

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

August 31, 2016

Present: K. Basom, R. Christ, C. Christopher, K. Dhanwada, M. Fienup, A. Gabriele, K. Martin, J. Morgan, G. Pohl, G. Rhineberger-Dunn, S. Riehl, M. Timmerman, D. Wallace, M. Wheeler

Absent: D. Heistad, P. Patton, V. Robinson

Guests: M. Bunker, K. Cota, C. Curran, C. Nedrow

The meeting was called to order by Chair Dhanwada at 3:00 p.m. in Room 378, Library.

I. Welcome and Introductions

UCC Chair Dhanwada welcomed all present. Introductions followed.

II. Approval of Minutes

Chair Dhanwada asked members to review UCC Minutes dated August 24, 2016.

Christ moved, Basom seconded to approve minutes. The motion was voted on; motion carried and August 31, 2016 minutes were approved unanimously.

Dhanwada reminded those present that she is petitioning the Faculty Senate to get on the September 12 docket, so the three new programs can move swiftly through the needed approvals.

III. Review of College of Business Administration Curriculum Packet (Undergraduate)

There was some discussion as to the best way to make motions throughout the meeting, and it was decided motions would be made on programs and courses separately.

A. Entrepreneurship Minor (added)

Christ moved, Gabriele seconded to approve the Entrepreneurship minor.

Bunker gave the group a description of the Entrepreneurship minor. He stated the purpose is to give an introduction of entrepreneurship to the university, and while the minor will be housed under the department of marketing, he feels many majors could benefit from adding Entrepreneurship as a minor.

Bunker noted Dhanwada contacted him after it was found in the UCC pre-meeting that four majors (Computer Science, History, Political Science, and Technology) had not been contacted. He added it was unintentional and they would be happy to approach those majors to work with them. Martin also noted the Library did not receive a consultation form. Bunker will send out consultation forms to the listed departments and work with Wheeler to get those consultation forms added to the LeapFrog proposal.

Bunker stated they would be open to allowing additional courses to satisfy the declared major elective requirement, and there is a clause already in place that notes alternative courses could be approved by the department.

Pohl stated many of the courses they have listed as electives within the students declared majors have prerequisites, and wondered if we should list prerequisites for each of those courses. Dhanwada and Bunker noted the assumption is that students have already taken the prerequisites for the specific course. Pohl requested a sentence be added to say that prerequisites may be required for transparency. Wallace noted we often put a sentence in front of large lists of courses noting some of the courses may require prerequisites to be taken prior to enrollment in that course.

Some of the applied courses listed are at the 6000 level for this undergraduate minor. Cota noted that MACC students are able to take the courses listed, and that is why the Accounting classes were included.

Morgan noted there are three other 6000-level courses (ACCT 6030, ACCT 6032, ECON 6520) listed and wondered if it was necessary for them to be included on the list. Cota thought MACC students might be able to take the courses as undergraduates, but they would review them and adjust as necessary with Wheeler.

Chair Dhanwada called for a vote on the motion to approve the Entrepreneurship minor. Motion carried and the Entrepreneurship minor was approved unanimously.

B. Economics Department

Christ moved, Gabriele seconded to approve the Economics department curriculum changes.

Christ provided the group with a general overview of the proposed Economics Department curriculum packet.

- › ECON 1011 *Statistics for Business Analytics* (edited course)
- › ECON 1021 *Decision Analytics* (edited course)
- › B.A. Economics Major (edited major)

It was noted that both of these courses are just course title changes, and no questions or discussion was brought forth.

Morgan noted the Math consultation form was signed, but nothing was noted. Dhanwada responded saying this was acceptable, but this is something she will be mentioning to College Senates in the future in an effort to make sure consultations have some indication as to impact the change will have on the program. It will be the responsibility of both the requesting department as well as the responding department to note the impact, even if there is no impact.

It was found with the Applied Economic Analysis emphasis section, the Finance course requirements where students are to “select one of the following three courses” lists different courses on Restatement of Major form (Form E) compared to what is found on the LeapFrog proposal. The Restatement form lists FIN 3065 as an option, while the LeapFrog proposal lists FIN 3170 instead. We were not sure which was the correct class.

There was considerable discussion about what Mathematics majors needed to take to satisfy the Applied Economic Analysis emphasis requirements and how these requirement should be listed in the catalog. According to what was previously listed, Mathematics majors were expected to take six courses, and with the current changes it looks as if they are only required to take four of those courses. Once again, clarification was needed on this point from a department representative.

Christ moved to amend his motion to only consider and approve ECON 1011 and ECON 1021, Gabriele seconded. The motion was voted on, and ECON 1011 and ECON 1021 were approved unanimously.

It was decided it would be better to discuss the proposed changes to the Economics Major, B.A. at a time when a representative of the Economics department was available to answer some clarifying questions regarding the Finance course requirements as well as the mathematics requirements.

C. Finance Department

Christ moved, Gabriele seconded to approve the Finance courses.

- › FIN 3065 *Fixed Income Analysis* (edited course)
- › FIN 3130 *Corporate Finance* (edited course)
- › FIN 3135 *Intermediate Financial Management* (edited course)
- › FIN 3160 *Principles of Investments* (edited course)

Christ noted they re-worded the prerequisites of FIN 3160. Dhanwada noted the department would like the prerequisites to read as follows: “Prerequisites: ACCT 2120; both STAT 1772 (or equivalent) and ECON

1011, or MATH 1421; ECON 1041; ECON 1051; junior standing.” Wallace added this wording makes more sense at the requisite entry level than their previous wording.

- › FIN 4150 *Securities Analysis* (added course)
- › FIN 4160 *Options and Futures* (added course)

Pohl explained the GCCC tabled these two courses because the distinction between what was going to be expected at graduate level versus the undergraduate level was not made. Additionally, they requested the department obtain Library consultations. Martin received Library consultations for 4150 and 4160 in the afternoon on Tuesday, August 30, but had not had enough time to review those requests; she did not see any glaring issues.

Morgan questioned why ACCT 2130 was going to be added as a prerequisite for these two new courses, but it was removed as a prerequisite from FIN 3065, FIN 3130, FIN 3135, and FIN 3160. Christ noted that ACCT 2130 is a prerequisite of the major, but it was just allowing the edited courses to be taken earlier in the student’s career.

It was also pointed out in the discussion that the department did not offer much of an explanation for budgetary implications, and they could have provided more information to explain how the equivalent sections of the FIN 4140 Topics courses previously taught will not be offered and the equivalent courses will be offered instead.

- › FIN 4270 *Applications of Financial Planning* (added course)
Again, it was noted that there was not enough information listed in regards to the budgetary implications of adding this course. The department listed “Course has been part of the curriculum” as their explanation that the budget would not change, but this course was only previously offered as an experimental course for one semester, so more clarity in the information provided was needed.

Gabriele recommended that the committee approve with the recommendation that the department provides further clarification in regards to budgetary implications as well as making it clear that these courses were offered previously as “Topics in” and “Experimental” respectively. Dhanwada noted that these changes should be emailed to Wheeler and attached to LeapFrog for Faculty Senate level approval.

Chair Dhanwada called for a vote on the motion to approve the course with the recommendation that the department provide further explanation on their added courses (FIN 4150, FIN 4160, FIN 4270). This vote resulted in 7 members voting yes and 1 member voting no. Motion carried.

Christ moved, Gabriele seconded to approve the Finance Major, B.A.

- › B.A. Finance Major (edited major)
Dhanwada noted it was decided at the pre-meeting that Wheeler should update the program to reflect the change from FIN 4040 Topics courses to FIN 4150 and FIN 4160 respectively.

Chair Dhanwada called for a vote on the motion to approve the Finance Major, B.A. Motion carried and the major was approved unanimously.

D. Management Department

Christ moved, Gabriele seconded to approve the Management Department’s courses.

- › MGMT 3125 *Projects* (edited course)
There was discussion as to whether Computer Science should have been consulted on description changes because of the relationship between the two subjects and the overlap of their disciplines. A change in catalog description of this course could change the nature of this course to relate too closely with a Computer Science course.

Because of the requested Computer Science consultation, this edited course proposal should be shifted from “editorial” to “substantive.” Wheeler will make this change in LeapFrog.

- › MGMT 3169 *Management of Service Operations* (added course)

The committee questioned why this course could only be offered as a Study Abroad course, and not locally as well. The syllabus states that the course will be centered around the U.S. economy transitioning into a service economy, so the committee questioned whether students needed to travel abroad in order to receive the same information they would receive in a classroom on campus. The committee would like to see further explanation in the description of the course that outlines the academic value of offering this course abroad.

Chair Dhanwada called for a vote on the motion to approve MGMT 3125 pending no objections with Computer Science consultation and MGMT 3169 with the recommendation that the department provide further explanation. This vote resulted in 5 members voting yes, 3 members voting no. Motion carried.

E. Curriculum Review Process

Dhanwada shared the changes that occurred over the summer on the provost's website that will assist those that are part of the curriculum process.

Chair Dhanwada stated the next meeting would be **3:00 p.m., September 14** in the **Presidential Room, Maucker Union**, at which time the CSBS curriculum packet will be reviewed.

The meeting adjourned at 4:59 p.m.

Respectfully submitted,

Megan Wheeler

Office of the Registrar

mabw

cc: UCC

GCCC

Guests