

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

September 21, 2016

Present: K. Basom, C. Christopher, K. Dhanwada, M. Fienup, A. Gabriele, K. Martin, J. Morgan, G. Pohl, S. Riehl, D. Wallace, M. Wheeler

Absent: R. Christ, D. Heistad, P. Patton, G. Rhineberger-Dunn, V. Robinson, M. Timmerman

Guests: K. Baughman, J. Castillo, M. Clayton, C. Curran, F. Degnin, E. Edmister, E. Lange, C. Nedrow, A. Schmitz, P. Siddens, D. Uhlenhopp

The meeting was called to order by Chair Dhanwada at 3:00 p.m. in the Presidential Room, Maucker Union.

I. Welcome and Introductions

UCC Chair Dhanwada welcomed all present. Introductions followed.

II. Approval of Minutes

Chair Dhanwada asked members to review UCC Minutes dated September 14, 2016.

Pohl moved, Fienup seconded to approve minutes. The motion was voted on; motion carried and September 14, 2016, minutes were approved unanimously.

III. Consent Agenda Items

Dhanwada noted that there were three courses, CSD 3900, COMM 4021, COMM 4022 that GCC changed from editorial to substantive. Wallace noted that CSD 3900 was changed from substantive to editorial because one committee member felt it was substantive rather than editorial, and GCCC operates in a way in which any committee member has the ability to change a course to substantive. GCCC also changed COMM 4021 and COMM 4022 to substantive from editorial because one committee member felt this change impacted students' schedules.

Dhanwada asked if any members of the committee would like to have any items from the Consent Agenda removed for further discussion. There were no changes made.

- Communication Sciences and Disorders Courses
The program was encouraged to clarify the location of linguistic and cultural diversity content; all changes have made reference to presence of this content in the description of courses
 - CSD 1000 *Understanding Communication Disorders* (description change)
 - CSD 3100 *Language Acquisition in Children: Birth to 5 Years* (description change)
 - CSD 3220 *Disorders of Speech Sounds* (description change)
 - CSD 3270 *Introduction to Audiology* (description change)
 - CSD 3700 *Communication Disorders and Differences Across the Lifespan* (description change)
 - CSD 3900 *Aural Rehabilitation* (description change)
 - CSD 4100 *Augmentative Communication* (description change)
- Communication Studies Courses
 - COMM 4021 *Quantitative Research Methods* (change in terms offered)
 - COMM 4022 *Qualitative Research Methods* (change in terms offered)
 - COMM 4444 *Communication, Community, and Change* (prerequisite wording change)
- School of Music Courses
 - MUS TECH 1600 *Opera Performance I* (description change)
 - MUS TECH 3350 *Accompanying* (prerequisite change)
- Theatre Courses
 - THEATRE 3140 *Design: Sets* (dropping course)
 - THEATRE 3145 *Design: Lights* (dropping course)

- THEATRE 3150 *Design: Costumes* (dropping course)
- › Languages and Literatures Courses
 - ENGLISH 2770 *Introduction to Professional Writing* (description change)
 - ENGLISH 4345 *British Novel Since 1900* (title change, description change)
 - ENGLISH 4445 *American Novel Since 1900* (title change, description change)
 - ENGLISH 4780 *The Profession of Editing* (title change)
 - TESOL 4340 *English Grammar: Form and Function* (title change, description change)
 - TESOL 4350 *Phonetics, Phonology, and Language Teaching* (title change, description change)

Morgan moved, Pohl seconded to approve the items on the consent agenda. Dhanwada called for a vote on the motion to approve the Consent Agenda. Motion carried and the Consent Agenda items were approved unanimously.

IV. Review of the College of Humanities, Arts, & Sciences - HFA Curriculum Packet (Undergraduate)

Dhanwada suggested that the committee discuss and approve changes by each department rather than approving the entire college's curriculum packet at once.

A. Department of Department of Philosophy and World Religions

Pohl moved, Riehl seconded to approve the Department of Philosophy and World Religions curriculum changes.

- › ETHICS-MINOR *Ethics Minor* (edited minor)

There was a question as to whether the number of hours required actually changed. Degnin confirmed that the minor is still requires 15 hours, rather than the 21 credit hours as it appeared on the LeapFrog proposal. They are simply adding more course options for students to take. The formatting will be cleaned-up in LeapFrog to show the appropriate hours for the minor.

Chair Dhanwada called for a vote on the motion to approve the Department of Philosophy and World Religions curriculum changes. Motion carried and the curriculum packet was approved unanimously.

B. Department of Communication Sciences and Disorders

Pohl moved, Riehl seconded to approve the Department of Communication Sciences and Disorders curriculum changes.

The department's packet included the seven courses previously approved on the consent agenda.

Chair Dhanwada called for a vote on the motion to approve the Department of Communication Sciences and Disorders curriculum packet. Motion carried and the major was approved unanimously.

C. Department of Communication Studies

Pohl moved, Riehl seconded to approve the Department of Communication Sciences curriculum changes.

- › COMM-BA *Communication Major* (edited program)
Pohl noted that they are adding one course as an elective for students to take within the major.
- › COMMEM-BA *Communication/Digital Media Major* (edited program)
Consultations from both the Department of Marketing and the CBA Dean's Office were needed. Nedrow has received a signed consultation from the Department of Marketing. There is an outstanding consultation to the CBA Dean's Office.
- › INTDIGITAL-BA *Interactive Digital Studies Major* (edited program)

A consultation from Computer Science was needed; it had previously been submitted but not returned. An unsigned consultation with Computer Science was received from Uhlenhopp, and with current consultation policy of accepting unsigned consultation forms, Dhanwada noted, at this point, that it would be accepted.

- INTDIGITAL-MINOR *Interactive Digital Studies Minor* (edited program)
We were missing consultations from a number of departments. Uhlenhopp noted that all of those have been sent to departments, but none had been returned. Dhanwada noted that with the current consultation policy in place, this would be acceptable
- COMM PR 4857 *Crisis Communication* (added course)
This course will be utilized as part of the BAS and as an elective in the Public Relations major.

Chair Dhanwada called for a vote on the motion to approve the Department of Communication Studies curriculum packet. Motion carried and the Communication Studies curriculum packet was approved unanimously.

D. School of Music

Pohl moved, Riehl seconded to approve the School of Music's curriculum packet.

- MUSIC-BA *Music Major* (edited major)
Riehl noted that there were listings for some credit hours with a red box around them in the LeapFrog proposal, but this was discussed at the pre-meeting, and was found to be a non-issue. Wallace explained that these boxes are showing up because students are taking these courses multiple times; LeapFrog recognizes, for example, that a course is only worth 1 credit, but the department is requiring students to take that course for 3 credits.
- MUS APPL 1330 *Applied Jazz Trombone* (added course)
- MUS APPL 3330 *Applied Jazz Trombone* (added course)
These applied courses specify that content is for Jazz Trombone, and not Classical Trombone.
- MUS APPL 1N47 *Group Piano* (added course)
- MUS APPL 1N47 *Applied Jazz Trombone* (added course)
These two courses do not need to be voted on. These two courses typically just go through a New Course Title Form because they are non-catalog print courses.

Chair Dhanwada called for a vote on the motion to approve the School of Music curriculum packet. Motion carried, and the School of Music curriculum packet was approved unanimously.

E. Department of Theatre

Pohl moved, Riehl seconded to approve the Department of Theatre's curriculum packet.

- THEATRE 3220 *Design I: Theatrical Design Aesthetics* (added course)
- THEATRE 3230 *Design II: Theatrical Design Process* (added course)
- THEATRE 3240 *Design III: Theatrical Design Application* (added course) These courses are "replacement" courses for three that were proposed to be dropped (THEATRE 310, 3145 and 3150). The new courses will be in the rotation of the previous courses.

Pohl revised her motioned to approve THEATRE 3220, 3230, and 3240, Riehl seconded. Chair Dhanwada called for a vote on the motion to approve THEATRE 3220, 3230, and 3240. Motion carried and the courses were approved unanimously.

- THEATRE 2010 *Drama and Inclusion* (added course)

Lange noted that this course does have a budgetary implication. The Dean has told the department that his office will not provide financial support for this course. Lange noted that the only way they would be able to offer this required course within the program is if a grant to fund the course is approved.

The committee noted that they did not have a problem with the course itself, but rather with the course being a required part of the Theatre BA: Drama and Theatre for Youth emphasis without guaranteed funding to offer the course every year.

Pohl moved to approve THEATRE 2010, Riehl seconded. Chair Dhanwada called for a vote on the motion to approve the THEATRE 2010. Motion carried and the course was approved unanimously.

▸ THEATRE-BA *Theatre Major* (edited major)

Lange noted that the three dropped courses were being taken out of the program and being replaced by three broader courses. Riehl also noted that these three new courses, THEATRE 3220, 3230 and 3240, need to be moved to replace the other three courses in LeapFrog rather than where they are currently listed in the LeapFrog proposal. Wheeler noted that this will be part of the clean-up process.

Riehl noted that the “Select 6 hours from Departmental Electives” can be removed under the “Departmental Electives” because there is one emphasis that only requires 3 credit hours of electives rather than 6 credit hours like the rest of the emphases, and the number of elective credit hours required is already listed under each emphasis.

There was much discussion as to whether THEATRE 2010 should be allowed as a required course within the program where there is not a guarantee that it will be offered annually as funding for this course is not a given. Riehl noted that it would create more problems for students if a required course in the program cannot be offered because the grant was not approved for that year.

There was discussion amongst committee members with regards to how best to consider this course proposal. The committee ultimately decided that they did not want to reject the entire major’s changes, but only the specific emphasis within the major that is affected by the addition of THEATRE 2010 as a required course. By approving the course, it could be offered as an elective this year and changes could be made within the major in the next curriculum cycle until they are able to ensure secure funding for its offering.

Pohl motioned to approve the Theatre, B.A. with the exception of the Drama and Theatre for Youth emphasis with the proposed changes. Chair Dhanwada called for a vote on the motion, and the motion was approved unanimously.

F. Department of Languages and Literature

Pohl moved, Riehl seconded to approve the Department of Languages and Literature’s curriculum packet.

- SPAN 1001 *Elementary Spanish I* (edited course)
- SPAN 1002 *Elementary Spanish II* (edited course)
- SPAN 2001 *Intermediate Spanish* (edited course)

Each of these courses are going from five credit hours to three credit hours. These courses are not required by major or minor programs, and most majors or minors do not start at this beginning level.

- FREN 1001 *Introduction to French Language and Culture I* (edited course)
- FREN 1002 *Introduction to French Language and Culture II* (edited course)
- FREN 1011 *French Communication Practice I* (edited course)
- FREN 1012 *French Communication Practice I* (edited course)

Riehl questioned what the exit requirements were for these courses. There was discussion with regard to what courses students would need to take, and in what order, to satisfy the requirements. Baughman noted that because of the change in prerequisites, a student can take more courses in a variety of ways, which ultimately makes it much less constrained.

The committee noted that there needs to be some notation to determine that FREN 1001 and FREN 1002 satisfy the exit requirements, and that FREN 1011 and FREN 1012 do not fulfill the exit requirement.

It was noted that FREN 1012's description currently lists "Continuation of FREN 1011," and that is no longer applicable and should be changed to something more descriptive.

- › FREN 2011 *Intermediate French Communication Practice* (edited course)

It was noted that FREN 2011 has the same description as FREN 1011 and that should be updated/revised.

- › ENGLISH 3770 *Technical Writing and Applied Sciences* (new course)

The committee noted that consultations with Sociology, Anthropology, and Criminology and Communication Studies need to be completed.

- › SPANISH-BA *Spanish Major* (edited major)

The statement "27 hours must be in courses numbered..." Needs to go to the top of the major plan of study above the 15 hours of required courses.

"This program begins with SPAN 3001 and will require up to eighteen hours of course work beyond the minimum hours required for this major/minor if a student does not demonstrate a proficiency at the fifth semester level" needs to be changed to "**twelve** hours."

- › SPANTCHG-BA *Spanish Major-Teaching* (edited major)

Practicum in Teaching Spanish needs to be listed for 3 hours instead of 2.

"This program begins with SPAN 3001 and will require up to eighteen hours of course work beyond the minimum hours required for this major/minor if a student does not demonstrate a proficiency at the fifth semester level" needs to be changed to "**twelve** hours."

- › TESOL-BA *Teaching English to Speakers of Other Languages (TESOL) Major* (edited major)

Christopher has consultations with Teacher Ed. He will forward to Wheeler to be uploaded to LeapFrog.

There was question as to what the department wants students to take. It was explained that students are required to take the first course listed (ENGLISH 2520), 6 hours of language study, and one of the following 4 courses (ENGLISH 2120, ENGLISH 4765, ENGLISH 4775, and ENGLISH 4920), plus 30 hours of required courses for a total of 42 hours.

- › TESOLMODLANG-BA *TESOL/Modern Language Major-Teaching* (edited major)

Christopher has consultations with Teacher Ed. He will forward to Wheeler to be uploaded to LeapFrog.

ENGLISH 4765 and 4775 need to be indented because they are "select one of the following." Wheeler will clean this up in the LeapFrog proposal.

- › TESOLTCHG-BA *TESOL Major-Teaching* (edited major)

Christopher has consultations with Teacher Ed. He will forward to Wheeler to be uploaded to LeapFrog.

Several courses need to be indented in the Plan of Study. Wheeler will clean this up in the LeapFrog proposal.

- **TESOLTCHG-MINOR *TESOL Minor-Teaching*** (edited minor)
Christopher has consultations with Teacher Ed. He will forward to Wheeler to be uploaded to LeapFrog.

Chair Dhanwada called for a vote on the motion to approve the Department of Languages and Literature curriculum packet with the following changes:

- **FREN 1002 needs to explicitly state that this course satisfies the exit requirement in the course description.**
- **FREN 1011, 1012, and 2011 need new course descriptions.**
- **ENGLISH 3770 pending receipt of consultations and no objections with Sociology, Anthropology, and Criminology and Communication Studies.**

Motion carried and the major was approved unanimously.

Chair Dhanwada stated the next meeting would be **3:00 p.m., September 28** in the **Presidential Room, Maucker Union**, at which time the CHAS-NS curriculum packet will be reviewed.

The meeting adjourned at 5:13 p.m.

Respectfully submitted,

Megan Wheeler

Office of the Registrar

mabw

cc: UCC

GCCC

Guests