

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

September 14, 2016

Present: K. Basom, R. Christ, C. Christopher, K. Dhanwada, M. Fienup, A. Gabriele, K. Martin, J. Morgan, P. Patton, G. Pohl, G. Rhineberger-Dunn, S. Riehl, M. Timmerman, D. Wallace, M. Wheeler

Absent: D. Heistad, V. Robinson

Guests: F. Abraham, A. Butler, C. Curran, C. Juby, B. Kanago, C. Nedrow, A. Oberle, M. Stalp

The meeting was called to order by Chair Dhanwada at 3:00 p.m. in Room 378, Library.

I. Welcome and Introductions

UCC Chair Dhanwada welcomed all present. Introductions followed.

II. Approval of Minutes

Chair Dhanwada asked members to review UCC Minutes dated August 31, 2016.

Basom moved, Fienup seconded to approve minutes. The motion was voted on; motion carried and August 31, 2016, minutes were approved unanimously.

III. Consent Agenda Items

Dhanwada noted that it will be helpful to place editorial changes on a consent agenda in an effort to cover items more effectively at our meetings.

- Sociology, Anthropology, and Criminology Courses
 - ANTH 1002 *Introduction to Cultural Anthropology* (name change)
- Geography Courses
 - GEOG 1310 *Digital Earth* (name change, description change)
- Psychology Courses
 - PSYCH 2701 *Community Service/Experiential Learning* (description change)
 - PSYCH 3002 *Research Methods* (pre-requisite change)
 - PSYCH 3004 *History and Systems of Psychology* (terms offered change)
 - PSYCH 3179 *Cooperative Education* (description change)
 - PSYCH 4198 *Independent Study* (description change)
 - PSYCH 4705 *Research Experience in Psychology* (description change)
- Social Work Courses
 - SW 2091 *Practice with Individuals* (name change, description change)
 - SW 3192 *Practice with Groups and Families* (name change, description change)
 - SW 4193 *Models of Social Work Practice* (name change)
 - SW 4195 *Family and Group Practice* (dropped course)
 - SW 4196 *Practice with Communities and Organizations* (name change)
- School of Applied Human Sciences
 - TEXDSGN 1004 *Fashion, Culture, and Industry* (description change)
 - TEXDSGN 2006 *Computer Textile and Apparel Design Foundations* (description change)
 - TEXDSGN 3008 *Computer Applications in the Textile and Apparel Industry* (description change)
 - TEXDSGN 3011 *Fashion Trend Analysis* (pre-requisite change)

Dhanwada asked if any members of the committee would like to have any items from the Consent Agenda removed for further discussion. Gabriele asked that PSYCH 2701 and PSYCH 3179 be removed from the Consent Agenda list because he had a few questions related to those two courses.

Rhineberger-Dunn moved, Basom seconded to approve the items on the consent agenda with the exception of PSYCH 2701 and PSYCH 3179. Dhanwada called for a vote on the motion to approve the Consent Agenda. Motion carried and the Consent Agenda items were approved unanimously.

IV. Review of College of Social and Behavioral Sciences Curriculum Packet (Undergraduate)

Dhanwada noted that we will be discussing and approving changes by each department rather than approving the College of Social and Behavioral Sciences curriculum packet at once.

A. Department of Sociology, Anthropology, & Criminology

Rhineberger-Dunn moved, Basom seconded to approve the Department of Sociology, Anthropology, & Criminology curriculum changes.

- CRIM-BA *Criminology Major* (edited major)

It was noted that the changes made in the major included: requiring an increase in the number of CRIM prefix upper division courses taken at UNI from 12 hours to 15 hours (but not changing length of major) and exchanging some elective courses in the Interdisciplinary and Individual Studies group C. They removed 2 courses at the 1000 level and added courses at the upper division.

Basom noted that Political Science did have an issue with the dropping of their course from the list of electives offered in the Criminology, B.A. as depicted in the consultation form, but he also noted that the department understands that it is the Criminology Department's decision.

- ANTH 2018 *Food and Culture* (added course)
 - This is an elective course that will be taught within the departmental rotation. The department wanted to offer students an elective option at the sophomore level.
- CRIM 3228 *Mental Health in the Criminal Justice System* (added course)
 - This course was developed to expand Group 2 offerings and cover a gap in the Criminology major; course will fit into regular departmental rotation.

Chair Dhanwada called for a vote on the motion to approve the Department of Sociology, Anthropology, & Criminology curriculum changes. Motion carried and the curriculum packet was approved with a vote of 7 yes, 1 abstention.

B. Department of Geography

Rhineberger-Dunn moved, Basom seconded to approve the Department of Geography curriculum changes.

Oberle provided a general overview of the two proposed courses. He noted that there is a high demand from employers for these two courses.

- GEOG 4260 *Environmental Resource Management* (added course)
- GEOG 4330 *Web Mapping and GIS* (added course)

Dhanwada noted that the consultation for GEOG 4260 from the Biology department had been received as far as overlapping course content, but the consultation with Earth Science had not yet been received. Riehl noted that the pre-requisites were not clear. Oberle will work with Wheeler to provide clarification on what the appropriate pre-requisites are. Fienup questioned whether this course would have any budgetary implications for the department. Oberle responded that there would be none. It was noted that the CSBS Dean's Office would provide funds if it was needed. GEOG 4330 had been taught twice as experimental course and fits into the departmental rotation.

Chair Dhanwada called for a vote on the motion to approve the Department of Geography curriculum changes pending confirmation on the prerequisite requirements and a positive consultation with the Earth Science department for GEOG 4330. Motion carried and the curriculum packet was approved unanimously.

C. Department of Psychology

Rhineberger-Dunn moved, Basom seconded to approve the Department of Psychology curriculum changes.

- PSYCH 2701 *Community Service/Experiential Learning* (edited course)

- › PSYCH 3179 *Cooperative Education* (edited course)
Gabriele asked Butler to explain the difference between PSYCH 2701 and PSYCH 3179. Butler noted that there is not a substantive difference between the two courses, but PSYCH 2701 is rarely taken by students. The concern is that students are able to take both courses for the same job assignment. Butler explained that the same advisor oversees both courses, so that would not be an issue.

Riehl noted that there is a consultation on PSYCH 3179 that had not been signed. Dhanwada noted that it is policy to accept this at this point.

- › IO-CERT *Industrial and Organizational Psychology Certificate* (edited program)
 - There was a question as to why there was not a consultation from the Management department with regard to dropping it as a Management courses from this certificate. Butler explained that since this course won't be regularly offered, they took this step. He noted that the Management Department consultation has now been received and uploaded into LeapFrog.
- › MENTALHLTH-Minor *Mental Health Minor* (added program)
Riehl noted that the attached description has a different set of electives than the LeapFrog proposal. The attached document notes that students must take a course from three of four listed departments. Additionally, it was noted that while consultations from Social Work and SAC departments had recently been attached, a consultation from the School of Applied Human Sciences was needed.

Patton questioned the intent of the minor; he did not want any student to think that this will provide them with a license. Rhineberger-Dunn noted that this is a general exposure to the field. We can add the paragraph written on the attached document to clarify in the catalog.

It was noted that “Students must earn a grade of C- or higher” needs to be added because it is present on the attached form, but not on the LeapFrog proposal.

It was determined that just formatting the LeapFrog proposal to match the attached document would provide all of the information we need. The top two paragraphs explain both the content of the program as well a statement about earning a grade of C- or higher.

It was noted that we need a consultation from the School of Applied Human Sciences. Butler said he would do this and submit to Wheeler to be uploaded.

- › PSYCH-BA *Psychology Major* (edited program)
It was noted that it would be helpful to clarify on the Program of Study to have the text state, “No more than six total credit hours of PSYCH 2701, etc”, the PSYCH prefix needs to be added rather than just listing the numbers. This statement occurs at the end of the Program of Study. Wheeler will re-format in LeapFrog.
- › PSYCH-Cert *Certificate in Military Psychology* (added program)
There was some confusion as to how the two options for the Certificate was described in Leapfrog; it was not understood if doing the Research option changed the overall length of the certificate. Butler confirmed that the total number of credit hours is 14, which was also a question that arose out of the pre-meeting.

There was question as to what the purpose of creating the certificate was if the expected enrollment is unknown. Butler noted that over time, they have had students interested in working with the military population, and this certificate serves as a credential for those students to be competitive in the job market. Gabriele recommended to Butler that the department comes up with some estimate of the amount of students interested in this certification, because it is helpful to have something to reference.

It was noted that a School of Applied Human Sciences consultation is still needed.

PSYCH 4705 should have a note stating that it “may be repeated for a maximum of 6 credit hours.”

- › PSYCH-Minor *Psychology Minor* (edited program)

Chair Dhanwada called for a vote on the motion to approve the Department of Psychology curriculum packet with the following changes:

- MENTALHLTH-Minor
 - LeepFrog formatting and information must match the attached document on the proposal.
 - Consultation with the School of Applied Human Sciences
- PSYCH-BA
 - The Program of Study should list “No more than six total credit hours of PSYCH 2701, PSYCH...” etc.
- PSYCH-Cert – Certificate in Military Psychology
 - Consultation with the School of Applied Human Sciences
 - PSYCH 4705 should have a note stating it “may be repeated for a maximum of 6 credit hours.”

Motion carried and the major was approved unanimously.

D. Department of Social Work

Rhineberger-Dunn moved, Basom seconded to approve the Social Work Department’s curriculum packet.

- SOCWORK-BA *Social Work Major* (edited program)

There was discussion as to the best way to format the Program of Study because SW 3184 *Field Instruction* can be taken for 11-15 hours, but the department only requires 11 hours. The committee was concerned that students would not know that they only needed 11 to meet the requirements. Wallace noted that there is a footnote stating that SW 3184 can be taken for an additional four credit hours on an elective basis.

Chair Dhanwada called for a vote on the motion to approve the Department of Social Work curriculum packet. Motion carried, and the Social Work curriculum packet was approved unanimously.

E. School of Applied Human Sciences

Rhineberger-Dunn moved, Basom seconded to approve the School of Applied Human Science’s curriculum packet.

The department’s packet included the 4 courses previously approved on the consent agenda.

Chair Dhanwada called for a vote on the motion to approve the School of Applied Human Sciences curriculum packet. Motion carried and the major was approved unanimously.

V. Review of Department of Economics major proposal

Christ moved, Gabriele seconded to approve the Economics, B.A. proposal.

Abraham noted that FIN 3170 should be listed as FIN 3065 *Fixed Income Analysis* under the “select one of the following:” list of three within the Applied Economic Analysis emphasis in the program outline. Wheeler will make that change in the LeepFrog proposal.

Abraham also noted that the Applied Economic Analysis emphasis can only be taken by Mathematics majors, and the phrase “Requires completion of a Mathematics Major any emphasis” will be included under the heading for this emphasis. Thus, the text at the bottom portion of that emphasis can be deleted.

Chair Dhanwada called for a vote on the motion to approve the Economics, B.A. proposal. Motion carried, and the major was approved unanimously.

VI. Consultation Forms

Dhanwada noted that going forward, we will be requiring departments to attach signed consultation forms to their program and course proposals within LeepFrog. It will be up to the requesting department to follow-up with the departments that they are consulting with in order to get back their consultation forms that will be used within their LeepFrog proposals.

Dhanwada and Nedrow are in the process of planning to meet with College Senates to explain this process, so Dhanwada encouraged the committee to try to attend atleast one of those meetings in an effort to help explain some of the upcoming changes and why consultations are so important to the curriculum process.

Chair Dhanwada stated the next meeting would be **3:00 p.m., September 21** in the **Presidential Room, Maucker Union**, at which time the CHAS-HFA curriculum packet will be reviewed.

The meeting adjourned at 4:47 p.m.

Respectfully submitted,

Megan Wheeler

Office of the Registrar

mabw

cc: UCC

GCCC

Guests