

December 6, 2014

Dr. Timothy Kidd
Chair, Faculty Senate
University of Northern Iowa
Cedar Falls, Iowa

Dear Dr. Kidd and Faculty Senate,

I'm writing in support of granting emeritus status to Barbara Allen, Associate Professor and Reference Librarian.

Professor Allen is very knowledgeable and experienced in all of her areas of responsibility. Reference librarians often are asked to consult with researchers in a variety of subject areas, some of which are outside their own areas of expertise. She does an excellent job of working with students and faculty in many subject areas. She has at times spent hours in helping researchers to find what they are seeking, and has shown great dedication in providing excellent services to the university community.

Professor Allen also has taught library instruction sessions for a variety of courses, most often in the subject areas of language and literature (but also other subjects). She has often received thank-you notes from the teaching faculty, who praise her expertise in using library sources.

Since I arrived at UNI in 1998, Professor Allen has been the coordinator of collection development for the Reference collection, and also serves as bibliographer for several subject areas. She has been very skilled in keeping the selection processes going at times when everybody was very busy. She also has expended funds efficiently and has done well in coordinating discussions and facilitating consensus among a group of librarians who sometimes had a divergence of opinions on how to spend very limited funds.

Along with her intelligence and contribution to the learning mission of this university, Professor Allen provides an extremely reliable and stable presence in the Reference & Instructional Services Department. She has a modest demeanor and often seems to prefer that her contribution not be noticed. I'm very happy to notice all of her contributions with this letter, and enthusiastically support her nomination for emeritus status.

Sincerely,

Jerilyn Marshall / Head, Reference & Instructional Services Dept.

Cc: Barbara Allen
Cc: Christopher Cox. Dean of Library Services, Rod Library