

Recommended Senate Bylaw Revisions Regarding Committees

Ad hoc Committee on Bylaws
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Additions are represented in this typeface.

~~All text in ~~strikeout~~ would be dropped or replaced.~~

Changes to Section 3

3. ORGANIZATION. At the last regular meeting of the spring semester, the Senate shall elect, from its newly elected and continuing members, ~~a chairperson and a vice chairperson to take office beginning May 15.~~ **a vice chairperson to take office beginning May 15.** The chairperson shall be the person whose term as vice chairperson is just ending. No one may hold two offices simultaneously or serve consecutive terms in the same office. If the president's service in the Senate would otherwise end at the conclusion of his or her term as president, it shall be automatically extended for one year.

Normally, nominations for the office will be made by a nominating committee composed of outgoing Senate members. However, the Senate may decide in a particular spring semester (by two-thirds majority of members present and voting at a Senate meeting for which this matter has been announced, at least a week previously, as an item of business) to suspend this nominating procedure for the election in question and to substitute, for that election, another nominating procedure that seems more appropriate and/or workable. In any case, the procedure used shall permit nominations to be made from the Senate floor prior to the election. The chairperson of the Senate shall appoint the secretary of the Senate from among Senators.

3.2 Duties of the vice-chairperson. The vice-chairperson shall perform the following duties:

3.2.1 Preside, in the absence of the chairperson, at meetings of the Senate.

3.2.2 Assist in preparing the official calendar and docket of the Senate, in cooperation with the chairperson and secretary of the Senate as required.

3.2.3 Serve as the chair of the Committee on Committees and appoint an administrative assistant to assist in the coordination and communication of that committee's activities.

3.2.4 ~~3.2.3~~ Other duties as the chairperson may request or as may be appropriate in the temporary absence of the chairperson.’

3.3 Duties of the secretary. The secretary shall perform the following duties:

3.3.1 Publish and distribute to the university faculty and to the President of the Northern Iowa Student Government (NISG) within one calendar week **after Senate approval** (as possible and Practicable) the minutes of the Senate meetings.

Changes to Section 6

6.0 COMMITTEES OF THE SENATE AND THE FACULTY. Except when otherwise directed by the faculty, all standing committees of the Faculty and all ad hoc faculty committees shall report to and be accountable to the Senate (see Faculty Constitution, Article V, Sections 3.9 and 4).

6.1 Committees of the Faculty ~~Accountability.~~ Committees of the faculty which normally report to the Senate shall be accountable to the Senate as the faculty's delegate. The Senate may schedule regular or special reports from ~~its~~ **faculty** committees; it may approve reports in part or as a whole; it may amend them; it may return them to the committee for revision or for additional information and recommendations.

6.2 Committees of the Senate. The Senate shall have the power to create, change, and discharge **standing and ad hoc** committees, ~~standing and ad hoc, accountable to it~~; the Senate may schedule regular or special reports from its committees; it may approve such reports in part or as a whole; it may amend them; it may return them to the committee for revision or for additional information and recommendations.

6.2.1 Delegation of Senate authority to Senate committees. The Senate may, by majority vote, delegate to any of its committees the power to decide and act upon a problem subject to subsequent Senate review (See Faculty Constitution, Article V, Section 3.10).

6.3 Committee reports: Form. The Senate requests committees reporting to it to present their reports according to a schedule furnished by the chairperson of the Senate. Recommendations for specific action by a committee should be transmitted immediately to the chairperson for calendaring. Since the Senate is not principally a fact-finding body, the Senate requests committees to present with their reports and/or recommendations whatever information and documentation may be necessary to allow the Senate economically to deliberate upon the committee's recommendation.

6.4 Committee reports: Procedures. Committee reports, as they are received by the chairperson, will be placed on the calendar of the Senate, normally in the order of their reception. Those reports that the Senate wishes to discuss or which appear to require Senate action will be moved to the docket following the procedures set forth below.

6.5 Selection of committee members. The Committee on Committees shall coordinate college elections for committees and shall hold elections for all at-large positions on committees. The Committee on Committees shall have the power to fill committee vacancies via appointment until such time as it is able to conduct an election to fill the position for the remainder of the term.

6.5.1 The Committee on Committees shall report the results of all elections to the Chair of the Senate no later than April 1.

6.5.2 The Committee on Committees shall issue an annual report to the Senate that describes the charge of each committee and updates the membership of the Senate and all committees. This report shall be presented to the Senate at its final regularly scheduled meeting of the spring semester. The Committee on Committees shall at this time recommend to the Senate the discharge of any standing or ad hoc committees (except for standing committees established by the Faculty Constitution) which in its judgment have become superfluous. This report shall be appended to these Bylaws.

~~6.5 Committee review. The Committee on Committees shall, in its annual report, recommend to the Senate the discharge of any standing or ad hoc committees (except for standing committees established by the Faculty Constitution) which in its judgment have become superfluous.~~