

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

October 5, 2022

Present: N. Bird, C. Christopher, M. Fienup, D. Grant, M. Hecimovich, B. Kanago, R. Kidwell, C. Nedrow, H. Porter-Occena, S. Riehl, A. Schmiesing, J. Schraffenberger, D. Shaw, B. Warby

Absent: G. Gould, J. Ophus, P. Pease, M. Perry

Guests: J. Anderson, J. Becker, M. Clayton, M. Dobosh

The meeting was called to order by D. Shaw at 3:00 p.m. Presidential Room

I. Welcome

D. Shaw welcomed all present.

II. Approval of Minutes – September 28, 2022

S. Riehl motioned, M. Fienup seconded, to approve the September 28, 2022 minutes.

D. Shaw asked if there were any corrections or additions to the minutes. There were none.

D. Shaw called for a vote on the September 28 minutes. Motion passed unanimously.

III. Curriculum review procedures for previously tabled curriculum proposals

D. Grant motioned, M. Fienup seconded, to approve the previously tabled curriculum proposals.

A. Interdisciplinary Items

Agenda Items – Programs

- INNLDRSHIP-FICERT: Innovation in Leadership (added)

D. Shaw shared RTNL 2210 is listed as a three-credit hour course but it is two credit hours. Is this leaving students one credit hour short in UNIFI. J. Schraffenberger confirmed the certificate will be one less credit in 2023-2024. They intend to change the course to three credits during the next curriculum cycle.

Agenda Items – Courses

- UNIV 3003: Study Abroad – Human Condition-Global emphasis (added)

J. Schraffenberger confirmed this course is three credit hours, not 1-6 credits. The course title will change to Study Abroad: (Topic).

B. College of Business – Interdepartmental

Agenda Items – Courses

- BUSTEACH 3191: Advanced Curriculum and Methods for Business Education (edited)

D. Shaw shared the intent was to remove the pre-requisites but the co-requisite BUSTEACH 3117 has the same pre-requisites. College of Business attached a consultation with Teacher Education to the proposal, they have no concerns. J. Anderson confirmed the pre-requisites for BUSTEACH 3117 are removed except for TEACHING 2017, which then matches BUSTEACH 3191.

C. Department of Social Work

Agenda Items – Programs

- SOCWORK-BSW – Social Work Major (edited)

J. Becker confirmed SW 2001 can be removed from the program and as a pre-requisite for SW 4200.

Agenda Items - Courses

- SW 2001: Preparation for Field Instruction (added)
- SW 4200: Field Instruction (edited)

D. Shaw shared the concern is the SW 2001 zero-credit course. J. Becker and R. Kidwell discussed a possible way to add SW 2001 to the advisement report without adding the zero-credit course. J. Becker confirmed the Department of Social Work will add SW 2001 as a one credit course and reduce the units for SW 4200 by one credit hour, during the next curriculum cycle. The proposals for SW 2001 and SW 4200 can be shredded.

D. Department of Communication & Media

Agenda Items - Programs

- COMM-BA: Communication Major (Liberal Arts) (edited)
- COMMPR-BA: Communication/Public Relations Major (edited)
- COMMPR-MINOR: Communication/Public Relations Minor (edited)
- COMMST-MINOR: Communication Minor (edited)

M. Dobosh explained these programs have hidden pre-requisites that are aligned with the LAC 1A and 1B courses/Written and Oral Communication UNIFI courses. The Department of Communication & Media will address this issue at the course level instead of the program level. There are ten courses with hidden pre-requisites: COMM COR 2020, COMM COR 4124, COMM 2205, COMM 2255, COMM 2257, COMM 2344, COMM 3055, COMM 3155, COMM 3456, and COMM PR 1811. M. Dobosh teaches three out of the ten courses and have found the pre-requisites aren't working the way it was intended. All the pre-requisites can be removed. M. Dobosh said the courses are being taught assuming students have not retained the knowledge of the LAC/UNIFI courses.

- COMMTHEATCHG-BA: Communication – Theatre Major – Teaching (edited)

M. Dobosh shared a consult was done with the Department of Theatre. E. Lange found three courses with hidden pre-requisites. The Department of Theatre would like to add the language “These prerequisites will be waived for Communication-Theatre Teaching majors” for THEATRE 2020, 3115, 3070 so students can enroll in the required courses.

E. Department of Applied Engineering & Technology Management

Agenda Items – Programs

- TECHMGMT-MINOR: Technology Management Minor (edited)

M. Clayton shared the department has decided to shred the TECHMGMT-MINOR proposal and keep the TECHMGMT-CERT proposal. S. Riehl confirmed the proposal will be shredded. The minor proposal is changed from being edited to being deleted.

D. Shaw called for a vote on the motion to approve the previously tabled curriculum proposals. Motion passed unanimously.

IV. Next meeting – Wednesday, October 12, 3:00 pm, Presidential Room

- Call for changes to UCC Handbook

- Pre-consultation for an extended program.
- Pre-consultation on a new curriculum approval process.
- D. Grant said the conversation about sequencing of UNIFI and General Education courses came up after J. Schraffenberger left the meeting. This should be discussed when J. Schraffenberger is present.
- Other Business

The meeting adjourned at 3:47 p.m.

Respectfully submitted,

April Schmiesing
Office of the Registrar

cc: UCC
GCCC
Guests
Record Analysts