

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

September 9, 2020

Present: C. Christopher, L. Fenech, M. Fienup, G. Gould, D. Grant, M. Hecimovich, D. Heistad, R. Kidwell, C. Nedrow, S. O’Kane, P. Pease, G. Pohl, D. Power, G. Rhineberger-Dunn, S. Riehl, A. Schmeising, D. Shaw, D. Wallace

Guests: J. Becker, G. Bruess, M. Grey, C. Juby, J. McNabb, S. Peters

The meeting was called to order by P. Pease at 3:00 p.m via Zoom.

I. Welcome and Introductions

P. Pease welcomed all present.

II. Approval of Minutes – September 2, 2020

D. Grant moved to approve the September 2, 2020 minutes. M. Fienup seconded.

P. Pease asked if there were any corrections or additions to the minutes. Hearing none.

P. Pease called for a vote on the September 2, 2020 minutes. Motion passed unanimously.

III. Curriculum review procedures for Consent Agenda Items – All Departments

L. Fenech moved, M. Fienup seconded, to approve the consent agenda.

Consent Agenda Items – Courses

- HIST 4000 Senior Seminar (title change, course number change, prerequisites)
- HIST 4190 The American Revolution and Its War (deleted)
- HIST 4220 History of the American West (deleted)
- HIST 4240 History of American Thought (deleted)
- HIST 4260 United States Women’s History (course description)
- HIST 4275 United States Constitutional History (deleted)
- HIST 4340 Barbarians, Saints, and Pestilence: The Middle Ages (title change, course description)
- HIST 4350 Rebirth, Reform, and Rebellion: The Beginnings of the Modern World (title change, course description)
- HIST 4440 Kings, Heretics, Witches, and Revolutionaries: England to 1688 (title change, course description)
- HIST 4460 History of Germany to 1648 (deleted)
- HIST 4630 History of Germany Since 1648 (deleted)
- HIST 4730 African Kingdoms Societies (title change, course description, terms offered)
- HIST 4740 Modern African History (course description)
- HIST 4830 Sanskrit and Sovereigns; Sultans and Sufis: A History of South Asia to 1526 CE (title change, course description)
- HIST 4840 (Mughals and Marauders; Merchants and Mahatmas: A History of South Asia since 1526 CE (title change, course description)
- HIST 4870 Courtiers, Warriors, and Merchants: Japan to 1800 (title change, course description)
- HIST 4880 The Legacy of the Samurai: Japan since 1800 (title change)
- POL AMER 1048 Current and Emerging Issues in Public Administration (title change, course description)

- POL AMER 2147 Law, Politics, and Society (title change, course description, terms offered)
- POL AMER 3134 Congress: The First Branch (title change, course description)
- POL AMER 3146 Judicial Politics and Policy-making (title change, terms offered)
- POL AMER 3166 Political Parties and Interest Groups (course description)
- POL AMER 3174 Management of Public Human Resources (title change)
- POL AMER 4153 Leadership and Management in Public Service (title change, course description, terms offered)
- POL AMER 4173 Politics and Public Policy (title change, course description)
- POL GEN 1020 Contemporary Political Problems (topic) (title change, course description)
- POL INTL 4125 Politics of International Development (title change, course description)
- POL THRY 1050 Introduction to Political Theory: Freedom, Justice and Power (course description)
- POL THRY 3129 American Political Thought (course description)
- PSYCH 3101 Biopsychology (added graduate level)
- SW 1001 Introduction to Social Work and Social Services (course description)
- SW 3102 Conflict Resolution (removed “same as” courses)
- SOC 1000 Introduction to Sociology (course description)
- SOC 1060 Social Problems (course description, terms offered)
- SOC 2000 The Sociological Career (course description)
- SOC 2020 Statistics for Social Research (course description)
- SOC 2030 Sociology of Families (course description)
- SOC 2040 Social Movements (course description)
- SOC 3035 Social Gerontology (course description)
- SOC 3060 Sociology of Culture (course description)
- SOC 3086 Medical Sociology (course description)
- SOC 3087 Society and Mental Illness (course description)
- SOC 3090 Conflict Resolution (deleted)
- SOC 4005 Refugees and Humanitarianism (course description)
- SOC 4015 Qualitative Research (course description)
- SOC 4025 Quantitative Research (course description)
- SOC 4051 Sociology of Gender (course description)

Consent Agenda Items – Programs

- HIST-MINOR History Minor (remove elective option)
- MUSEUM-CERT Certificate in Museum Studies (add and remove elective options)
- POLLAW-MINOR Legal Studies (name change, restatement of minor)
- SOCWORK-BA Social Work Major (add elective option)

P. Pease asked if there was any discussion or request to remove something from the consent agenda. S. Riehl asked to pull SW 1001 and SW 3102 from the consent agenda.

Chair Pease called for a vote on the motion to approve the consent agenda, with the exception of SW 1001 and SW 3102. Motion passed unanimously.

IV. Curriculum review procedures for the curriculum proposals of the Department of Social Work

L. Fenech moved, M. Fienup seconded to approve the Department of Social Work curriculum packet.

Agenda Items – Courses

- SW 4240 Field Supplement (added)

- SW 1001 Introduction to Social Work and Social Services (course description)
- SW 3102 Conflict Resolution (removed “same as” courses)

SW 1001: S. Riehl indicated there was an email from Jim Wohlpart regarding a new service learning attribute associated with courses, and it sounds like SW 1001 includes a service requirement. Her question is what is this service learning designation, and how does it fit in with curriculum. J. Becker explained the volunteer requirement is already in the curriculum for this course. They added it to the course description as students were previously not aware they had to do a 30-hour volunteer experience. S. Riehl wonders if they should ask to get the service learning designation for this course as she thinks it would be a good fit. G. Pohl indicated she thinks it’s voluntary to have the attribute added to a course. P. Pease confirmed it is voluntary to have the attribute. S. Riehl asked the committee, are we going to have a way in the catalog to designate the course as service learning, or is it just a semester by semester designation for the attribute. She is more bringing it to the attention of the committee for future courses. D. Wallace explained it is voluntary and if a department decides to apply to have a course designated as service learning, it won’t be included in the catalog. There is an application process that goes to a committee, and the course section is sent to the scheduling team to apply the service learning attribute. C. Juby asked if the committee suggests they apply for that for this course. P. Pease encourages them to take a look at it, it has to be a choice they make. The point of the attribute is to make students aware of a service learning opportunity, but if this course is only for Social Work majors and it’s required in the major, it may not be necessary as students have to take the course no matter what. C. Juby mentioned they would take it back to the department for further discussion.

SW 3102: S. Riehl mentioned for SW 3102, she is curious about the dropping of the ANTH 3470 same as number, and asked if they did a consult with Anthropology. G. Rhineberger-Dunn confirmed SW 3102 was cross listed with ANTH 3470 and SOC 3090. G. Pohl mentioned there should also be a consult from Communication as there is also a Conflict Resolution course in Communication. C. Juby indicated she thought there was a consult. G. Rhineberger-Dunn asked if M. Grey could be let into the meeting so we could get the approval now. S. Riehl mentioned if we have cross listed courses, we would want to let that department know there is a change. C. Juby indicated students can still take the course as an elective, they are just dropping the cross listing. G. Rhineberger-Dunn asked M. Grey if ANTH 3470 and SOC 3090 are in their majors, M. Grey indicated they haven’t been taught in a while and they’re not in their program. He does not object to dropping the cross listing.

No discussion regarding SW 4240.

Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Social Work. The motion passed unanimously.

V. Curriculum review procedures for the curriculum proposals of the Department of History

L. Fenech moved, M. Fienup seconded, to approve the Department of History curriculum packet.

Agenda Items – Programs

- HIST-BA History Major – Liberal Arts (add and remove elective options)
- HISTCHG-BA History Major – Teaching (add and remove elective options)

Agenda Items – Courses

- HIST 4280 The American Radical Tradition (added)

HIST-BA History Major – Liberal Arts: M. Fienup asked about the Humanities courses requirement in the History Major – Liberal Arts as far as how they are listed. The requirement indicates you need 3 hours in

Humanities, but you need an additional 6 Humanities credits for the LAC, this is not consistent as to how we normally list hours. Should it say 9 hours required? S. Riehl agrees, normally we would say the requirement is 9 hours with 6 hours double counting. M. Fienup added especially with the revision of the LAC, we aren't sure what that will look like in the future. P. Pease asked if the committee is in agreement, that the Humanities requirement should list 9 hours required. J. McNabb asked if it's a graduation requirement to have the 6 Humanities hours in the LAC, why should that be added in the major as they are only requiring the additional 3 hours? S. Riehl explained in Mathematics, we require Calculus I, which we list in the major because students have to have it, but it also counts as an LAC math course. It doesn't count towards the length of the major since it double counts. She further explained that it's not really changing anything in the program except for making it clearer that students are taking all three of those Humanities classes. If the revised LAC has no Humanities requirement, then you would have to re-do the program. J. McNabb indicated they are in the process of revising the major anyways. S. Riehl mentioned there would be italics or something to indicate the double counting, which would be clearer to students. P. Pease added the challenge with only listing one Humanities course required, and not all three as an option, is that it could be confusing to students since they have a choice of which two Humanities they take for the LAC. J. McNabb explained the Humanities requirement is current as this wasn't changed in the proposal. There has been a clear understanding of what is required. P. Pease indicated the language is there. S. Riehl explained that the committee reviews the whole program when a proposal is submitted, and making this change would make it clearer to students. L. Fenech mentioned it seems clear to him, and S. O'Kane agrees. M. Fienup added for truth in advertising, it would make it more clear to students that they need all three Humanities courses. S. Riehl explained all we would need to do is change the 3 credits required to 9 credits required. L. Fenech mentioned if we change the requirement to 9 hours, we would have to change the total hours for the major. S. Riehl explained with double counting, the major is still 43 hours. J. McNabb mentioned they are trying to make this program more competitive with other institutions whose programs are in the 30 hour range, and if we make this program near the 50 hour range it could make this program unattractive. D. Grant added in Languages and Literatures they have the same issues with LAC courses double counting as prerequisites to the courses in their program, for example ENGLISH 1005, so instead of counting ENGLISH 1005 towards the program, we tell the student that the graduation requirement has to be satisfied before they can take the course. Could we do that with this program by telling the students they have to take the two required LAC Humanities courses before taking the third for this major? D. Wallace indicated this requirement is enforced on the advisement report, it's listed so all three Humanities courses are plotting on the advisement report so as they become satisfied in the LAC, it also satisfies in the major. L. Fenech asked how many credits it currently lists on the advisement report for the total. D. Wallace indicated currently the major lists 43 total hours required because that's what the catalog states. P. Pease asked the group for a consensus, or to leave it be if the group is split by default. L. Fenech doesn't find the language ambiguous, perhaps an additional sentence could be added to make things clearer. J. McNabb added they are planning to make substantive revisions to this program. S. Riehl indicated she thinks we are deceiving students by saying it's a 43 hours, when it's really a 49 hour major, but she agrees she doesn't think students are looking at that level of detail when looking at what school to go to. D. Grant added History does a great job connecting the LAC courses to their program, and he doesn't see this as problematic. P. Pease mentioned that unlike other situations where double counting comes up, there is less choice for the Humanities section, so it's not the same as the Science section where there are several choices and students could inadvertently take the LAC course that is not intended in the major. In this case they have to take 2 of the 3 Humanities options. D. Heistad added this is a transparency issue, and consistently speaking even though students get to double dip, when a course is required in a major it's usually listed as the total number of credits required in the major, including those that also count in the LAC. If we are competing with Iowa and Iowa State, it's interesting to hear they are offering a BA in History with so few required hours, what you're suggesting is they must have hidden prerequisites in the program. L. Fenech added over the last year we have been very cognizant of the final number of our program, and we are the highest of our competitors. J. McNabb mentioned she was on a call with History department chairs from around the country and we had the highest hours for the major on that call. We can't just pour content into students and call it History anymore, it's about critical thinking skills, and our curriculum is behind the times. The Senior Seminar and other changes part of this package dealt with the

most egregious changes needed, but more changes are coming in order to make this program thrive. We are trying to make sure within Iowa we are as competitive as we should be. It will be a narrowing of hours, not a narrowing of the needs of the students to be successful. D. Power added we need to be sensitive to the credit hours, as the University of Iowa lists 30 credit hours for the major. He is comfortable leaving it as is or adding another sentence for clarification. M. Hecimovich agrees, to him it makes sense and he likes the way it is. L. Fenech asked if we can add an addendum to the end of category with something like “all three must be taken”. D. Power mentioned there is already an asterisk there, he doesn’t know if more clarification is needed. L. Fenech added the asterisk makes it absolutely clear. S. Riehl mentioned the point is, it’s a 49 hour major, and you’re telling the students it’s not. D. Grant disagrees, he thinks it’s a 43 hour major, the other 6 hours are counting towards the LAC and not the major. S. Riehl mentioned we would then be doing it differently than any other department. P. Pease suggests when we vote at the end, we will vote on the History Major separately, and if it doesn’t pass he advocates it gets put on the cleanup agenda so we have time to think about it. M. Fienup added the History Teaching BA has the same issue. G. Pohl mentioned she has a great deal of respect for the History department, but we have to look out for the image of the UCC. If we allow something different for one department, what does that say about our policies? She thinks we need to table this to have some time to think of a solution that helps this department. G. Rhineberger-Dunn explained by tabling this, we can take more time to look at this to see if other courses/programs have similar issues.

D. Wallace asked about adding HIST 4175 into the US History courses so we can avoid substitutions in the future. J. McNabb answered yes, HIST 4175 goes in the US History section.

No discussion regarding HIST 4280.

Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of History, with the exception of the History Major-Liberal Arts and the History Major-Teaching. The motion passed unanimously.

Chair Pease called for a vote on the motion to approve the History Major-Liberal Arts and the History Major-Teaching. The motion passes. 5-yes; 3-no.

P. Pease explained to J. McNabb that she may want to keep this issue in mind while evolving their program. J. McNabb thanks everyone for the careful concern they gave the proposal to make sure they are in line with the direction of the institution and will take care of this moving forward. D. Grant asked if we should work through this topic on its own at a later time. P. Pease indicated we schedule one meeting with no departments or curriculum to approve to discuss policies and procedures, so this topic could be discussed at that meeting.

VI. Curriculum review procedures for the curriculum proposal of the Department of Sociology, Anthropology, & Criminology

L. Fenech moved, M. Fienup seconded, to approve the Department of Sociology, Anthropology, & Criminology curriculum packet.

Agenda Items – Programs

- CRIMJUSTICE-BAS Criminal Justice Major (restatement of major)
- DATAANALYSIS-CERT Data Analysis Certificate (added)
- SOCHLTHDEV-CERT The Sociology of Health and Development Certificate (added)
- SOCINEQINCLUS-CERT The Sociology of Inequality and Inclusion Certificate (added)
- SOCJUSTICE-MINOR Social Justice Minor (added)

Agenda Items – Courses

- SOC 1070 Introduction to Human Rights (added)

CRIMJUSTICE-BAS Criminal Justice Major: M. Fienup asked if this program has too many hours after adding the two CRIM 2022 and 2025 courses as requirements. G. Rhineberger-Dunn explained when this program was developed students were expected to have the 9 hours done prior to starting the program. With the BAS, they bring in 60 hours and have to take 60 hours at UNI. It's rare that a student doesn't come in with at least 6 of these 9 hours. She is comfortable with them having to take the additional 9 hours if they don't have them. Because the LAC for the BAS is 30 credits, it gives them 30 credits to work with for this BAS program. It indicates that the courses are required to take before enrolling.

D. Wallace asked about the 18 hours of electives, G. Rhineberger-Dunn indicated any CRIM course will count.

DATAANALYSIS-CERT Data Analysis Certificate: S. Riehl mentioned with the Data Analysis Certificate the name is a very broad term and she thinks it needs consults with other departments so the name can be discussed. There is a Data Science minor, and data analysis is heavily used in Business. She thinks the name is too general of a term for this particular program. She suggests consults occur as she thinks there could be some concerns with the name. Specifically consults could be needed with College of Business, Computer Science, Physics and Math. P. Pease indicated that would move this program to cleanup. The committee agrees to move the Data Analysis Certificate to the cleanup meeting to give the department time to get consults and to consider a name change.

No discussion on Sociology of Health and Development Certificate.

No discussion on Sociology of Inequality and Inclusion Certificate.

SOCJUSTICE-MINOR Social Justice Minor: D. Grant mentioned for the Social Justice minor, he likes that it is broad and that it works with other departments, however, he is worried that some of his colleagues in his department may feel left out in Languages and Literatures. Do they need to reach out to other departments? Also, with the Environmental History course listed as an elective, there may need to be a consult with History. Is that course going to continue to be taught? L. Fenech indicated he thinks it will be, they are going through the process right now to clear up their courses and dropping this course is not being discussed. G. Rhineberger-Dunn mentioned the History consult is there. There was a disagreement with Philosophy and World Religions. M. Grey indicated they didn't have an outright refusal, G. Rhineberger-Dunn indicated they were ok with their courses being added, but their issue was with the name being Social Justice since it's such a broad topic, but the majority of the courses are from Sociology. She added that Sociology is the department that created the minor. S. Riehl asked could we see another Social Justice minor in another department and then have a competition for the name? Is there a better name to propose for this minor? M. Grey mentioned as far as he knows, no one else has proposed it. P. Pease asked if these are recommendations or more of an FYI for the department. D. Grant indicated for him it was an FYI. At this time he is okay moving forward but maybe look ahead to see if there might be something down the road that could be more interdisciplinary.

SOC 1070: S. Riehl mentioned for SOC 1070, in the justification for the course it says it's similar to a course in Political Science, but there is no consult from Political Science. It could just be a missing consult. M. Grey indicated there was a consult with Political Science with no objections. P. Pease confirmed it did not get into Leapfrog. Political Science supports this new course.

Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Sociology, Anthropology, & Criminology, with the exception of the Data Analysis Certificate. The motion passed unanimously.

VII. Curriculum review procedures for the curriculum proposal of the Department of Political Science

L. Fenech moved, M. Fienup seconded, to approve the Department of Political Science curriculum packet.

Agenda Items – Programs

- PUBADMIN-BA Public Administration Major (restatement of major)

Agenda Items – Courses

- POL COMP 3164 Russian Politics (title change)
- POL GEN 3111 Politics and Statistics (title change, course description)

PUBADMIN-BA Public Administration Major: M. Fienup indicated for the Public Administration major he had a question about POL AMER 3174. It's removed from the required section, but it's listed twice in the major. S. Peters explained all they are doing is moving that from a required course to an elective option. They didn't change number of hours for program. P. Pease indicated it is a formatting issue, the course is listed twice. M. Fienup added it doesn't look like there is a choice for the electives. S. Peters mentioned POL AMER 3174 is listed twice, and that is a mistake. It should be removed from the top required section, and the formatting is off. We need to remove POL AMER 3174 from the required section (both courses), as it is intended to be an elective option. M. Fienup asked for the electives, do they have to take one of the two courses POL AMER 3174 or LYHS 3110? S. Peters answered no, those are just options. M. Fienup clarified they can only take one of those two courses. P. Pease asked D. Wallace how the hours work out. D. Wallace indicated in the current catalog it's listed as 27 hours for required courses, so if we take out the POL AMER 3174, it would be 24 required, and the major equals 33 credits total. D. Wallace asked if they want POL AMER 3174 or LYHS 3110 to be a requirement in addition to the 6 elective hours. S. Peters asked if this program can be moved to clean up meeting to discuss with department on how this program should be.

POL COMP 3164: M. Fienup mentioned for POL COMP 3164, they changed the name to remove Eurasia from the title, but didn't change the course description. The "and Eurasia:" is still in the course description. S. Peters explained the purpose of changing the name is because there was confusion on the term "Eurasia".

POL GEN 3111: M. Fienup wondered if there should be a Math consult for POL GEN 3111. S. Peters explained they don't have a consult because the use of Statistics is common in other courses, but he did email D. Mupasiri and he indicated he had no objection to the course. He forwarded the email approval to L. Fenech. S. Peters indicated they did a series of name changes and description changes to try to make the content of the courses more transparent and easy to understand for students.

Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Political Science, with the exception of Public Administration major. The motion passed unanimously.

VIII. Next meeting – Wednesday, September 16, 3:00pm via Zoom

COE curriculum packet will be reviewed.

The meeting adjourned at 4:18 pm.

IX. Items for Clean Up Meeting

- COMMBANK-CERT Commercial Banking Certificate (added)
- APPBUSCONCEPTS-CERT Applied Business Concepts Certificate (added) – tabled at September 2 meeting.
- DATAANALYSIS-CERT Data Analysis Certificate (added) – tabled at September 9 meeting.

- PUBADMIN-BA Public Administration Major (restatement of major) – tabled at September 9 meeting.

Respectfully submitted,

Rachelle Kidwell
Office of the Registrar

cc: UCC
GCCC
Guests
Record Analysts