is being used to teach online classes. We have about 100 accounts, so this is the web conferencing, video conferencing system that kind of works like the ICN, but you don't need to be in an ICN room. You

are just sitting in your home or somewhere, and then you are connecting through a web conferencing system. And there are some classes being taught that way. We subscribe to Lynda.com. It's a huge collection of learning tools, videos for instructional use. And then our instructional technology folks are conducting workshops on how Google Apps can be used in classrooms and so on.

ITS is also responsible for all the Enterprise systems that we have at UNI. So our data centers run the servers. It's, of course, a collaboration. The configuration of the systems is done by the division or the staff in the division. We run the servers, and we run the software, and we run the updates to the software, and so on. So just to give you a brief idea [referring directly to graph on projected screen, slide 12], those are all the Financial systems that Central ITS does. Those are all the HR systems. All the student systems. The cloud services are increasing in usage. ALEKS is a good example where we are now participating in a standard that allows all these hosted services to use our CAT ID. So you can set up ALEKS to work with our CAT ID, so students using ALEKS don't have to use a different user name and password. Same way with iFolio where we use the authentication with the system that's designed and housed in the University of Iowa for doing e-portfolios for students and so on.

So I'm slowly transitioning over to some of the needs. One of the recommendations was that the University look at its network infrastructure. More and more we are relying on these systems, not only for communicating with our students using e-mail and so on and things like that, using LMS, using instructional resources that are out there on the internet, all the administrative systems work by using this kind of connectivity, so in a certain sense our data network that we have in the campus is becoming more and more mission-critical. So, if the network is down, then it interrupts our business, right? It interrupts our mission, if you will.

So we made some progress towards that. I have a little picture of this just to give you an idea. If you look at all these ports that you have here [such as the one on the wall behind him where he plugged in his laptop] where

we plug in the blue wire in them, all of these wires on the other side of the wall come together into closets and hook into devices like these. [see slide 14] So every building has these where all these wires are getting terminated, and from these we have a fiber optic cable that goes through our steam tunnels underground and goes to our central router that used to be in Baker until about a couple months ago. So from Baker where all of these are getting connected, we have a connection that goes through Schindler Education Center and from there we get access to the ICN and to the internet and so on. So all of these—we have 30,000 ports like that that are getting aggregated. All of them used to come to Baker. We just moved that about a month or two ago, thanks to some funding from the Provost, and then it goes to GIL and CBB. All this equipment that is running our networks is more than 10 years old was bought when all the internet companies, dot.com companies, went down, a lot of this equipment came on sale, and we bought it on e-Bay—not me, but ITS bought it on e-Bay and so on, and put all this network together. Primarily the telephone operations, the telecommunications operations was a charge-back kind of a system, and the long-distance that the students used to make in the residence halls used to contribute a revenue for funding this particular operation. So some of the money from the long distance calls that the students made was put into this, and we really didn't have a sustainable model or appropriate funding for building a network.

So, our plan is to have 2 of these routers, one in the Curris Business Building and another one in Gilchrist. And then we want all these building routers to be connected to these in a redundant fashion. So we have one connection going from one side of the building, another connection going out from the other side of the building to one, and then the other, and then we want to make a redundant design and up the band width, up the speed with which data is running on these optics, these networks.

So, I have a proposal that I presented to the AAC [Academic Affairs Council] and to the Cabinet. We would like to refresh all this equipment. We would like to provide more wireless coverage. Some of the wireless that was done on campus came because of the Federal Stimulus money; the Provost directed that Federal Stimulus money toward building the wireless on

campus. That's when we started getting wireless on campus. Over the past couple of years the students were very helpful and understood that we could increase the student fee a little bit and provide some of this access to students and classrooms and areas where students frequent. So some of the things that are missing are faculty offices and staff offices that don't have this wireless access. So we have a huge growth in the number of devices which kind of relates to the server question because we are supporting more and more users. We are supporting more and more devices. We are supporting more and more systems. We are supporting more and more software. We are supporting more and more transactions. So that increases the load that we have.

So for funding the network rebuild and sustainability, we asked for some money from the student fee that was given for this purpose. We are asking the Department of Residence to contribute to the common core that the Department of Residence uses as well as the rest of the campus, everything from the router all the way to the internet and so on, and then you all know that we are in a difficult situation, so maybe it's getting more and more difficult to tell apart voice from data. Phone and voice services are running on the same cables like the computers and the data, and then we are having a tough time explaining to the Controller and so on which are the costs that are going into the telephone system, which are the costs that are going into the network system and that allows me to charge for a phone. This one won't, and stuff like that. So we see more and more universities just combining all this and saying that there's this base infrastructure charge for accessing data and voice and everything. So maybe you'll see a little bit of an increase in your telephone bill.

And the Provost has been very supportive and directed some one-time money towards this where we are investing into the routers and so on to get started on this particular plan. And thank you for your support last year for doing that.

Peters: Do we have questions? Senator **Smith**.

Smith: I was wondering. Of the Task Force recommendations that haven't yet been implemented, which would, in your opinion, be the most important? And what are their prospects for implementation? What's holding things up?

Kaparthi: We went for stuff that can be done, the right circumstances for implementation, from the recommendations. Not all 32 I probably believe in. So there are a few probably that I'm not looking at. The classroom technology was one of the recommendations that the Task Force that we didn't yet look into. So I started conversations with the Associate Deans, and that one needs a little bit of analysis and input and figuring out what the problems are and what the solutions could be. So I've started conversations with the Associate Deans on that particular issue, about classroom technology.

There's a few on the accounting side where it's not easy to tell how much you are spending on information technology, because the accounting systems like any systems don't keep pace with the change. So, sometimes we can't tell if an overhead projector is being bought or this projector [point to the ceiling projector in the Oak Room] is being bought. So what's Information Technology and what's office supplies? So those were some of the recommendations where can we come up with some kind of accounting coding system that might enable us to identify technology expenses in an easier fashion so we can control and manage them?

Kirmani: **Shashi**?

Peters: Senator **Kirmani**.

Kirmani: I have a question. Thank you. Where does your budget come from? Just from Academic Affairs?

Kaparthi: There's multiple ways in which things work out. We have our telephone system, which is a charge-back system, so every month people pay, the Departments and all the users pay. And that comes into that. We have General Fund support, and then we typically get project-based

funding, so when the MEMFIS system was implemented, once the implementation got done, some money was given at that time to refresh the equipment that funds the MEMFIS hardware—you know, the hardware that runs the MEMFIS system has a life-cycle of 5 years. So when the business plan was put together for the MEMFIS system, that included funding for the hardware and the software licenses, and then that was transferred to ITS. But that keeps going on. That keeps increasing; every year the software license fee increases by 5%. So that's one of the things I keep bringing to the Provost's attention. As the software goes up by 5% and our budget goes down by 4%, so we have 9% in the hole. And then the SIS, the same thing happened. It's a system that we run for Student Affairs, so at the time the budget was put together, so until the implementation was done, all the money went to the Student Affairs Vice President. And then the implementation was done. So at this time now that the implementation has been done there's some money coming into the Central ITS account that we put in to replace the servers and to pay the software fee, and also at this time they gave 2 or 3 people to run this system. So that's in that budget. So over time it kind of evolved, depending upon the project and depending on need.

Gibson: Well, and the student fee.

Kaparthi: Yes, the student fee is a big source of revenue for the technology operations. And the guidelines so how it's distributed to the Colleges and how it's distributed to the Central IT. About 67% goes to the Colleges.

Peters: Senator **Dolgener**.

Dolgener: I understand the importance of kind of the big issues, kind of what you're talking about. But what oftentimes frustrates me are the little issues, and I'm not sure who has control over things like this, but for example, why does it take 3 or 4 days to get a new projector bulb to replace the bulb in a classroom where we now don't have it for 2 or 3 days? Isn't there some kind of central repository that we can keep projector bulbs in?

Kaparthi: Right. You know, that was the question that Senator **Smith** was referring to with some of the recommendations that were in the Task Force Report. The classroom multimedia technology that was the recommendation. We do carry an inventory of bulbs for tech folks in the Colleges and the Departments that buy the standard projector. So that is the coordination that we've got to do, is to make sure that—the standardization.

Dolgener: Everyone buys the same things.

Peters: Senator **Terlip**.

Terlip: Yeah. I was wondering how you, I guess, adapt the plan, because the changes—I mean, 4 years, the goals were set 4 years ago? I mean, that's an eternity in the stuff you're dealing with, so how do you make adjustments? How's that done? Do you use both Councils? I'm thinking like little things like Clickers. You can get an online service to do that now, but we're still making students buy it at the bookstore. So how do we coordinate that?

Kaparthi: Right. So, we have the mechanisms for maybe small incremental improvements. I'm essentially treating this Task Force as the Strategic Plan for 4 or 5 years. So once the 4 or 5 years happens, then we've got to do a slightly more elaborate Strategic Plan. We'll come to all constituencies on campus for feedback and suggestions, and then take it from there. So incrementally it will be done through this link to our users, listening to the people on campus who are using these technologies. Our Educational Technology Director goes to every Department, talks to faculty and the Department Head, and she did that. There's an Educational Technology Council that works with the Educational Technology Director. Our Instructional Technologists are in touch with faculty. Our support folks are in touch with staff and students. So, in technology the only time you hear something is when something's not working. [laughter around] When things are running fine, nobody says a word. So we hear things when things are not working.

Terlip: I was just curious if the timeframe was appropriate in the sense that

Kaparthi: Typically, strategic plans are for 5 years, so it's not that we are implementing these blindly in a vacuum. So we do keep track of the changes that are taking place, and we are piloting a project called Poll Anywhere . You'll probably hear about it. It replaces Clicker, so students can use their cell phones and computers and laptops and just do polling like the Clickers do. We are piloting that.

Peters: Senator **East** and then Senator **Edginton**.

East: You brought up Polling Anywhere. You might want to be aware that we've got a couple of faculty at UNI who are working on a system that would be better than Polling Anywhere.

Kaparthi: Oh, really?

East: And probably not cost much, if anything. Additionally, when you talk about the Technology Council, it seemed to me that the people you mentioned as being on that committee or that council were—well, I remember I think you said 2 faculty members.

Kaparthi: Correct.

East: And that seemed like a policy-making committee or body. And if the bulk of the people on there are—it appeared to me that the bulk of the people on the Council were people who were affected by the Council's decisions about policy. And it seems to me that you shouldn't have the people affected by the policy making the policy. That faculty and students and P&S people and clerical staff, those people who actually use the technology and do the work at the University rather than the people who are implementing the policy should be the ones who make the policy. And so I don't know what the recommendation was about the make-up of that Council, but it certainly sounds to me like the majority of the people are ITS employees, and they shouldn't be. There probably should be no ITS employees on the Council, if what they're doing is making policy. I mean,

certainly they should be there advising or listening or etcetera, but it seems to me that the people who are using the technology on the campus are the ones who ought to have the strongest influence on what policy needs to be implemented, not the people who are going to implement it. So I seriously

Kaparthi: It has a combination of both.
East: I remember you saying 2 or 3 faculty members, and I'm pretty sure there are a lot more people than that on there.

Kaparthi: There's—all the Associate Deans are on that.

East: Why? Associate Dean's don't use very much—they don't represent the technology on this campus. I mean, there are what, 10 Associate Deans? And that's the whole group of them, so having 2 or 3 Associate Deans doesn't seem to make a lot of sense to me to be where you get your input for policy.

Peters: Senator **Edginton**.

Edginton: I would support that comment of Senator **East**. I think it would be good if we look at that committee. That's not why I wanted to make a comment, but I'd like to go back to the lifetime use of an account on Gmail. That intrigued me when you mentioned that, because I'm not sure that down in the Departments they know at this point that those Gmail accounts, those Gmail UNI accounts have been assigned to students and they are going to be able to use them through their lifetime. That creates enormous opportunities to connect with our alums. I was thinking of discussions that we had at the Retreat about how we build stronger relationships and recruiting and so on and so forth, and an important way to do that is to reach back to our alums and get them to be surrogates for us out there in terms of recruiting students and the like. I think that whole area really needs to be fleshed out and brought to the attention down amongst the faculty of the availability and then how you would go about accessing all those Gmail addresses for business that would be related to a variety of different functions. Gee, that's just an enormous opportunity that we would have now in terms of connectivity with previous students.

Peters: Senator **Gallagher** and then Senator **MacLin**.

Gallagher: I'm not sure if you're the person I should direct this comment/question to, but I'm wondering to what degree is accessibility part of the agenda? Because that's something that I think—well, problems are bubbling up all over. For example, the e-learning, there was this suit in Florida, blind students. To what degree is accessibility of our websites, of our hardware, software, all of that part of your discussions?

Kaparthi: One of our Directors is on the accessibility group.

Gallagher: Right. Yes, I'm chair of that group, so I know Carolyn [**Dorr**], yeah.

Kaparthi: One of the advantages of going with vended software

Gallagher: With what software?

Kaparthi: Software that you buy; there's so much pressure on Google to make sure that their products are accessible, and they have more resources to do something like that than we do.

Gallagher: So, when we buy from a commercial—I understand that—that they have pressure to make it accessible, but what about our websites and other things and the degree to which we have adequate assistive technology? I don't know if you're the person to even talk with about this. I think it's important though.

Kaparthi: No, no. Right. I believe Dwayne [**Purdy**] is on your group.

Gallagher: Yes, well, Carolyn [**Dorr**] is taking his place.

Kaparthi: Carolyn [**Dorr**] is taking his place, so the underlying technology with which we are going to serve our websites, you know, we moved to

Drupal, and that will give us an opportunity to make our sites more accessible.

Gallagher: Ok. Well, I'm just raising some items here, is what I'm doing.

Kaparthi: So I'm going to say that we are making small improvements.

Gallagher: Well, let's make big ones.

Peters: Senator **MacLin.**

MacLin: Just to piggyback on what Chris [**Edginton**] said that along with letting faculty know about these lifetime e-mails really promoting it with the students that this is a professional e-mail that they can keep and maintain throughout their careers. We, of course, want to use it as a way to connect to them, but that they don't have to rely on some other type of e-mail account that may not sound as professional. And "edu" for many people sounds more professional. And let them know. I know that at some universities they would sort of grant them a cool alumni account when they graduated, you know, .alumni.uni.edu. Many universities are getting away from that because it's just one more thing to do, but if these are lifetime, I think we should really let the students know that, because I think many of them would like to keep that affiliation, and then certainly we can capitalize it on our end.

Peters: Senator **Smith**.

Smith: I was wondering if there are any emerging technologies that are coming into use at other academic and non-academic institutions that you think UNI should be investing more heavily in? What's kind of the cutting edge or coming on line that 10 years from now is going to be really important and is starting to be important in some of the really, you know, first-user-type organizations? Are we as current as we should be? Are there things that we ought to be getting into more heavily?

Kaparthi: The iPad is getting more diffuse in educational settings? A recent stats from the Department of Residence indicate that about 20% of students are now carrying an iPhone or an iPad. So I think e-textbooks, digital textbooks, are probably going to be here faster than we think. I'm pretty excited about e-textbooks actually. It's not just like Kindle, but in addition to being text, there's interactivity, too, being built in. So I think the e-textbooks are probably going to impact much more than any online education or something like that in the next couple of years, not just for content consumption but also for content creation on our parts.

Smith: Is there something the University should be doing that, say, in your office could be doing or just kind of getting faculty prepared for this or something institutionally that can and should be done here?

Kaparthi: I requested all the Deans to get iPads. Then the Department Heads are kind of getting into that, too, so I'm hoping that, you know, then they'll be receptive to faculty requests asking for an iPad, and then they will see that it's a serious learning tool. Coming from the top down, bottom up, students are coming in with these. The cost of education is always important for us, so right now I don't think we are in a position where we can say, "We require you to buy an iPad." Students will probably dislike that. But it's getting to the point where you buy 5 textbooks; you probably pay for the iPad instead of buying hardcover textbooks, so it's getting close. I'm watching this trend. Once the critical mass is reached in terms of the number of devices that the students bring in, as soon as that critical mass comes in, then I'll be requesting you guys to look into requiring e-textbooks. Faculty are requiring both e-textbooks and traditional textbooks now that some of them are in, but also on the creation side, when you write your textbook, the next one would probably be an e-textbook.

Peters: We have about 7 minutes left, just for everyone's information. Senator **Kirmani**.

Kirmani: So what it means is that we have to be pretty strong in connectivity.

Kaparthi: So that's what I'm telling the Provost. I want to build the foundation, make it strong that can push these data faster and faster out and reach everybody so that we are ready for these kinds of technologies. Even like at home probably I watch more Netflix than any cable channel now.

Peters: Senator **East**.

East: I'm wondering if you've made plans for in the future when you don't have or need computer labs anymore and how that's going to—you know, if you don't have computer labs, then you have to figure out how you're gonna charge students their—whatever their fee is now—if you're not actually supplying them with computer labs.

Kaparthi: We are looking into virtual lab streaming. So, for example, SPSS is a frequently requested software that's so difficult to install, so we would like to virtualize that, and then you connect to a virtual machine that runs SPSS. So you could do it from an iPad, or you could do it from your own computer.

East: Right, but my question was not supplying computer labs, not servers. I mean, what you're talking about sounds like servers not labs, so in the Library now they have computers that students can go use. In various Colleges they have labs set up for students to use. Students are bringing their own computers. They don't need to go to the University's computer labs in order to do that, and, well, in my opinion 10 years ago was the appropriate time not to have computer labs on campus and to require students to have their own computers and to set up the network, but certainly at some time in the not-too-distance future somebody's going to say, "What? You're still having computer labs? And you're staffing those with people to monitor them? Why are you doing that when 80% of your or 90% of your students have their own computers?" And when you are no longer supplying students—you can't use that as—you have to come up with networking infrastructure and those kinds of things, but that's harder to make that argument that we need that money coming in from the

students. And so it seems to me that you need to be making very definite plans about the future when there are no computer labs.

Peters: I think [NISG] Vice President **White** might have something to say about this.

White: Yeah, like from a student perspective there's more uses to the computer labs than just having a physical computer. Like Shashi's mentioning, SPSS software for my statistics class, I don't have that on my computer, and it's very expensive software that I can't afford to purchase, but I can go to a computer lab and use that. And so if there was like a way to get that software by logging into a server on my computer, like Shashi was suggesting, that costs money for the University, so we could do that that way.

East: Right, there is.

White: But there's also like printers because I don't have a printer in my dorm room. I go to the computer lab. There may be wireless ways to do that, you know, connect to a printer, but for now like using that software then my money could go to setting up that wireless system to print to a server or a printer or to use SPSS software or PhotoShop or whatever software that I can't afford to buy but I can use elsewhere. So I mean I can see my money going those places whether it's a computer or the software that I access or a print source. Does that make sense? [voices agreeing]

East: Yeah, I can make the argument. I'm not sure that the University is prepared to make the argument to your parents that we're charging you, I think it's gone up 3 or 5% a year every year for the last several years. It's over $100 a semester now, right? You can buy a darn good laptop for under $800.

Kaparthi: It's not just computers that the students are paying for. It's other things.

East: No, I know.

Kaparthi: I'm just saying.

Peters: Any other questions? Senator **Edginton**.

ADJOURNMENT

Edginton: In light of the time, I'll move for adjournment.
Bruess: I'll second.

Peters: And there's a second, by who was that? **Bruess**. Thank you. Thank you. All in favor? Thank you, **Shashi**. All in favor, please say, "Aye." [ayes heard all around] Opposed? [none heard] No one wants to stay longer? Ok. We're outa here. Thank you very much. [4:58 p.m.]

Submitted by,

Sherry Nuss
Transcriptionist
UNI Faculty Senate

Next meeting:
Date: 09/10/12
Oak Room, Maucker Union
3:30 p.m.

Addenda 1 of 2:

1. Board of Regents Presidential Search Process (http://www.regents.iowa.gov/Meetings/DocketMemos/12Memos/August272012/ITEM_02.pdf)

BOARD OF REGENTS AGENDA ITEM 2
STATE OF IOWA AUGUST 27, 2012
PRESIDENTIAL SEARCH PROCESS

Actions Requested: (1) Accept the retirement of Benjamin Allen as President of the University of Northern Iowa effective upon appointment of a successor; and (2) Consider approval of the search process as outlined below.
1. Approve duties of the search firm as outlined in Attachment 1.
2. Direct the Board Office in consultation with the Board President and President Pro Tem to develop and distribute a Request for Proposals to solicit bids from executive search firms to lead the recruitment process.
3. Authorize the Executive Director to enter into a contract with an executive firm following review of the proposals submitted in response to the RFP.
4. Authorize the Board President and President Pro Tem to appoint a chair (or Co-Chairs) of the UNI Presidential Search and Screen Committee.
5. Approve duties of the committee as outlined in Attachment 2.
6. Authorize the Executive Director of the Board of Regents to notify the various constituency groups, as proposed on Attachment 3, to submit nominations to the Board Office for approval at the September 12 meeting of the Board of Regents.
7. Establish a university-based website and schedule an open forum at the university to receive comments from the university community and constituents relative to the qualities and characteristics of the next president.
8. Instruct the committee and the Board Office to develop a description of the position of President of the University of Northern Iowa including the qualities, knowledge, skills and abilities required for ratification by the Board.
9. Direct the University of Northern Iowa to establish a fund to pay all expenses of the presidential search.
10. Authorize the President of the Board to supervise the search process and to be the spokesperson for the Board during the search.

BOARD OF REGENTS AGENDA ITEM 2
STATE OF IOWA ATTACHMENT 1
PAGE 2
DUTIES OF THE EXECUTIVE SEARCH FIRM

1. To assist and advise the Board of Regents, State of Iowa, in its selection of the President of the University of Northern Iowa.
2. To assist the University Presidential Search and Screen Advisory Committee (Committee) in conducting the screening and searching for appropriate prospects.
3. To assist the Committee in conducting a broad advertising campaign, including, but not limited to, the major educational media, affirmative action sources and major state and national media.
4. To ensure that affirmative action/equal opportunity requirements are met in spirit and in word of the law.
5. To receive nominations and applications for the President of the University of Northern Iowa.
6. To provide timely, professional acknowledgments of nominations and other correspondence to prospects.
7. To ensure that files of all qualified prospects are complete. Files should include evidence supporting prospects' claims of meeting the criteria of the Board of Regents. In all cases, a certified, official copy of the transcripts of all postsecondary education

institutions, from which the candidates claim to have been graduated, are to be a part of the files.
8. To conduct a thorough background search on all final prospects and initial searches on initial prospects.
9. To assist the Committee in the evaluation of the nominations by submitting a list to the Committee of prospects who meet the Board's criteria.
10. To assist the Committee in recommending a final group of three to five prospects, who best meet the Board of Regents' criteria, and to conduct an extensive background search of the recommended prospects, including, but not limited to, the authentication of all academic credentials and experiences of the prospects.
11. To certify the willingness of the finalists to serve.

BOARD OF REGENTS AGENDA ITEM 2
STATE OF IOWA ATTACHMENT 2
PAGE 3
DUTIES OF THE UNIVERSITY OF NORTHERN IOWA PRESIDENTIAL SEARCH AND SCREEN ADVISORY COMMITTEE

1. To assist and advise the Board of Regents, State of Iowa, in the selection of the President of the University of Northern Iowa.
2. To recommend criteria for the position for the presidency of the University of Northern Iowa.
3. To work with the executive search firm in conducting the screening and searching for an appropriate candidate.
4. To conduct a broad advertising campaign, including, but not limited to, the major educational media, affirmative action sources, and major state and national media.
5. To evaluate the nominations and applications.
6. To recommend, without ranking, three to five prospects, who best meet the Board of Regents' criteria, to the Board. The recommendations shall include a detailed explanation of the rationale for the recommendations and supporting information.

BOARD OF REGENTS AGENDA ITEM 2
STATE OF IOWA ATTACHMENT 3
PAGE 4
PROPOSED – UNI PRESIDENTIAL SEARCH AND SCREEN COMMITTEE

(2) Members of the Board of Regents nominated by the President and President Pro Tem
(1) Member of the College of Business Administration faculty nominated by the College Senate
(1) Member of the College of Education faculty nominated by the College Senate
(1) Member of the College of Humanities, Arts and Sciences faculty nominated by the College Senate
(1) Member of the College of Social and Behavioral Sciences faculty nominated by the College Senate
(1) The President of the UNI Foundation or designee
(1) The President of the UNI Alumni Association or designee

(1) Professional and Scientific Council President or designee
(1) Student Government President or designee
(1) Faculty Senate Chair or designee
(2) The United Faculty President and (1) member nominated by the United Faculty
(1) Chair of the Supervisory and Confidential Council or designee
(1) Department Chair (Department Executive Officer) nominated by the Academic Affairs Council
(1) AFSCME Iowa Council 61 President or designee
(3) Members of the public nominated by the Board of Regents
(19) Total membership

Ex-Officio (non-voting members)
(1) Executive Director of the Board of Regents
(1) Chief Academic Officer of the Board of Regents

Addenda 2 of 2

2. Handout provided by Shashi **Kaparthi**

Docket Item 1143 Consultative session on Campus IT progress and needs

Shashi Kaparthi

Campus Network Upgrade Project

- Refresh aging, susceptible-to-frequent-failure network equipment.
- Provide full wireless coverage for instructional spaces and faculty/staff offices.
- Upgrade network connections to all desktop and lab computers to 1Gb - at least a ten-fold increase in speed.
- Upgrade network core and data center networks to 10Gb - a ten-fold increase in connectivity.
- Redesign network infrastructure to ensure appropriate security, access, redundancy, disaster-recovery, risk-reduction and performance.
- Upgrade fiber optic network between and within every building on campus to support future bandwidth needs.
- Develop a sustainable operating budget that provides appropriate staffing, network bandwidth, system maintenance, and equipment amortization.

GROWTH IN 10 YEARS:

- # of Wired Devices
  - from 10,000 to 22,000
- # of Wireless Devices
  - from 100 to 11,000

THANK YOU FOR YOUR SUPPORT

Docket Item 1143 Consultative session on Campus IT progress and needs

Shashi Kaparthi

[1] ... UNI retain its hybrid model of central IT providing basic services and distributed IT units focusing on unit-specic needs.

UNI employs a hybrid centralized-decentralized Information Technology (IT) governance model, where in, the central unit (Information Technology Services or ITS) provides common services and distributed IT units focus on unit-specific needs. ITS is responsible for campus-wide aspects of information technology for academic and administrative functions including the data and voice networks, enterprise financial and student systems, business intelligence and reporting, identity management and authentication, and other enterprise class software systems and services.

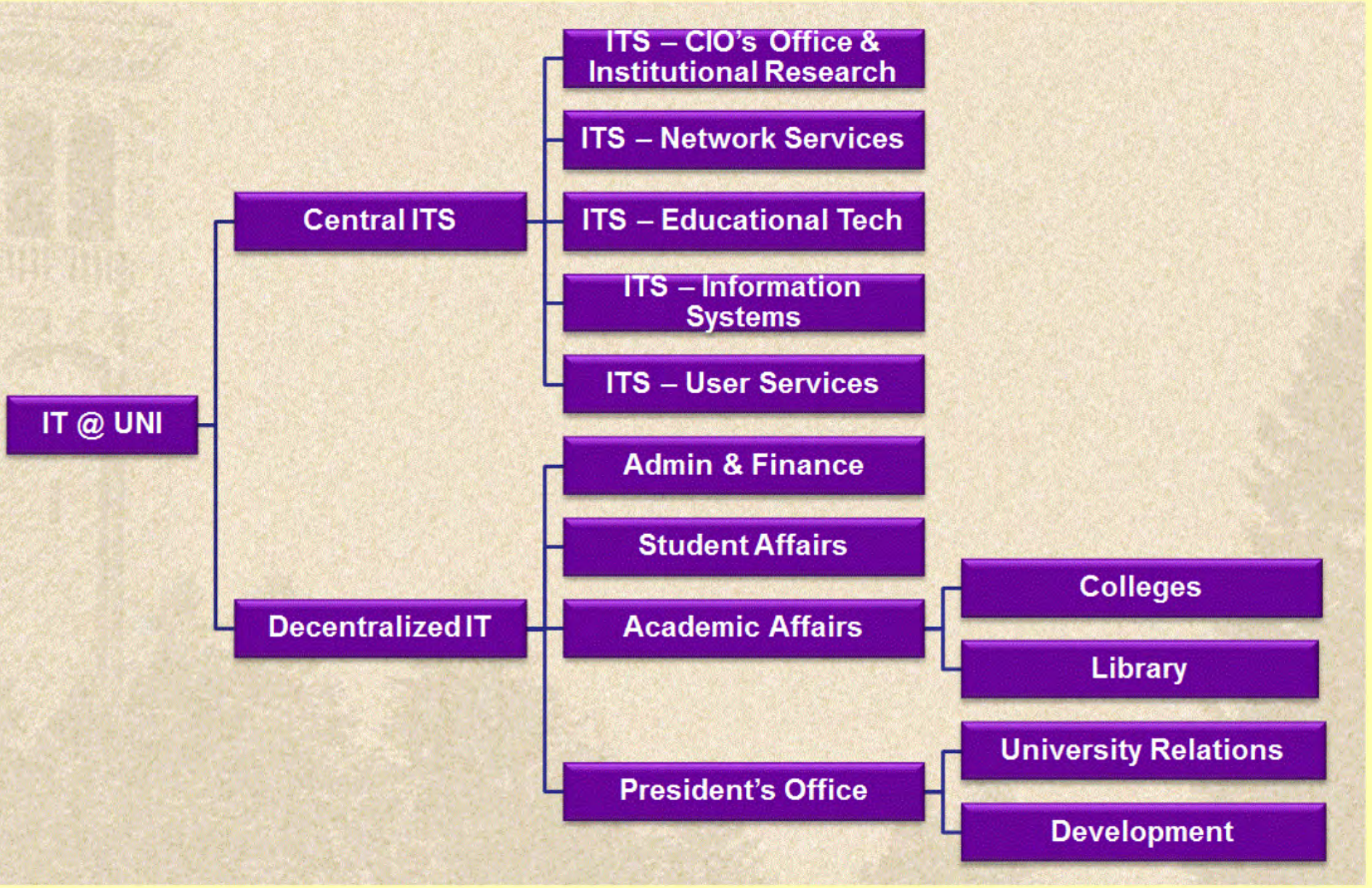
July 2nd 2009

President's Information Technology Taskforce Makes Recommendations

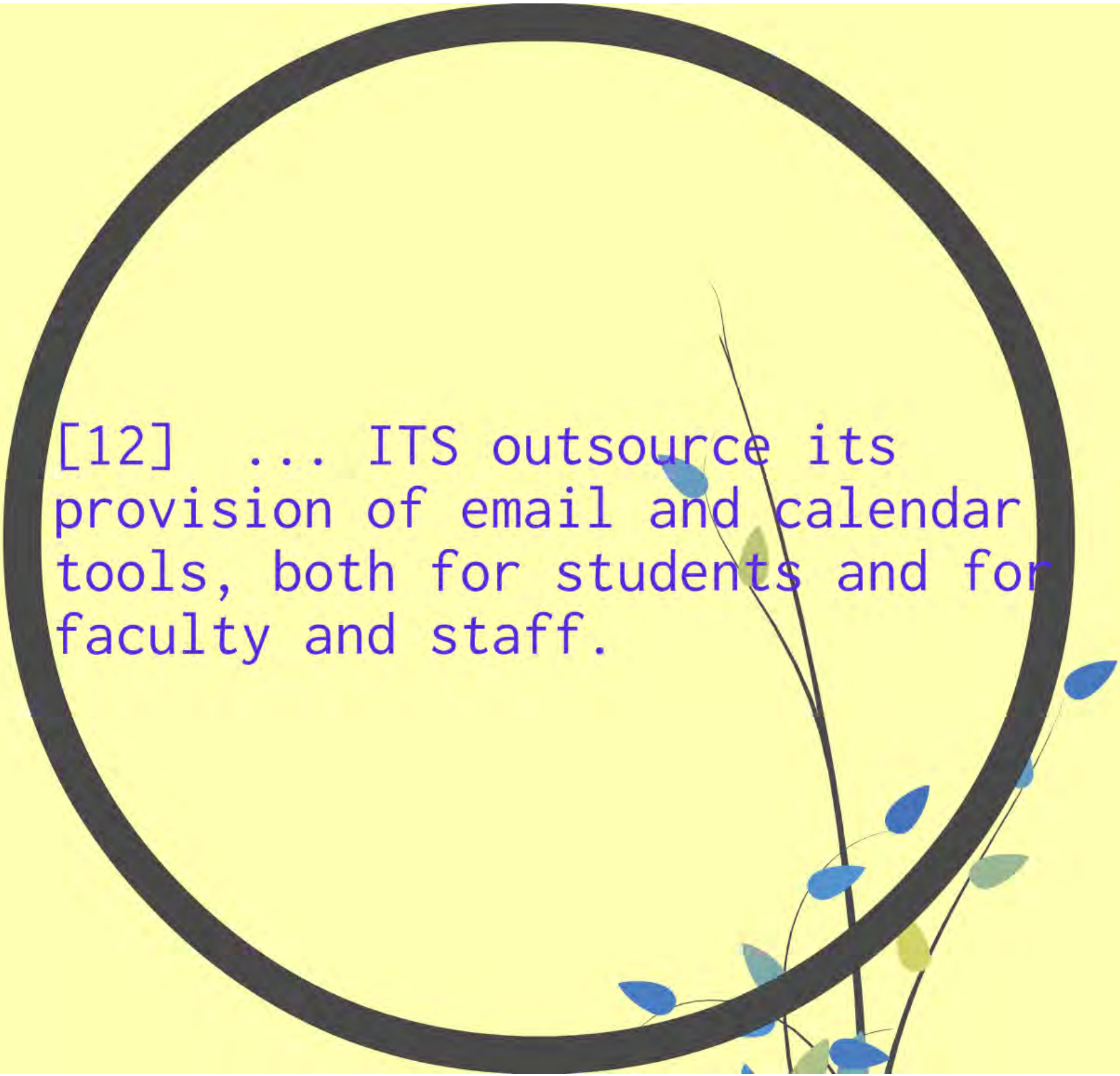
[2] ... UNI hire a chief information officer to lead the university community in delivering high-quality, cost-effective information technology services to its stakeholders. The CIO should be charged with management of central ITS and leadership of IT efforts across campus.

[1] ... UNI retain its hybrid model of central IT providing basic services and distributed IT units focusing on unit-specic needs.

> UNI employs a hybrid centralized-decentralized Information Technology (IT) governance model, where in, the central unit (Information Technology Services or ITS) provides common services and distributed IT units focus on unit-specific needs. ITS is responsible for campus-wide aspects of information technology for academic and administrative functions including the data and voice networks, enterprise financial and student systems, business intelligence and reporting, identity management and authentication, and other enterprise class software systems and services.


IT @ UNI
Central ITS
ITS – CIO's Office & Institutional Research
ITS – Network Services
ITS – Educational Tech
ITS – Information Systems
ITS – User Services
Decentralized IT
Admin & Finance
Student Affairs
Academic Affairs
Colleges
Library
President's Office
University Relations
Development

[4] ... UNI establish a Technology Council, whose charge is to work with the CIO to oversee IT activities across the university.


[12] ... ITS outsource its provision of email and calendar tools, both for students and for faculty and staff.

- # of Email Accounts = 30,000+
- Disk Space in Use = 2.5 TB
  - 3 Times Capacity Before Outsourcing
- # of Calendar Users = 4,000+
- # of Google Docs Creators = 8,000+
  - # of Google Docs = 50,000+

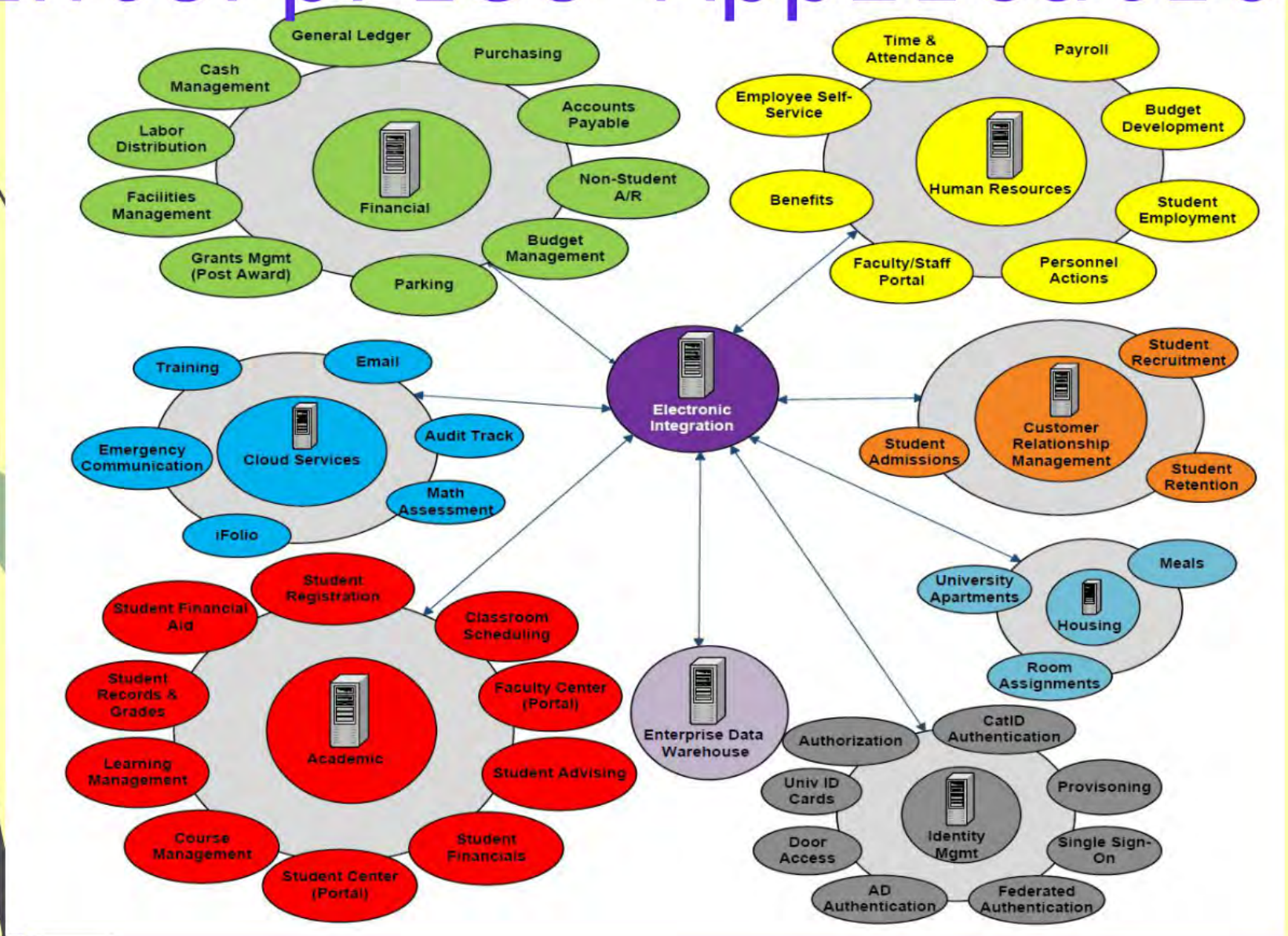
[14] ... the university promote the virtualization of IT servers across campus. Virtualization offers the rare combination of campus-wide savings, an increased level of service and reliability, and a more sustainable model of resource consumption.

- 88 Virtual Servers in Production
- 12:1 Ratio
- Estimated Growth Past Year is 15-20%

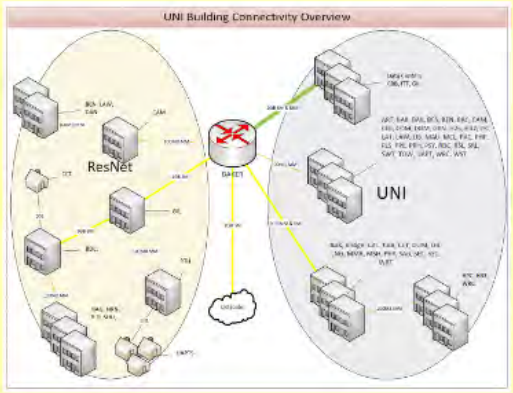
Instructional Technology Highlights

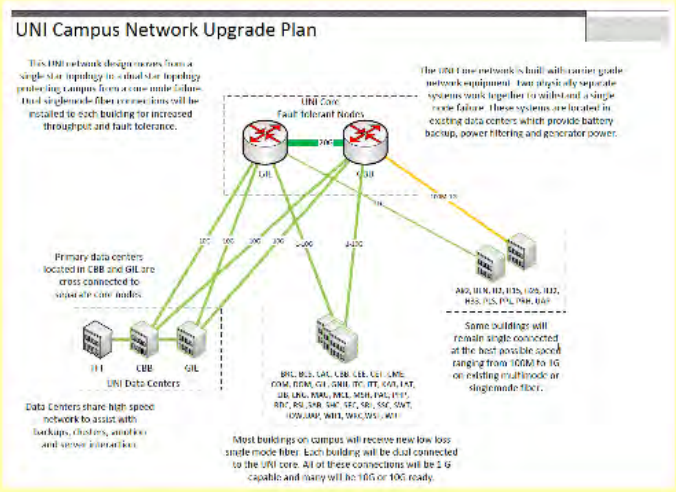
- Using Google Apps Workshops
- Upgrade to Blackboard 9
  - Over 50% of faculty using it
- Panopto (lecture capture)
  - UNISON (Upload videos)
- Adobe Connect
  - Over 100 accounts
- Literacy Center
  - 2 Off-campus schools
  - 1 on-campus center
- Lynda.com videos

Enterprise Applications



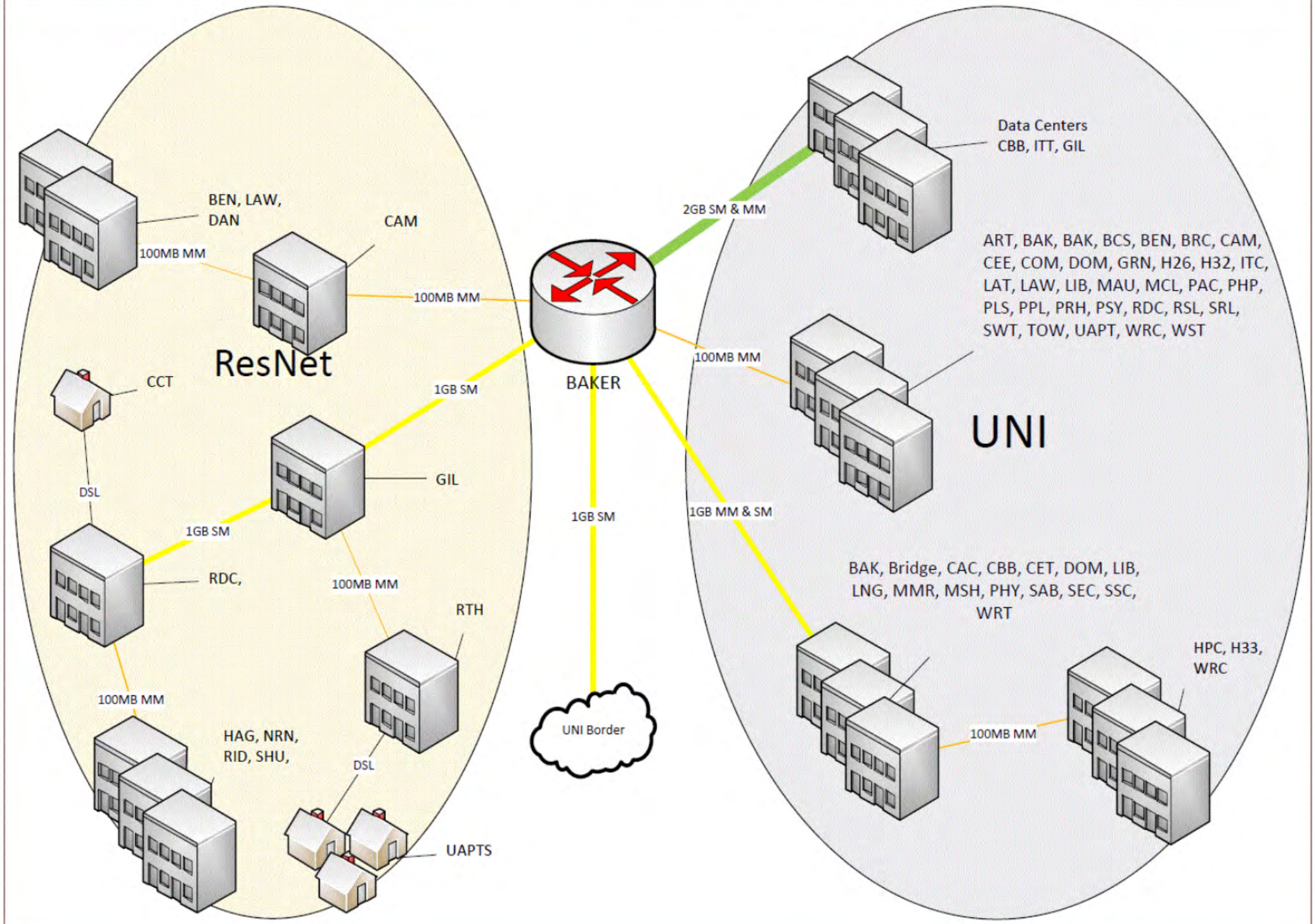
[11] ... the university develop a long-term plan for its network infrastructure. This plan must include a stable funding model for installation, maintenance, and upgrade.





CORNING
CORNING
CORNING

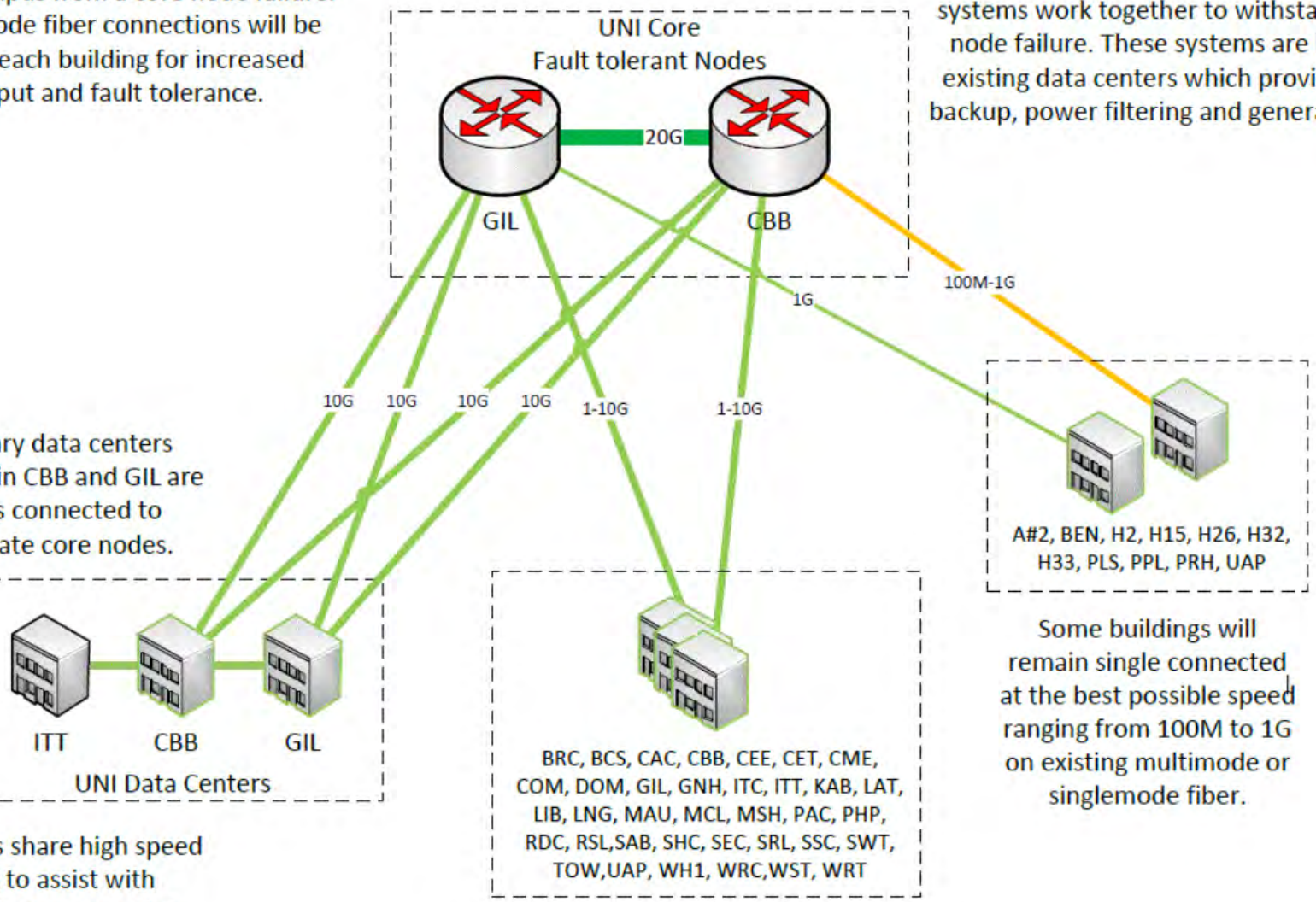
UNI Building Connectivity Overview



UNI Campus Network Upgrade Plan

This UNI network design moves from a single star topology to a dual star topology protecting campus from a core node failure. Dual singlemode fiber connections will be installed to each building for increased throughput and fault tolerance.

The UNI Core network is built with carrier grade network equipment. Two physically separate systems work together to withstand a single node failure. These systems are located in existing data centers which provide battery backup, power filtering and generator power.



Primary data centers located in CBB and GIL are cross connected to separate core nodes.

Some buildings will remain single connected at the best possible speed ranging from 100M to 1G on existing multimode or singlemode fiber.

Data Centers share high speed network to assist with backups, clusters, vmotion and server interaction.

Most buildings on campus will receive new low loss single mode fiber. Each building will be dual connected to the UNI core. All of these connections will be 1 G capable and many will be 10G or 10G ready.

Campus Network Upgrade Project

- Refresh aging, susceptible-to-frequent-failure network equipment.
- Provide full wireless coverage for instructional spaces,and faculty/staff offices.
- Upgrade network connections to all desktop and lab computers to 1Gb at least a ten-fold increase in speed.
- Upgrade network core and data center networks to 10Gb a ten-fold increase in connectivity.
- Redesign network infrastructure to ensure appropriate security, access, redundancy, disaster-recovery, risk-reduction and performance.
- Upgrade fiber optic network between and within every building on campus to support future bandwidth needs.
- Develop a sustainable operating budget that provides appropriate staffing, network bandwidth, system maintenance, and equipment amortization.

GROWTH IN 10 YEARS:

- # of Wired Devices
  - from 10,500 to 22,000
- # of Wireless Devices
  - from 100 to 11,000

Funding Sources

Recurring

- Student fee
  - Increased fee past three years for this purpose
- Department of Residence
  - A huge user of the common core components of the network - Requested
- General fund dollars to support faculty & staff usage - Requested
- It is getting very difficult to separate out voice and data - Possibly combine them into a single charge (that is a bit higher than the telephone charge)

One-Time

- Got some funding from the Provost
- Thank you for your support!

THANK YOU FOR YOUR SUPPORT

Docket Item 1143 Consultative session on Campus IT progress and needs

Shashi Kaparthi

Campus Network Upgrade Project

- Refresh aging, susceptible-to-frequent-failure network equipment.
- Provide full wireless coverage for instructional spaces and faculty/staff offices.
- Upgrade network connections to all desktop and lab computers to 1Gb - at least a ten-fold increase in speed.
- Upgrade network core and data center networks to 10Gb - a ten-fold increase in connectivity.
- Redesign network infrastructure to ensure appropriate security, access, redundancy, disaster-recovery, risk-reduction and performance.
- Upgrade fiber optic network between and within every building on campus to support future bandwidth needs.
- Develop a sustainable operating budget that provides appropriate staffing, network bandwidth, system maintenance, and equipment amortization.

GROWTH IN 10 YEARS:

- # of Wired Devices
  - from 10,000 to 22,000
- # of Wireless Devices
  - from 100 to 11,000

THANK YOU FOR YOUR SUPPORT