

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

September 8, 2021

Present: C. Christopher, L. Fenech, M. Fienup, G. Gould, D. Grant, M. Hecimovich, B. Kanago, R. Kidwell, D. Marchesani, C. Nedrow, P. Pease, M. Perry, G. Pohl, H. Porter-Occena, S. Riehl, A. Schmiesing, D. Shaw

Absent: J. Ophus

Guests: G. Bruess, B. Flather, J. McNabb, S. Peters, B. Cutter, A. Butler, G. Gute

The meeting was called to order by Chair Pease at 3:00 p.m. via Zoom

I. Welcome

Chair Pease welcomed all present.

II. Approval of Minutes – September 1, 2021

L. Fenech moved to approve the September 1, 2021 minutes. M. Fienup seconded.

Chair Pease asked if there were any corrections or additions to the minutes. There were none.

Chair Pease called for a vote on the September 1 minutes. Motion passed unanimously.

III. Curriculum Review Procedures for Consent Agenda – All departments

L. Fenech motioned, M. Fienup seconded, to approve the consent agenda.

Agenda Items – Programs

- HIST-BA: History Major-Liberal Arts (edited)
- HISTCHG-BA: History Major-Teaching (edited)
- MENTALHLTH-MINOR: Mental Health Minor (edited)
- PSYCH-CERT: Certificate in Military Psychology (edited)
- TAPP-BA: Textiles and Apparel Major (edited)
- TAPP-Minor: Textile and Apparel Minor (edited)
- SOCSCI-BA: Social Science Major-Teaching-Plan C-Basic (new emphasis)
- SOCSCIPLANA-BA: Social Science Major-Teaching-Plan A-Specialist (edited)
- SOCSCIPLANB-BA: Social Science Major-Teaching-Plan B-All Social Science (edited)
- SOCWORK-BSW: Social Work Major (edited)
- SUBSABUSE-CERT: Addictions Treatment Certificate (edited)

Agenda Items – Courses

- GEOG 1110: Global Geography (edited)
- GEOG 1120: Peoples, Cultures, and Environments (edited)
- GEOG 1210: Planet Earth (edited)
- GEOG 1211: Planet Earth Laboratory (edited)
- GEOG 2120: North American Cities (edited)
- GEOG 2240: Natural Hazards and Disasters (edited)
- GEOG 2260: Environmental Resource Management (edited)
- GEOG 2410: Geographic Information Systems I (edited)
- GEOG 2420: Cartographic Design (edited)
- GEOG 2450: Regional Geography: (Variable Topic) (edited)
- GEOG 3380: Remote Sensing of the Environment (edited)

- GEOG 3450: Global Positioning System Field Survey Methods (edited)
- GEOG 3778: Spatial Data Analysis (edited)
- GEOG 4160: Historical Geography: (Variable Topic) (deleted)
- GEOG 4180: Locational Analysis for Business (deleted)
- GEOG 4190: Transportation Planning and Policy (deleted)
- GEOG 4335: Web Mapping and GIS (edited)
- HIST 1010: Introduction to Historical Skills (edited)
- HIST 1011: Field Experience: Public History (edited)
- HIST 1110: United States History to the Civil War and Emancipation (edits)
- HIST 1120: United States History since the Civil War and Emancipation (edits)
- HIST 4000: Senior Seminar in Advanced Historical Skills (edited)
- HIST 4210: The South in United States History (deleted)
- HIST 4230: History of Technology in America (deleted)
- HIST 4255: The City in United States History (deleted)
- HIST 4265: Society and Culture in the United States (deleted)
- HIST 4620: History of Modern France (deleted)
- FAM SERV 4195: Internship in Family Services (edited)
- SW 1001: Introduction to Social Work and Social Services (edited)
- SW 2091: Practice with Individuals (edited)
- SW 3185: Social Research (edited)
- SW 3192: Practice with Groups and Families (edited)
- SW 4143: Self-Care and Stress Management in Helping Professions (edited)
- SW 4144: Social Policies and Issues (edited)
- SW 4163: Diversity and Difference (edited)
- SW 4164: Human Behavior and the Social Environment (edited)
- SW 4196: Practice with Communities and Organizations (edited)
- SW 4200: Field Instruction (edited)
- TEXDSGN 2004: EuroAmerican Fashion Design History (edited)
- TEXDSGN 3009: Textile Structures & Sourcing (edited)
- TEXDSGN 3011: Fashion Trend Analysis (deleted)
- TEXDSGN 4015: Branding Strategies for Apparel Industry (deleted)

D. Grant pulled HIST-BA: History Major-Liberal Arts from consent agenda. B. Kanago pulled GEOG 1210: Planet Earth from consent agenda.

Chair Pease called for a vote on the motion to approve the consent agenda proposals, excluding HIST-BA: History Major-Liberal Arts and GEOG 1210: Planet Earth. The motion passed unanimously.

IV. Curriculum Review Procedures for the Curriculum Proposal of the Department of Military Science

L. Fenech motioned, M. Fienup seconded, to approve the Department of Military Science curriculum packet.

Agenda Items – Courses

- MIL SCI 3195 Firearms Awareness and Safety (added)

S. Riehl asked if this course is in a program, typically a new course needs to be in a program. B. Flather replied this course is not required for the ROTC program and a student does not have to be in ROTC to take the course. Chair Pease asked why a student would take the course if it does not track to a program requirement. B. Flather explained it serves as an elective and is intended as a recruiting tool. D. Grant

added it can count as credit in getting a concealed to carry permit. S. Riehl stated the course does not fall into the traditional requirement of being in a program, but feels it's a valuable course. B. Flather stated there are no pre-requisites required. B. Kanago shared this course has had low enrollments. B. Flather stated there has not been a lot of advertisement and the course is not yet listed in the catalog. He does anticipate higher enrollment. B. Flather added the intent was to not tie the course to a program in order to increase the enrollment numbers. M. Hecimovich said the question is where do we put this course. R. Kidwell shared there is an Advanced Leadership Techniques minor that requires 21 hours of electives, this course could possibly count as one of the electives. M. Hecimovich suggested if the course is embedded in a minor, the enrollment numbers will increase. R. Kidwell explained the Department of Military Science sends the list of electives to the Registrar's Office to manually plot into the minor requirement. No courses automatically plot in this minor. Chair Pease explained even if the course tracks to a program, it would not prevent other students from taking it. B. Flather agreed with the idea of tracking it to the Advanced Leadership Techniques minor. He asked the committee if not tracking it to the minor would prevent the course from being approved today. Chair Pease replied no, it's just a suggestion to make the course successful. D. Shaw asked if there is an age requirement for this course, could a high school student take the course. B. Flather is not aware of an age requirement. Chair Pease doesn't think students are identified on the course list as being a non-UNI student. Their name would show up on the enrollment like any other UNI student. B. Flather asked if there is an Iowa law that prevents a minor from taking a firearms course. M. Hecimovich also asked if the parent would need to provide permission. Chair Pease believes that would get filtered out at the high school. B. Flather stated the underage student would not be able to get the concealed to carry permit but could take the course.

Chair Pease called for a vote on the motion to approve the new course proposal for the Department of Military Science. The motion passed unanimously.

V. Curriculum Review Procedures for the Curriculum Proposal for the Department of History

L. Fenech motioned, M. Fienup seconded, to approve the Department of History curriculum packet.

Agenda Items – Program

- HIST-BA: History Major-Liberal Arts (edited)

D. Grant asked if HIST 4420/5420 double counts for the major. If so, it would reduce the units required for the major. B. Cutter shared The Pre-1600 requirement is not an hour requirement, it's a distribution requirement. The course would not double count.

Agenda Items – Courses

- HIST 1210: Making the Modern World (added)

No concerns

- HIST 3110: Conflict and Justice in History (added)

B. Kanago asked if there were pre-requisites for this course. B. Cutter replied no. She shared the course can be repeated on different topics. The Conflict and Justice in History is the general name and then a colon states the topic. The Department of History supplies the information to the Registrar's Office for each topic. B. Kanago asked if there is a junior standing requirement. S. Riehl said the junior standing is not required because there is no graduate level offered.

- HIST 3210: Problems & Perspectives in Global History (added)

No concerns

Chair Pease called for a vote on the motion to approve the new courses and program proposal as written for the Department of History. The motion passed unanimously.

VI. Curriculum Review Procedures for the Curriculum Proposal for the Department of Psychology

L. Fenech motioned, M. Fienup seconded, to approve the Department of Psychology curriculum packet.

Agenda Items – Programs

- PSYCH-CERT: Certificate in Military Psychology (edited)

A. Butler explained PSYCH 1093 was added to the program. R. Kidwell shared there is an indentation issue that the Registrar's Office will correct. A. Butler explained the certificate is 15 hours, which includes 12 hours of elective and three hours of required courses.

Agenda Items – Courses

- PSYCH 1093: Military Psychology (added)

R. Kidwell shared that PSYCH 1001 is listed as a catalog pre-requisite and a pre-requisite or co-requisite.

A. Butler responded it should be listed just as a pre-requisite.

- PSYCH 2403: The Science and Experience of Human Flourishing (added)

M. Fienup shared that PSYCH 1001 is listed as a catalog pre-requisite and a pre-requisite or co-requisite.

A. Butler responded it should be listed just as a pre-requisite.

Chair Pease called for a vote on the motion to approve the new courses and program proposal pending edits discussed for the Department of Psychology. The motion passed unanimously.

VII. Curriculum Review Procedures for the Curriculum Proposal for the Department of Political Science

L. Fenech motioned, M. Fienup seconded, to approve the Department of Political Science curriculum packet.

Agenda Items – Programs

- PUBADMIN-MINOR: Public Administration Minor (added)

M. Fienup shared POL AMER 4153/5153 is called Public Organizations in the proposal and is called Leadership and Management in Public Service in the catalog. S. Peters explained the name changed in summer 2021. It's just a name change, it's the same course. Chair Pease questioned the program hours due to the odd spacing. S. Peters replied the minor is 21 hours.

Chair Pease called for a vote on the motion to approve the new minor for the Department of Political Science. The motion passed unanimously.

VIII. Curriculum Review Procedures for the Curriculum Proposal for the Department of School of Applied Human Sciences

L. Fenech motioned, M. Fienup seconded, to approve the Department of School of Applied Human Sciences curriculum packet.

Agenda Items – Programs

- FAMSERV-BA: Family Services Major (edited)

M. Fienup questioned the "such as" wording in the Research Methods section and the "or" in front of SOC 2010. He asked if there are more research method courses that would count. G. Gute said the "such as" does suggest there are more courses beyond this list, however he did not create the list. M. Hecimovich is not sure about the "or" in front of SOC 2010 and agreed it could raise questions. Chair Pease asked G. Gute the intent. G. Gute replied research method courses inside or outside the college could satisfy the requirement. They want the students to have a full range of research methods. M. Fienup thinks it's just an extra "or". G. Gute said the "or" in front of SOC 2010 can be removed. Chair Pease suggested "or other

course as approved by department” could replace the “such as”. G. Gute agreed with Chair Pease’s suggestion.

B. Kanago questioned the program description line that reads “This total includes Liberal Arts Core requirements and the following specified major requirements, plus electives”, all the major requirements that followed the statement were struck. S. Riehl suggested the statement “the above listed requirements” could replace “and the following specified major requirements”. G. Gute agreed with S. Riehl’s suggestion. B. Kanago suggested adding the UNI GPA 2.0 requirement along with the already stated C-(1.67) grade point required for all major courses. G. Gute said the it can add that for uniformity.

Agenda Items – Courses

- TEXDSGN 2005: Fashion Event Planning and Digital Marketing (edited)

M. Fienup asked if there should be a marketing consultation for this course. G. Gute stated Annette Lynch contacted the Department of Marketing. G. Gute shared Annette’s update, stating the consult was approved by the Marketing department head and then was given to the curriculum chair for approval. G. Pohl added they may want to make the Department of Communication and Media aware of this course since they have a special event major. G. Gute will make that recommendation.

- TEXDSGN 3008: Computer Applications for the Textile and Apparel Industry (edited)

M. Fienup asked if TEXDSGN 1003 should be listed as a catalog pre-requisite or pre-requisite or co-requisite. S. Riehl shared the explanation and justification states it as just a pre-requisite. S. Riehl questioned if this course should be re-numbered since two courses were merged into one course. The system will treat the old and new course identically. G. Gute deferred answering since this is not his area. Chair Pease shared this proposal could be moved to the cleanup meeting so the department could discuss it further. G. Gute agreed. B. Kanago suggested there be a computer science consultation. G. Gute will request the consultation.

- TEXDSGN 3014: Branding Strategies for the Apparel Industry (added)

M. Fienup asked if TEXDSGN 1000 should being listed as a pre-requisite or co-requisite. G. Pohl asked for the reasoning of the pre-requisite or co-requisite line. M. Perry shared it informs the student the course can be taken as a pre-requisite or co-requisite. The co-requisite is kept separate so the department can indicate they prefer the course be taken as a co-requisite. M. Fienup suggested taking the word “catalog” out of “catalog pre-requisite” on the leapfrog form. Chair Pease feels the course is intended to be a pre-requisite. G. Gute is not comfortable making that decision. Chair Pease suggested adding this course proposal to the cleanup meeting. B. Kanago also suggests consultations with the Department of Marketing and Department of Sociology, Anthropology and Criminology.

Chair Pease called for a vote on the motion to approve the major proposal and TEXDSGN 2005 course pending edits discussed for the Department of School of Applied Human Sciences. The motion passed unanimously. TEXDSGN 3008 and TEXDSGN 3014 will be moved to the cleanup meeting.

IX. Curriculum Review Procedures for the Curriculum Proposal for the Department of Geography

L. Fenech motioned, M. Fienup seconded, to approve the Department of Geography curriculum packet.

Agenda Items – Programs

- GEOG-BA: Geography Major (edited)

R. Kidwell asked about the statement “Choose in consultation with a Geography faculty advisor. Up to three (3) non-Geography courses can count toward Geography Electives with departmental approval”. She asked if any GEOG pre-fix course can count as an elective. D. Grant said it’s pretty open ended. M. Fienup shared M. Welford prefers to leave it open-ended. D. Grant questioned the note “Minor and/or University Electives”. R. Kidwell replied this statement will be removed. She also shared the total hours should be

40. R. Kidwell will add the note “any GEOG course” will count. She explained the Department of Geography will have to do a student request to count the non-geography course. B. Kanago questioned the concerns listed on the Earth Science consultation. S. Riehl didn’t make any sense of their comment because she doesn’t know what it’s referring to. She doesn’t see anything variable, there’s no range. She believes this is no longer an issue. M. Fienup shared the department marked it as “do not object”. Chair Pease said the comment may apply to the GIS-BS.

- GIS-BS: Geographic Information Science Major (edited)

S. Riehl shared the range listed for MATH 1140 is incorrect. The range should be two to four hours. R. Kidwell will make the edit and will also remove the PHYSICS 1400 course since it is no longer offered. S. Riehl also shared the geography electives section states up to three (2) non-geography courses can count. It has to be either two or three. R. Kidwell asked M. Fienup if any non-geography course counts. M. Fienup is not sure.

S. Riehl shared the Bachelor of Science requires a course be designated as the research course so it can be tracked. She asked for confirmation that GEOG 3598 is the research course. Chair Pease confirmed GEOG 3598 is the research course. S. Riehl asked how the Registrar’s Office will advertise that this course satisfies the research requirement. R. Kidwell can notate it with an asterisk. Chair Pease shared since this is a requirement, a course has to be noted in the curriculum to fulfill the requirement. Chair Pease suggested the UCC committee make sure the research course does exist when Bachelor of Science majors come through the curriculum. Not all courses will be obviously named as research experience. S. Riehl likes the idea of the asterisk with a note that says this course counts as the Bachelor of Science research requirement. D. Grant asked if we can change the form under program details to be included in Leepfrog. S. Riehl said we need to be able to see this in the future, and it should be noted in the catalog. R. Kidwell shared she could add a research heading. Chair Pease doesn’t have a problem with the asterisk being added. He asked R. Kidwell if she wants to think about how to identify the courses and get back to the group. D. Marchesani agreed with R. Kidwell’s suggestion of adding a “research course” heading and then list the research course. R. Kidwell shared an asterisk could be added to heading with a note at the bottom that says “this course satisfies the Bachelor of Science research requirement”, the asterisk wouldn’t be on the course itself. R. Kidwell suggested her and D. Marchesani brain storm and get back to the committee.

S. Riehl shared the Geographic Information Science core adds up to 30 hours. The range is listed as 32-34. R. Kidwell said they listed the range and then the individual credit hours. S. Riehl said there are indentations issues so it’s just not clear. R. Kidwell will fix the formatting and remove the range. She prefers to see the individual course count. R. Kidwell will also take out the minor and/or university electives line. Chair Pease said the “three (2)” needs a decision. We will move this program to the cleanup meeting since there is no one present from the Department of Geography. G. Bruess agrees to move it to cleanup meeting, M. Welford will attend that meeting.

Agenda Items – Courses

- GEOG 1210: Planet Earth

B. Kanago mentioned this course has a very long course description. He feels it is written as a pitch to students instead of a course description. Chair Pease asked if we have a word limit. M. Perry said the wording would fit into the long description. Chair Pease will move this proposal to the cleanup meeting and give them the suggestion that description is unusually long. D. Grant asked why there are pre-requisites for English and Math. S. Riehl replied some students are admitted provisionally.

- GEOG 2250: Nature-Society Relations (added)

No concerns or questions.

- GEOG 2270: Science of Scenery (edited)

M. Fienup asked if the junior standing should be removed since it's no longer offered as a graduate level course. B. Kanago feels they just missed that when making edits. Chair Pease believes the junior standing can just be removed. The Registrar's Office will make that change.

- GEOG 2350: Intro to Environmental Data Analysis (added)

S. Riehl asked if there should be a consultation with math due to their Data Science minor. B. Kanago suggested a consultation with MIS also. Chair Pease will request consultations and move this to the cleanup meeting.

- GEOG 3410: Geographic Information Systems II (edited)

M. Fienup asked about the junior standing pre-requisite however this is a 3000-level course, so maybe they intended to keep that pre-requisite. Chair Pease isn't sure of the intent. S. Riehl would not feel comfortable striking the junior standing. M. Fienup agreed. Chair Pease stated we can approve this one as written.

- GEOG 4115: Climate Change and Social Justice (added)

L. Fenech spoke with the Department of Geography department head and received an email from the course instructor. He shared the issue was the vague definition of social justice in connection with climate change. Within the proposal, there is no reference to awareness that the Department of Sociology, Anthropology and Criminology has a number of courses with social justice in the title. The Department of Geography department head said they were aware of the Department of Sociology, Anthropology and Criminology's use of this term and the understanding in the classes. L. Fenech's email from the course instructor explained in great detail the social justice relationship with climate change. He shared the email with C. Nedrow. L. Fenech believes the issue is resolved.

- GEOG 4170: Climate Action Planning (edited)

S. Riehl said the junior standing cannot be removed because there is a graduate course offered. Chair Pease agreed to leave the junior standing as a pre-requisite statement.

Chair Pease called for a vote on the motion to approve GEOG-BA: Geography Major, GEOG 2250, GEOG 2270, GEOG 3410, GEOG 4115, and GEOG 4170 discussed for the Department of Geography. The motion passed unanimously. GIS-BS: Geographic Information Science major, GEOG 1210 and GEOG 2350 and will be moved to the cleanup meeting.

X. Other Business:

Chair Pease shared he had a conversation with Brenda Bass regarding the General Education process. General Education and UCC will not intersect until it gets to new classes. The General Education Committee would like to allow new courses to be taught as experimental courses. The courses would eventually come through UCC as a new course after two or three teachings. Chair Pease asked if a small group of committee members are interested in identifying the credentials for defining a certificate and minor. S. Riehl and G. Pohl volunteered to serve on the smaller committee.

Chair Pease shared there is currently not a minimum/maximum hour requirement for a minor or certificate. General Education would like a certificate to be nine hours. There are currently certificates long enough to be a minor. It was once believed to be easier to get a new certificate approved than a minor, but that is no longer the case. The small group will work on the definitions and then UCC would make a recommendation to University Senate to approve the definitions. General Education would like this accomplished in the next one to two months.

Chair Pease explained the small group will look at other institutions to see how they define minor and certificate, finding out what is the industry norm and then define it for UNI. Chair Pease stated some

questions include what is typical for minor and certificates at other institutions and what are other names we may be interested in. Chair Pease can make sure the definitions are not listed in accrediting agencies. R. Kidwell will generate a list of the length ranges for UNI minors and certificates. M. Fienup asked if we are concerned about graduate programs. Chair Pease would probably defer graduate programs to the GCCC and see if they want to do the same thing at the graduate level. D. Grant can discuss this with Gabi Olivares.

Chair Pease will ask C. Nedrow to schedule a zoom meeting with G. Pohl and S. Riehl.

Brenda Bass invited UCC representatives to any of their General Education meetings.

XI. Next meeting – Wednesday, September 22, 3:00 pm, via Zoom

Discussion of COE Curriculum Proposals

3:00 pm – COE Curriculum Proposals

XII. Items for Clean Up Meeting

- MGMT 2113 Business Communication (edited)
- ENTRPENEUR-MINOR: Entrepreneurship Minor (edited)
- GEOG 2350 Intro to Environmental Data Analysis (added)
- GEOG 1210 Planet Earth (edited)
- GIS-BS: Geographic Information Science Major (edited)
- TEXDSGN 3008 Computer Applications for the Textile and Apparel Industry (edited)
- TEXDSGN 3014 Branding Strategies for the Apparel Industry (added)

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

April Schmiesing
Office of the Registrar

cc: UCC
GCCC
Guests
Record Analysts