

**MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA**

**October 13, 2021**

**Present:** C. Christopher, L. Fenech, M. Fienup, D. Grant, M. Hecimovich, B. Kanago, R. Kidwell, D. Marchesani, C. Nedrow, P. Pease, M. Perry, G. Pohl, H. Porter-Occena, S. Riehl, A. Schmiesing, D. Shaw

**Absent:** G. Gould, J. Ophus

**Guests:** A. Mitra, M. Connerley, J. Anderson, D. Cyphert, M. Welford, J. Dietrich, A. Lynch, M. Clayton, R. Dada, M. Donegan-Ritter, R. Boody, S. Ellison, M. Boyd, M. Dobosh

The meeting was called to order by Chair Pease at 3:00 p.m. via Zoom

**I. Welcome**

Chair Pease welcomed all present.

**II. Approval of Minutes – October 6, 2021**

M. Fienup moved to approve the October 6, 2021 minutes. S. Riehl seconded.

Chair Pease asked if there were any corrections or additions to the minutes. There were none.

**Chair Pease called for a vote on the October 6 minutes. Motion passed unanimously.**

**III. Curriculum review procedures for previously tabled or new items**

B. Kanago moved to approve the curriculum packet for the College of Business. M. Fienup seconded.

**A. College of Business**

**Agenda Items – Courses**

- MGMT 2113: Business Communication (edited)

S. Riehl said there was a consultation with the Department of Languages and Literatures and College of Education. There were no objections.

**B. Department of Marketing & Entrepreneurship**

**Agenda Items – Program**

- ENTREPENEUR-Minor: Entrepreneurship Minor (edited)

Chair Pease asked if any student can take this minor. If so, that would change the way the pre-requisites are listed. D. Cyphert replied the pre-requisites for ENTR 3583 should match the pre-requisites for ENTR 3586. Chair Pease stated we can reopen the previously approved ENTR 3583 proposal and make the edit to the pre-requisites. C. Nedrow will send the updated proposal to senate.

**Chair Pease called for a vote on the motion to approve the curriculum proposals for the College of Business. The motion passed unanimously.**

**C. Department of Geography**

M. Hecimovich moved to approve the curriculum packet for the Department of Geography. S. Riehl seconded.

**Agenda Items – Programs**

- GIS-BS: Geographic Information Science Major (edited)

S. Riehl asked for clarification on the “three (2) non-Geography courses can count” wording. J. Dietrich replied “three (3) non-Geography” is the correct wording.

R. Kidwell asked if any GEOG pre-fix course will count as an elective. J. Dietrich replied yes.

#### **Agenda Items – Courses**

- GEOG 1210: Planet Earth (edited)

S. Riehl said the course description is a different style than the typical description. Chair Pease shared course descriptions are usually shorter. This description is more of a recruitment pitch than a description of the course. J. Dietrich shared they looked at universities across the country and many are starting to go towards recruitment pitches. The department wanted to use the new trend in describing the course. Chair Pease asked the Registrar’s Office if there is an issue with using this length of a course description in the catalog. R. Kidwell replied no. B. Kanago wanted to confirm with the department this is the course description they wanted to use. J. Dietrich confirmed yes.

- GEOG 2350: Intro to Environmental Data Analysis (added)

M. Welford stated the consultations with the Department of Math and College of Business were completed. J. Dietrich emailed the consultation information to Chair Pease. J. Dietrich said there were no objections from either department.

**Chair Pease called for a vote on the motion to approve the curriculum packet for the Department of Geography. The motion passed unanimously.**

#### **D. School of Applied Human Services**

M. Fienup moved to approve the curriculum packet for the School of Applied Human Services. S. Riehl seconded.

#### **Agenda Items – Courses**

- TEXDSGN 3008: Computer Applications for the Textile and Apparel Industry (edited)

A. Lynch shared the consultation with the Department of Computer Science was completed. S. Riehl asked if the department is happy with the course keeping the same number. A. Lynch explained this is an internal class and they do a lot of advising with students. They do not anticipate any issues with keeping the same course number.

- TEXDSGN 3014: Branding Strategies for the Apparel Industry (added)

A. Lynch shared the number for this course changed due to students outside the major taking the course. This course was merged with two existing courses. S. Riehl asked if it is correct that TEXDSGN 1003 is listed as a pre-requisite or co-requisite. A. Lynch replied yes, students can take TEXSGN 3014 and TEXSGN 1003 at the same time.

**Chair Pease called for a vote on the motion to approve the curriculum packet for the School of Applied Human Services. The motion passed unanimously.**

#### **E. Department of Curriculum & Instruction**

M. Hecimovich moved to approve the curriculum packet for the Department of Curriculum & Instruction. S. Riehl seconded.

#### **Agenda Items – Courses**

- ELEMECML 4160: Administration and Advocacy of Early Childhood Programs (edited)

S. Riehl asked if the course should get a different number. M. Donegan-Ritter said this is an existing course that is changing to respond to licensing standards by adding additional content. The course is being increased

from one to two credits and given a new course title. The department is using some of the existing course content and adding to it. Chair Pease reminded her the course will be the exact same course whether students took the one-hour or two-hour course. M. Donegan-Ritter said this is a common course that is frequently transferred in from community colleges. M. Donegan-Ritter said in some ways the course is different. She asked what is the process for changing the course number. Chair Pease replied UCC can approve the course as a new number. Chair Pease shared ELEMECML 4160 would still be available however it does not have to be offered and then the department could delete the course during the next curriculum cycle. M. Donegan-Ritter said the course staying on the schedule for a few semesters would be fine. The committee agreed this course can be approved and then M. Donegan-Ritter and R. Kidwell will work on assigning new number.

**Chair Pease called for a vote on the motion to approve the curriculum proposals for the Department of Curriculum & Instruction. The motion passed unanimously.**

#### **F. Department of Educational Psychology, Foundations, & Leadership Studies**

B. Kanago moved to approve the curriculum packet for the Department of Educational Psychology, Foundations, & Leadership Studies. M. Fienup seconded.

##### **Agenda Items – Courses**

- SOCFOUND 3219: Critical Perspectives on Technology and Education (added)
- SOCFOUND 3319: Education and the Value Gap (added)
- SOCFOUND 3419: Special Topics in Cultural Studies of Education (added)

Chair Pease shared the committee requested a syllabus and friendly consultation with the Department of Communication and Media. The consultation was completed. S. Riehl shared a syllabus is now attached for each course. No other concerns.

**Chair Pease called for a vote on the motion to approve the curriculum proposals for the Department of Educational Psychology, Foundations, & Leadership Studies. The motion passed unanimously.**

#### **G. School of Music**

M. Fienup moved to approve the curriculum packet for the School of Music. D. Grant seconded.

##### **Agenda Items – Courses**

- MUS TECH 3130: Arts Entrepreneurship I (added)
- MUS TECH 3140: Arts Entrepreneurship II (added)

M. Fienup shared the consultations with the Department of Art and Department of Marketing and Entrepreneurship were completed. M. Boyd said some pre-requisite wording was cleaned up. S. Riehl asked if junior standing is the only pre-requisite for MUS TECH 3130. M. Boyd replied yes. S. Riehl asked if the only pre-requisites for MUSC TECH 3140 are MUS TECH 3130 and junior standing. M. Boyd replied yes.

**Chair Pease called for a vote on the motion to approve the curriculum proposals for the School of Music. The motion passed unanimously.**

#### **H. Department of Communication & Media**

G. Pohl moved to approve the Department of Communication & Media. M. Fienup seconded.

##### **Agenda Items – Programs**

- INTDIGITAL-BA: Interactive Digital Studies (edited)

M. Dobosh said the issue was with the Digital Video bundle, COMM DM 1652 and COMM DM 2653 are both pre-requisites for other courses. M. Dobosh spoke with faculty and they want to remove COMM DM 2653 as an option. They would then change the pre-requisites for COMM DM 3658 to COMM 1651, and COMM 1652 or COMM DM 2653. S. Riehl clarified there will be five required courses and no hidden pre-

requisites. M. Dobosh agreed. Chair Pease said this would involve making an edit to a class that is not currently proposed in the curriculum cycle. M. Clayton asked if an asterisk could be added stating the pre-requisite change is only approved for students in the bundle. Chair Pease said we would asterisk COMM DM 3658 and say “the pre-requisite COMM DM 2653 is waived for students in this bundle”. It could then be cleaned up during the next curriculum cycle. S. Riehl asked if the faculty believes the pre-requisites are good for everyone. M. Dobosh replied yes. S. Riehl asked the Registrar’s office if the pre-requisite change to COMM DM 3658 can be made during this cycle so it goes into effect in the next catalog. R. Kidwell replied yes. S. Riehl said it would be cleaner to do it now if the committee approves this change in process. The committee had no objections. Chair Pease said we will vote to strike COMM DM 2653 and make an ad hoc edit to the pre-requisites for COMM DM 3658.

- INTDIGITAL-MINOR: Interactive Digital Studies (edited)

M. Dobosh said the same bundles would need the same edits. No other concerns.

#### **Agenda Items – Courses**

- COMM 4556: Advanced Digital Visualization (edited)

Chair Pease asked if there should be an introductory course listed as a pre-requisite since this is the advanced course. M. Dobosh said the faculty would like COMM 3557 to be a pre-requisite or co-requisite. Ideally, students would take the 3000 level before the 4000 level but the department wants flexibility when students are registering. COMM 2555 and COMM 3555 will stay as pre-requisites.

S. Riehl asked if this course is only for Interactive Digital Studies majors. M. Dobosh stated they want flexibility but the course will primarily be for Interactive Digital Studies students. Chair Pease mentioned that with the prerequisites and this being an upper level course, there shouldn’t be too many students outside of Interactive Digital Studies taking the course. M. Dobosh said to strike the IDS major pre-requisite. Chair Pease said it could always be changed in the future. M. Perry said the course could be set up as a priority for Interactive Digital Studies majors at the class schedule level. The setup is on a semester-by-semester basis.

**Chair Pease called for a vote on the motion to approve the curriculum proposals for the Department of Communication & Media. The motion passed unanimously.**

#### **IV. Other Business:**

Chair Pease shared the next meeting is October 20, not October 21 as stated on the agenda.

Chair Pease shared a draft of the minor and certificate definitions will be emailed to the committee members. Review the draft before the meeting so we can discuss.

Chair Pease shared we will discuss any suggested changes to the handbook. D. Shaw asked about cosmetic or grammar changes. Chair Pease said we won’t discuss cosmetic changes at the meeting but a track change version can always be shared with the committee and then approved in bulk.

Chair Pease thanked committee members for their responses to the general education questions. Undergraduate Studies will be the home department for the new general education. The two co-chairs will be in charge of changes. Course edits and new courses will try to get approved for fall 2022 scheduling. General Education will ask UCC to schedule one meeting to approve proposals. Chair Pease feels the easiest way to review edited courses will be using word files or google doc files and use the track change function. He will ask General Education to build consistent, clean files for us to edit. UCC members did not have any concerns.

#### **V. Next meeting – Wednesday, October 20, 3:00 pm, via Zoom**

Call for changes to UCC Handbook

The meeting adjourned at 4:20 p.m.

Respectfully submitted,

April Schmiesing  
Office of the Registrar

cc: UCC  
GCCC  
Guests  
Record Analysts