

**MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA**

**September 26, 2018**

Present: K. Basom, D. Hakes, C. Christopher, M. Fienup, A. Gabriele, J. Zhu, C. Nedrow,  
S. Riehl, G. Rhineberger-Dunn, J. Smothers, D. Wallace, G. Pohl

Absent: D. Heistad, K. Martin, J. Morrow, P. Pease

Guests: M. Clayton, P. Siddens, L. Terlip, J. Funderburk, E. Lange, M. Boyd, J. Castillo

The meeting was called to order by G. Rhineberger-Dunn at 3:00 p.m. in the Presidential Room, Maucker Union.

**I. Welcome and Introductions**

G. Rhineberger-Dunn welcomed all present. G. Rhineberger-Dunn filled in for Chair P. Pease who was unable to attend. Introductions followed.

**II. Approval of the Minutes – September 19, 2018**

G. Pohl moved to approve the September 19 meeting minutes, K. Basom seconded.

T. Gabriele presented a correction to the minutes.

INSTTECH 1031, not INSTTECH 1030, was pulled from the consent agenda. The wording changes to the course description were for INSTTECH 1020 and 1031. INSTTECH 1030 was approved as part of the consent agenda.

**G. Rhineberger-Dunn called for a vote on the approval of the minutes pending the revision provided. The motion passed unanimously.**

J. Smothers will update the minutes.

**III. Curriculum Review Procedures for Consent Agenda Items – All Departments**

G. Pohl moved to approve consent agenda with the modification of pulling off Communication Enrollment Management Policy/Note, J. Zhu seconded.

G. Rhineberger-Dunn asked if there are any other items that the committee would like to have removed from the consent agenda. Additional items removed from the consent agenda were: TESOLMODLANG-BA, TESOLTCHG-BA, TESOL-BA, and THEATRE 3115.

**School of Music**

- PERF-BM: Performance Major (specifying Vocal Performance majors 6 semesters of choral ensembles and 2 semesters of opera)
- MUS ED 1100 Instrumental Techniques (substantive, description)
- MUS ED 3650 Choral Methods and Materials (substantive, reduction of credit 3 to 2, adding corequisite)

**Department of Theatre**

- THEATRE-BA: Theatre Major (renumbering of courses and dropping/adding courses)
- THEATRE 1050 Creative Drama (substantive, renumbering)
- THEATRE 2010 Drama and Inclusion (substantive, description, renumbering of prerequisite)
- THEATRE 2012 Movement for the Actor (substantive, renumbering)
- THEATRE 2135 Dance for Musical Theatre (substantive, dropping of prerequisites)
- THEATRE 2190 Stage Management (substantive, renumbering, no longer at graduate level)

- THEATRE 3030 Auditioning and the Business of Acting (substantive, change in numbering, adding prerequisite)
- THEATRE 3100 Theatre in Education same as CAP 3106 (substantive, change in prerequisites)
- THEATRE 3138 Production Techniques: Drafting and Pattern Development (dropped)
- THEATRE 3139 Production Techniques: Scene Painting and Makeup (dropped)
- THEATRE 3160 Directing (substantive)

### **Department of Languages & Literatures**

- ENGTCHG-BA: English Major – Teaching (adding text, dropping 2 elective options and adding a new elective option)
- ENGLISH 1120 Literature: (topic) (editorial, adding text that it may be repeated)
- ENGLISH 4775 Applied Writing: Specialized Documents (editorial, change in title and course description)
- LANG 4093 Technology in Language Education (editorial, credits changed to 3 from 2-3)
- SPAN 2053 Spanish for Special Purposes: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 3002 Advanced Spanish for Special Purposes: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 3008 Introduction to Spanish Linguistics (editorial, credits changed to 3 from 2-3)
- SPAN 4043 Pronunciation and Oral Proficiency (editorial, credits changed to 3 from 2-3)
- SPAN 4045 Translation (editorial, credits changed to 3 from 2-3)
- SPAN 4047 Structure of Spanish (editorial, credits changed to 3 from 2-3)
- SPAN 4062 Spanish American Literature: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 4063 Peninsular Literature: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 4064 Hispanic Literature: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 4066 Topics in Literature and Culture: \_\_\_\_\_ (editorial, credits changed to 3 from 2-3)
- SPAN 4091 Practicum in Teaching Spanish (substantive, dropping a prerequisite and adding a pre-or-co requisite)
- TESOL 4720 Bilingual Education in the Public Schools (editorial, change in title)

### **Department of Communication Studies**

- COMM-BA: Communication Major (Liberal Arts) (dropping of 1 credit required course)
- COMM 2011 Exploring Communication Studies (drop)
- COMM DM 1652 Writing for Digital Media (substantive, dropping of prerequisite)

**G. Rhineberger-Dunn called for a vote on the motion to approve all items on the consent agenda after removal of the identified courses and programs.**

**Motion carried and all items remaining on the consent agenda were approved unanimously.**

## **IV. Curriculum review procedures for the curriculum packet of the School of Music**

G. Pohl moved to approve curriculum packet for School of Music, J. Zhu seconded.

Program for discussion:

- MUSED-BM: Music Education Major (Extended Program) (edited, changing of course credits and adding a new course)

G. Pohl had a question about Track A since it is an extend program and there is a hidden prerequisite being added. M. Boyd explained the choral/general track, Specialization A is adding MUS ED 3660 Field Experience for 1 credit. MUS ED 3660 has a prerequisite of MUS TECH 1210 but Track A doesn't require the MUS TECH 1210 course. To solve the problem, there will be a change to MUS ED 3660 to allow for a

prerequisite of MUS TECH 1210, which is already in place, or corequisite MUS TECH 1220. G. Rhineberger-Dunn confirmed this will ensure the major is not adding additional hours to the program.

**G. Rhineberger-Dunn called for a vote on the motion to approve the curriculum packet of the School of Music. Motion carried and was approved unanimously.**

#### **IV. Curriculum review procedures for the curriculum packet of the Department of Theatre**

G. Pohl moved to approve curriculum packet for Department of Theatre, J. Zhu seconded.

Courses for discussion:

- THEATRE 3115 Methods of Teaching Drama and Theatre (editorial, renumbering a prerequisite and dropping a prerequisite)
- THEATRE 3140 Drafting for Theatre (new)
- THEATRE 3141 Stage Makeup (new)
- THEATRE 3142 Scenic Painting/Costume Patterning & Draping (new)

G. Pohl noted that the department has offered the courses in the past and are now dropping two courses, THEATRE 3138 and THEATRE 3139 and creating 3 new courses. The new courses are THEATRE 3140, THEATRE 3141 and THEATRE 4124.

M. Fienup asked for clarification on the prerequisites for THEATRE 3115. Is it the department's intention to drop THEATRE 2050 as a required prerequisite. E. Lange confirmed that THEATRE 2050 is being dropped as a required prerequisite for THEATRE 3115.

**G. Rhineberger-Dunn called for a vote on the motion to approve the curriculum packet of the Department of Theatre. Motion carried and was approved unanimously.**

#### **V. Curriculum review procedures for the curriculum packet of the Department of Languages & Literatures**

G. Pohl moved to approve curriculum packet for Department of Languages & Literatures, J. Zhu seconded.

Programs for Discussion

- ENGLISH-BA: English Major (change in required course and elective options)
- POSTCOL-CERT: Certificate in Post-Colonial and Multicultural Literary Studies (added text, adding course to elective option)
- SPANISH-MINOR: Spanish Minor (change in elective range of 15-17 to 15, changes minor totals from 21-23 to 21)
- SPANTCHG-BA: Spanish Major – Teaching (added text clarifying 6 credits of electives need to be at 4000 level)
- SPANTCHG-MINOR: Spanish Minor-Teaching (changing 14-15 electives to 15, increasing requirements from 32 to 33, change in text)
- TESOL-BA: Teaching English to Speakers of Other Languages (TESOL) Major (changing of catalog text)
- TESOLMODLANG-BA: TESOL/Modern Language Major – Teaching (change in catalog text to clarify major requirements and options)
- TESOLTCHG-BA: Teaching English to Speakers of Other Languages (TESOL) Major – Teaching (change in catalog text to clarify requirements)

Courses for Discussion

- FREN 2011 Topics in Oral Communication: \_\_\_\_\_ (substantive, title, 2 to 3 credits, maybe repeated, prerequisites can now be pre-or-co- requisites)

- FREN 2012 Advanced Topics in Oral Communication: \_\_\_\_\_ (substantive, title, 2-3 credits to 3 credits, course description)

M. Fienup asked about the formatting for ENGLISH-BA. Since all courses are 3 credits why are there ranges. J. Zhu stated there is a range under writing and linguistics and then a range under A, B and C electives. Her understanding is that students have flexibility of which area to take the extra 3 credits to reach the total amount needed for the major. D. Hakes, asked if there may be a clearer way to present the requirements to students. Possibly, track the minimum of each area and then add 3 credits of electives on the end and explain the course options. J. Castillo was supportive of the suggestion. Registrar's Office will update the format.

D. Wallace asked if TESOL 4540 is a required course or should it be indented to show as an elective option. J. Castillo confirmed it is an elective option and not a required course. The total credit hours for the major is 42.

M. Fienup noted that ENGLISH 2120 states the pre-requisites is LAC Category 1A or equivalent. If the prerequisite is required, even though it is an LAC course, it is a required course to complete the major and needs to be added to the course list and total credit hours. M. Clayton mentioned that there is an option to place into ENGLISH 2120 if a student has a high enough ACT Reading and ACT English score. M. Fienup curious how many students would meet that combined ACT score needed. M. Clayton stated she was unsure but students that plan to be English majors likely meet the ACT requirement.

POSTCOL-CERT Certificate in Post-Colonial and Multicultural Literary Studies. M. Fienup identified that ENGLISH 2520 has a prerequisite of LAC Category 1A or equivalent. The certificate needs to list the LAC 1A prerequisite since it is a required course and therefore is a hidden prerequisite. S. Riehl commented that in effect the LAC course doesn't add work for the student but the certificate total hours will be larger. The total required hours would be 18 rather than 15. J. Castillo confirmed that the Registrar' Office will add the LAC prerequisite requirement and increase the credits required to 18.

M. Fienup expressed concern as to whether a student could complete the 9 hours of electives without needing an additional prerequisite. M. Clayton identified a path. Committee was content that there is a route to only take the 9 credits required. Registrar's Office will review the asterisks \*\* to identify elective courses that have additional prerequisites. The note is there but no courses are currently identified. D. Wallace will add some catalog guidance to explain that ENGLISH 2120 is a common prerequisite and a good course to select.

M. Clayton mentioned the 9 hours of 1xx-level course is old language. The Registrar's Office will update to list 3000/4000 level rather than 1xx-level.

SPANISH –MINOR: J. Zhu had a question on the numbers. J. Castillo explained the courses had been listed as having a range of 2-3 courses. Now they will be listed as 3 credits. SPAN 2002 has also switched from a 5 credit hour course to 3 hours. Since everything is going to 3 credit hours they can removed the range and list 15 hour of electives required. The total hours to complete the certificate is 21 credit hours. J. Zhu asked about the wording of more advanced than SPAN 3001. J. Castillo explained that one of the three advanced writing course are required, then one more class which needs to be more advanced than SPAN 3001. The additional 15 credits can be higher or lower than 3001. Questions were raised as to what 'more advanced than SPAN 3001' means since not all departments number their courses in terms of content level. It was suggested that rather that stating more advanced it could state courses numbered higher than 3001. J. Castillo supportive of the language clarification. D. Wallace will edit.

SPANISH-TEACHING BA: J. Castillo explained that this major is also being effected by the courses which are changing from 2-3 credits to 3 credit hours. The significant change is making sure that it clarifies that 6 hours of the 30 semester hours of Spanish courses must be in numbered 4000 or higher.

M. Fienup mentioned that SPAN 2002 is a prerequisite for SPAN 3001. There is a note at the end of the major that the program could require up to 12 hours of prerequisite if students haven't had any previous Spanish language experience.

SPANISH-TEACHING-MINOR the language will also be updated to clarify the more advanced than SPAN 3001 means course numbers that are higher numbered than SPAN 3001.

G. Rhineberger-Dunn stated that the TESOL programs had incorrect spacing which were causing the total credit hours to be inaccurate. Those have now been corrected and may clarify some questions the committee had.

M. Fienup identified that TESOL-BA: ENGLISH includes ENGLISH 2520 which has a hidden prerequisite of an LAC Category 1A course. The hidden prerequisite will add another course and 3 credits to the program requirements changing it from a 42 hour major to a 45 hour major. Registrar's Office will make the change.

S. Riehl raised the concern that TESOL-MODERN-LANGUAGE Major - Teaching, is currently at 131 credit hours and is now becoming 132. 131-132 was the old text but the Registrar's Office would have only held students to 131 credits. Now the program will be listed as 132. S. Riehl cited there has been precedence of asking programs to review their requirements and drop something in order to not increase the number of credits toward degree. K. Basom and T. Gabriele questioned if this is a violation of the senate mandate since it was previously listed as 131-132 so 132 credits was always a possibility for students. S. Riehl expressed she couldn't vote to approve since it is increasing the major. G. Rhineberger-Dunn explained we can vote on the program as it is, vote to table to a future meeting, or separate the TESOL-MODERN-LANGUAGE Major from the overall curriculum packet.

**After further discussion, G. Pohl agreed to amend her original motion to vote on the curriculum packet for the Department of Languages & Literatures minus TESOL-MODERN-LANGUAGE major. The TESOL-MODERN-LANGUAGE major would be voted on as a single item.**

J. Zhu seconded the amended motion.

S. Riehl asked if all courses are needed. J. Castillo stated that they are because this program gives students two endorsements for teaching and although it is a large program, it is less hours than if a student needed to double major in a modern language and TESOL. J. Castillo stated they are updating the curriculum to represent what is current practice.

TESOL-BA M. Fienup raised the concern that this program also requires ENGLISH 2520 which has an LAC Category 1A prerequisite course. Registrar's Office will update the curriculum to include the hidden prerequisite and increase the major requirements from 42 to 45 credit hours.

G. Rhineberger-Dunn explained that after the pre-meeting she followed up with the Department of Languages and Literatures regarding FREN 2011 and FREN 1012. Since the titles were adding Oral Communication she recommended obtaining a consult from the Communication Studies program. After consultations, the new titles will be FREN 2011 Topics in French Conversation: \_\_\_\_\_ and FREN 2012 Topics in Advanced French Conversation: \_\_\_\_\_

M. Fienup asked about the course description for FREN 2012. The description seems unclear referring to advanced and lower-level at the same time, for example 'advanced low level'. J. Castillo believes the language is reflective of what ACTFL/American Council on the Teaching of Foreign Languages uses to determine level of proficiency in foreign language.

**G. Rhineberger-Dunn called for a vote on the amended motion to approve the curriculum packet of the Department of Languages & Literatures minus TESOL-MODERN-LANGUAGE major. Motion carried unanimously.**

G. Pohl moved to approve the TESOL-MODERN-LANGUAGE BA. J. Zhu seconded.

S. Riehl would like to request that the department review the major to see if it can be reduced. J. Castillo is not certain but believes all of the requirements are tied to licensure. G. Pohl is comfortable moving forward with the proposal because it is only 1 hour and is in the range of the previous major. M. Clayton added they are working to ensure students can obtain two licensures with one major and she is not clear that the program can be reduced. J. Castillo added that this is one of the fastest growing programs in their department. T. Gabrielle commented it may be helpful to have TESOL faculty come back to explain and defend the number of credits.

**G. Rhineberger-Dunn called for a vote on the motion to approve the TESOL-MODERN-LANGUAGE major. Motion carried: Yes – 4, Opposed - 3, Abstentions – 0**

Committee recommended that the Department of Languages and Literatures consider the concerns and be prepared with a response in if Faculty Senate ask about the increase in credits.

## **VI. Curriculum review procedures for the curriculum packet of the Department of Communication Studies**

G. Pohl moved to approve curriculum packet for Department of Communication Studies, J. Zhu seconded.

Discussion

- COMMENRMGMTPOLICY-NOTE – Communication Studies notes and Enrollment Management Policy (updating note to drop course that is no longer required in the major)

G. Pohl stated she requested this item be pulled from the consent agenda because her understanding was that the department wanted to make changes to the GPA requirements.

L. Terlip and P. Siddens stated that the department is planning to propose a change to the GPA requirements for the 2020-2021 curriculum cycle. They are currently working through the discussions on the changes with faculty.

L. Terlip added the note does address that a course is being removed since a 1 credit course is being dropped. Terlip confirmed it does reduce the major by 1 hour.

**G. Rhineberger-Dunn called for a vote on the motion to approve the curriculum packet of the Department of Communication Studies. Motion carried unanimously.**

## **VII. Next Meeting – Wednesday, October 3, 3:00pm – Presidential Room --MAU**

G. Rhineberger-Dunn stated the next meeting would be **3:00 p.m., Wednesday, October 3 in Presidential Room, Maucker Union**, at which time the CHAS-Sciences Curriculum packets will be discussed.

D. Hakes motioned to adjourn. J. Zhu seconded.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Joan Smothers  
Office of the Registrar  
jps

cc: UCC  
Guests